



## **Commercial Checklist for Issuance of Certificate of Occupancy**

- 1. All Final Building Inspections from the Town's Building Inspector (SafeBuilt) Complete**
- 2. All Special Inspection Reports and Engineering Letter Approvals**
- 3. Final Poudre Fire Authority Approval Received**
- 4. Grading Certificate Completed by Town Engineer**
- 5. Site and Landscaping Final Approval from Town Planner**
- 6. Parking Lot Stripes Completed**
- 7. Final Approval from Water District/Meters Set**
- 8. Final Approval from Sewer District**
- 9. Outstanding Fee Agreement Balance Paid**