

**TOWN OF TIMNATH, COLORADO
RESOLUTION NO. 62, SERIES 2024**

A RESOLUTION ADOPTING BOB’S RULES OF ORDER

WHEREAS, the Town Council of the Town of Timnath (“Town”) pursuant to C.R.S. § 31-15-103, has the power to pass resolutions; and

WHEREAS, Per Sec. 3.11.1 of the Town of Timnath Home Rule Charter the Council shall prescribe the rules of procedure governing meetings; and

WHEREAS, the Town Council has reviewed and wishes to hereby adopt, as the rules of order governing meetings of the Town of Timnath Council, Bob’s Rules of Order for Colorado Local Governments (Robert Widner, 2023 Edition) (“Bob’s Rules), with the modifications set forth below; and

WHEREAS, the Town Council is familiar with Bob’s Rules and finds its adoption to be in the best interest of the Town; and

WHEREAS, the Mayor shall serve as the Presiding Officer, or in the Mayor’s absence or disability, the Mayor Pro Tem shall serve as the Presiding Officer. In the event of absence or disability of both the Mayor and the Mayor Pro Tem, the Council shall designate another of its members to serve as Acting Mayor during such absence or disability.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF TIMNATH, COLORADO AS FOLLOW:

Section 1. Approval

Bob’s Rules are hereby approved, with the following modifications:

Rules 2.1 through 2.5, 5.1, 7.2, 7.5, and 10.1 shall be revised to read as follows:

Rule 2.1 A quorum of the Body is required for the Body to conduct business unless otherwise expressly provided by the Town Charter, Town Code, the Body’s bylaws or the *Rules of Order*. However, no quorum shall be required at any work session, provided that no legally binding or formal action or executive session shall take place at any such work session.

Rule 2.2 A majority of the membership positions of a governing body will be required to constitute a quorum. For example, three (3) members of the Council shall constitute a quorum, until such time as there are six (6) council members and one (1) Mayor, after which time four (4) members shall constitute a quorum.

Rule 2.3 *Intentionally deleted.*

Rule 2.4 *Intentionally deleted.*

Rule 2.5 In the absence of a quorum, the Presiding Officer, the Members present, or an administrative staff member shall: adjourn the meeting or continue the meeting by a majority vote of the members present.

Rule 5.1 The Council shall take formal action only by ordinance, resolution, or motion. A motion is required for the Body to approve an ordinance or resolution.

Rule 7.2 Proxy voting is not permitted. Telephonic or virtual participating and voting is allowed only as permitted by Town Charter, Town Code, Bylaws or Resolution.

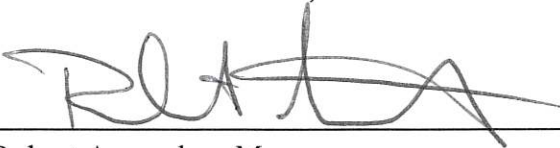
Rule 7.5 Each Member eligible to vote on a motion shall vote either “yes” or “no”, unless the Body has determined a conflict of interest to exist the Member abstains.

Rule 10.1 A point of order, point of information or point of appeal is privileged and may be raised at any time.

Section 2. Effective Date. This Resolution shall take effect upon its approval by the Town Council.

INTRODUCED, MOVED, AND ADOPTED BY THE TOWN COUNCIL OF THE TOWN OF TIMNATH, ON SEPTEMBER 10, 2024.

TOWN OF TIMNATH, COLORADO



Robert Axmacher, Mayor

ATTEST:



Milissa Peters-Garcia, CMC
Town Clerk



EXHIBIT A

BOB'S RULES OF ORDER

Proposed Changes to Bob's Rules of Order:

Rule 2.1 A quorum of the Body is required for the Body to conduct business unless otherwise expressly provided by the Town Charter, Town Code, the Body's bylaws or the Rules of Order. However, no quorum shall be required at any work session, provided that no legally binding or formal action or executive session shall take place at any such work session.

Rule 2.2 ~~Unless otherwise provided by the Body's bylaws or other applicable law, a majority of the total membership of the Body who are present and eligible to vote shall constitute a quorum.~~

A majority of the membership positions of a governing body will be required to constitute a quorum. For example, three (3) members of the Council shall constitute a quorum, until such time as there are six (6) council members and one (1) Mayor, after which time four (4) members shall constitute a quorum.

Rule 2.3 *Intentionally deleted.*

~~A request to be excused from the meeting while a motion is on the Floor when not in the case of an emergency, if granted, shall be effective:~~

~~+ Upon the granting of the request if the excuse is due to a lawfully recognized conflict of interest [See Rule 1.4]; or~~

~~+ Upon the granting of the request if the excused Member's absence will not deny the Body of a quorum.~~

~~+ Upon the final vote or other final resolution of the pending motion if the excused Member's absence will deny the Body of a quorum.~~

Rule 2.4 *Intentionally Deleted.*

~~A Member's unexcused absence while a motion is on the Floor shall not affect the quorum until the final vote or other final resolution of the motion.~~

Rule 2.5 In the absence of a quorum, the Presiding Officer, the Members present, or an administrative staff member shall:

~~+ Postpone all unresolved agenda items to the next regular meeting; and~~

~~+ Adjourn the meeting or continue the meeting by a majority vote of the members present.~~

5.0 The Motion & Second

Rule 5.1 The Council shall take formal action only by ordinance, resolution, or motion. A motion is required for the Body to ~~take formal action~~ approve an ordinance or resolution.

Rule 7.2 Proxy voting ~~and absentee voting~~ is not permitted. Telephonic or virtual participating and voting is allowed only as permitted by Town Charter, Town Code, Bylaws or Resolution.

Rule 7.5 Each Member eligible to vote on a motion shall vote either “yes” or “no”, unless the Body has determined a conflict of interest to exist the Member abstains.

Rule 10.1 A point of order, point of information or point of appeal is privileged and may be raised at any time.