



ANNEXATION PETITION TECHNICAL FORM

Project Name:

Pre-Annexation Conference

APP.	TOWN
Is the site within Timnath's planning area? <input type="checkbox"/> Yes <input type="checkbox"/> No	

Preparation of the Annexation

<input type="checkbox"/>	Please attach the following documents (as appropriate):	<input type="checkbox"/>
-	Annexation Application Fee and Annexation Petition Fee	
-	a. Fill out the Application for Annexation. Sign the original with blue ink.	-
-	b. The application should be signed by 100% of the owners of the property.	-
-	c. Application & Petition Fee: \$1000 + \$450 x # of acres, + \$4,000 for administrative costs.	-
-	Total Annexation Application Fee Amount: \$ _____	-
-	d. Signed Fee Agreement: Amount for \$ _____ (Check with Planning Dept. for Amount)	-
<input type="checkbox"/>	Poudre Fire Authority Development Review Fee of \$250 Due within 72 hours of submittal by check separate from the Application Fee or with the submittal online at https://www.colorado.gov/payment/townoftimnath	
<input type="checkbox"/>	Annexation Maps: Map showing exact location of property subject to annexation.	<input type="checkbox"/>
<input type="checkbox"/>	List of known hazards (If present due to the topography, geology, or hydrology of the property).	<input type="checkbox"/>
<input type="checkbox"/>	List of environmental issues	<input type="checkbox"/>
<input type="checkbox"/>	General development concept plan describing the desired use of the property after annexation with appropriate maps.	<input type="checkbox"/>
<input type="checkbox"/>	Outline of any known terms proposed for the Annexation Agreement.	<input type="checkbox"/>
<input type="checkbox"/>	Description of other subjects pertinent to the property that may be included in the annexation agreement between the Town of Timnath and the applicant.	<input type="checkbox"/>
<input type="checkbox"/>	Narrative Report, using currently available information, assessing impact of proposed development on the community, services, and facilities. This report should detail the possible need for any expansion of those services and facilities and should be one or more paragraphs in length. Please fully explain the needs, concepts, and proposed solutions for <i>each</i> of the following:	<input type="checkbox"/>
-	a. An assessment of the community's need for the proposed annexation and land use.	-
-	b. The economic impact of the proposed annexation. This should include an analysis of short- and long-term revenues to the Town as generated by the development; short and long-term expenses incurred by the Town as a result of the annexation and development, and proposals to mitigate any negative impacts.	-
-	c. Impact on schools including an estimate of the number of students to be generated by the development of the property, capital construction required to educate the students, and proposals to mitigate any negative impacts on schools.	-
-	d. Description of the source(s) of water, both potable and non-potable, and sanitary sewer systems anticipated to serve the property, including a description of any regional facilities that must be constructed or upgraded to serve the development on the property proposed for annexation.	-
-	e. Impact on the existing transportation system, including arterial and collector street improvements, intersection improvements and signalization, alternative modes of transportation, etc. and proposals to mitigate any negative impacts on transportation resulting from the proposed annexation and development.	-
-	f. Impact of the proposed development on the existing storm drainage system including historic rainfall drainage patterns, detention and retention areas, storm sewer requirements, discharged irrigation ditches, floodways and floodplains, etc. and proposals to mitigate any negative drainage impacts of the proposed development.	-
-	g. Impact of the proposed development on law enforcement including special security needs, additional	-

ANNEXATION PETITION TECH APPLICATION

officers required, additional equipment requirements in Timnath and proposals to mitigate any negative impact of the proposed development on existing law enforcement services.

- h. Impact of the proposed development on the Poudre Fire Protection Authority including special fire hazards, fire prevention, fire detection, emergency access, additional equipment requirements, additional manpower requirements, additional fire stations, etc. and proposals to mitigate any negative impact of the proposed development upon the existing fire protection services.
- i. Impact of the proposed development on the Town park and recreation programs and proposals to mitigate any negative impact of the proposed development upon the existing facilities and programs.
- j. Impact of the proposed development on the environment of the Town identifying environmentally sensitive areas, endangered species, significant habitats, etc. and proposals to mitigate any negative impact of the proposed development on the environment of the Town.
- k. Projected short and long-term economic development potential (number of jobs created; sales, use and property tax generation; additional utility revenues; development incentives to be offered, etc.) of the proposed development.
- l. Address the compatibility of the proposed development with the street master plan, as depicted by the Transportation Map contained in Timnath’s Comprehensive Plan and proposals for mitigating any negative impact of the proposed development on the Town street master plan.
- m. Address the compatibility of the proposed development with Timnath’s Comprehensive Plan and any plan amendments that may be necessary for the proposed development.
- n. Address the compatibility of the proposed development with Timnath’s Land Use Code and any deviations in setbacks, space requirements, and permitted uses that may be required for the proposed development.
- o. Review existing and adjacent land uses, areas of compatibility or conflict, and possible mitigation measures that may be required for the proposed development.

I (We) certify that I (We) am (are) the lawful owner(s) of the parcel(s) of land affected by this application and hereby consent to this action. I (We) certify that the information and attachments I (We) have submitted are true and correct to the best of my (our) knowledge. In filing this application, I (We) am (are) acting with the knowledge and consent of the property owner(s). I understand that all materials and fees required by the Town of Timnath must be submitted prior to having this application processed.

Owner(s) signatures:	Print Name:	Date

ANNEXATION PETITION TECH APPLICATION

Project Name: _____

Signed Fee Agreement; New Agreement Amount: \$ _____ or Use Existing

Contact information: *(please attach any additional contacts)*

Owner: _____

Telephone: _____

Address: _____

Fax: _____

E-mail: _____

Applicant: _____

Telephone: _____

Address: _____

Fax: _____

E-mail: _____

Property Description:

Address or Location: _____

Existing Zoning: _____ Existing Use: _____

Proposed Zoning: _____ Proposed Use: _____

Any forms or letters requiring signatures shall have one original signed and dated in blue ink. The Annexation Petition submittal shall include:

Preparation of the Annexation Petition (LUC 10.6)

App	Please attach the following documents (as appropriate):	Town
<input type="checkbox"/>	Cover Letter: A cover letter addressed to the Council, introducing the applicant to the Council, requesting annexation of the petitioner's property and describing in general terms the development plans for the property, if it is annexed.	
<input type="checkbox"/>	Petition for Annexation: Must be signed by 100% of the owners. <i>(Use Annexation Application form).</i>	
<input type="checkbox"/>	Annexation Map: <i>(Reference Land Use Code section 10.7)</i>	
<input type="checkbox"/>	Concept Map: <i>(Reference Land Use Code section 10.8)</i>	
<input type="checkbox"/>	Title Commitment: Certification of ownership of all property shown on annexation map.	
<input type="checkbox"/>	Property Tax Statement: Copy of prior year's property tax statement for all property to be annexed.	
<input type="checkbox"/>	Statement of conformance to the Comprehensive Plan	
<input type="checkbox"/>	Water Rights Statement. <i>(Reference Land Use Code section 10.6.1.10)</i>	
<input type="checkbox"/>	Petition for Zoning of property to be annexed. <i>(Please use Rezoning Tech form.)</i>	



ANNEXATION PETITION TECH APPLICATION

Certification: *Must be signed with **BLUE INK**.*

OWNER CERTIFICATION OF COMPLETED APPLICATION

Signed: _____ Date: _____

APPLICANT CERTIFICATION OF COMPLETED APPLICATION

I certify that the information and attachments I have submitted are true and correct to the best of my knowledge. In filing this application, I am acting with the knowledge and consent of the property owners. I understand that all materials and fees required by the Town of Timnath must be submitted prior to having this application processed.

Signed: _____ Date: _____
