

**TOWN OF TIMNATH, COLORADO
ORDINANCE NO. 19, SERIES 2022**

AN ORDINANCE SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND, ADOPTING A BUDGET AND APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS AND SPENDING AGENCIES, IN THE AMOUNT AND FOR THE PURPOSE AS SET FORTH BELOW FOR THE TOWN OF TIMNATH, COLORADO, FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY, 2023 AND ENDING ON THE LAST DAY OF DECEMBER, 2023.

WHEREAS, The Town of Timnath (the "Town") is a home rule municipality operating under the Timnath Home Rule Charter (the "Charter") adopted on November 7, 2006 and the Town's Municipal Code (the "Code"). Pursuant to the Charter, the Code and the authority given home rule municipalities, the Town may adopt and amend ordinances; and

WHEREAS, The Town Council has considered all relevant factors concerning the 2023 Budget and is required by state law to adopt an annual budget on or prior to December 15, 2022; and

WHEREAS, The Town Council hereby finds, determines, and declares that this Ordinance is promulgated under the general police power of the Town, that it is promulgated for the preservation of public health, welfare, peace, safety and property and that this Ordinance is necessary for the protection of public convenience and welfare.

NOW, THEREFORE, THE COUNCIL OF THE TOWN OF TIMNATH, COLORADO, ORDAINS:

ARTICLE 1 - The Town Council hereby approves the 2023 Budget attached hereto, for the fiscal year beginning January 1, 2023, and ending December 31, 2023 and approves the following sums are hereby appropriated from the revenue and the beginning fund balances of each fund, to each fund for the purposes stated:

| | |
|---|---------------------|
| General Fund | \$42,478,997 |
| Special Revenue – Grants Fund | \$1,434,859 |
| TOTAL EXPENDITURES REQUIRING APPROPRIATION | \$43,913,856 |

ARTICLE 2 – SEVERABILITY

If any part or provision of this Ordinance, or its application to any person or circumstance, is adjudged to be invalid or unenforceable, the invalidity or unenforceability of such part, provision, or application shall not affect any of the remaining parts, provisions or applications of this Ordinance that can be given effect without the invalid provision, part or application, and to this end the provisions and parts of this Ordinance are declared to be severable.

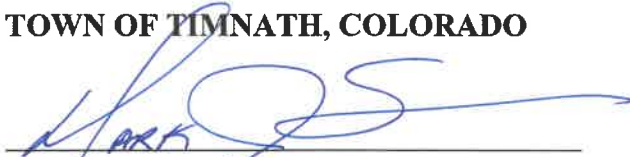
ARTICLE 3 – EFFECTIVE DATE

This Ordinance shall take effect upon adoption, as provided by Section 3.5.5 of the Charter.

INTRODUCED, MOVED, AND ADOPTED BY THE TOWN COUNCIL OF THE TOWN OF TIMNATH ON FIRST READING, ON NOVEMBER 8, 2022, AND SET FOR PUBLIC HEARING AND SECOND READING AT 6:00 P.M. ON DECEMBER 13, 2022, AT THE TIMNATH ADMINISTRATION BUILDING, 4750 SIGNAL TREE DRIVE, TIMNATH COLORADO AND ORDERED PUBLISHED BY TITLE THIS 13TH DAY OF DECEMBER, 2022.

MOVED, SECONDED AND FINALLY ADOPTED BY THE TIMNATH TOWN COUNCIL ON DECEMBER 13, 2022.

TOWN OF TIMNATH, COLORADO



Mark J. Soukup, Mayor

ATTEST:



Milissa Peters-Garcia, CMC
Town Clerk



**TOWN OF TIMNATH
ANNUAL BUDGET**

FOR THE YEAR ENDING DECEMBER 31, 2023

**TOWN OF TIMNATH
SUMMARY
2023 BUDGET
WITH 2021 ACTUALS and 2022 ESTIMATED**

| | 2021 ACTUAL | 2022 BUDGET | 2022 ESTIMATED | 2023 PROJECTED |
|---|----------------------|----------------------|----------------------|----------------------|
| 1 BEGINNING FUND BALANCES | \$ 27,467,535 | \$ 34,984,110 | \$ 36,241,558 | \$ 33,245,950 |
| 2 REVENUES | | | | |
| 3 Taxes | 7,420,588 | 6,734,451 | 7,413,682 | 8,117,162 |
| 4 Intergovernmental | 12,991,828 | 12,388,235 | 11,079,007 | 13,906,757 |
| 5 Licenses, fees and charges | 10,737,703 | 6,558,788 | 6,098,271 | 7,231,226 |
| 6 Other | 1,006,742 | 550,345 | 963,886 | 1,659,445 |
| 7 Grants | 56,081 | 616,200 | 16,200 | 1,434,859 |
| 8 Total revenues | <u>32,212,942</u> | <u>26,848,019</u> | <u>25,571,045</u> | <u>32,349,448</u> |
| 9 TRANSFERS IN | | | | |
| 10 General Fund (from Grant Fund) | 56,940 | 616,200 | 20,966 | 1,434,859 |
| 11 Total transfers in | <u>56,940</u> | <u>616,200</u> | <u>20,966</u> | <u>1,434,859</u> |
| 12 Total funds available | <u>59,737,417</u> | <u>62,448,329</u> | <u>61,833,569</u> | <u>67,030,257</u> |
| 13 EXPENDITURES | | | | |
| 14 General Government | 2,755,916 | 3,724,651 | 3,495,419 | 4,478,378 |
| 15 Municipal Court | 16,301 | 45,200 | 20,317 | 45,200 |
| 16 Community Development | 2,660,092 | 2,953,556 | 2,392,426 | 2,829,602 |
| 17 Public Safety | 2,267,493 | 3,917,636 | 3,397,821 | 4,634,101 |
| 18 Public Works | 2,453,461 | 3,203,904 | 3,067,489 | 3,745,190 |
| 19 Parks and Recreation | 3,386,702 | 4,006,785 | 1,818,545 | 10,364,752 |
| 20 Capital Outlay | 9,898,954 | 25,581,072 | 14,374,638 | 16,381,774 |
| 21 Total expenditures | <u>23,438,919</u> | <u>43,432,804</u> | <u>28,566,654</u> | <u>42,478,997</u> |
| 22 TRANSFERS OUT | | | | |
| 23 Grant Fund (to General Fund) | 56,940 | 616,200 | 20,966 | 1,434,859 |
| 24 Total transfers out | <u>56,940</u> | <u>616,200</u> | <u>20,966</u> | <u>1,434,859</u> |
| 25 Total expenditures and transfers out requiring appropriation | <u>23,495,858</u> | <u>44,049,004</u> | <u>28,587,619</u> | <u>43,913,856</u> |
| 26 ENDING FUND BALANCES | <u>\$ 36,241,558</u> | <u>\$ 18,399,325</u> | <u>\$ 33,245,950</u> | <u>\$ 23,116,401</u> |
| 27 FUNDS RESERVED FOR: | | | | |
| 28 Emergency reserves (TABOR) | 691,000 | 440,452 | 330,660 | 522,067 |
| 29 Conservation Trust | 268,330 | 320,477 | 355,269 | 446,969 |
| 30 Grants | 4,766 | - | - | - |
| 31 1/4 Cent | 1,331,543 | 1,672,733 | 1,728,947 | - |
| 32 Police impact fees | - | - | - | - |
| 33 Parks impact fees | 3,265,871 | 1,408,592 | 3,884,776 | 200,000 |
| 34 Public buildings impact fees | 1,402,726 | - | - | 326,100 |
| 35 Stormwater impact fees | 1,206,130 | 1,140,671 | 1,306,801 | 1,483,480 |
| 36 Transportation impact fees | 4,740,505 | - | 5,530,373 | - |
| 37 Cash in lieu of land - School | - | - | - | - |
| 38 Cash in lieu - Parks | 776,186 | 1,479,366 | 1,009,346 | 1,244,246 |
| 39 COPs - capital other | 500,377 | - | - | - |
| 40 Landings Parkway Improvements | 1,935,444 | 1,935,444 | 2,487,828 | 2,487,828 |
| 41 FUNDS DESIGNATED FOR: | | | | |
| 42 Working reserve | 2,932,800 | 7,278,000 | 7,278,000 | 8,624,200 |
| 43 UNDESIGNATED AND UNRESERVED FUNDS | <u>17,185,880</u> | <u>2,723,590</u> | <u>9,333,950</u> | <u>7,781,512</u> |
| 44 ENDING FUND BALANCES | <u>\$ 36,241,558</u> | <u>\$ 18,399,325</u> | <u>\$ 33,245,950</u> | <u>\$ 23,116,401</u> |
| 45 Total Unrestricted Fund Balance Percentage (Rows 43 & 44) | 200% | 137% | 98% | |

The financial information should be ready only in connection with the accompanying summary of significant assumptions.

**TOWN OF TIMNATH
GENERAL FUND
2023 BUDGET
WITH 2021 ACTUALS and 2022 ESTIMATED**

| | 2021 ACTUAL | 2022 BUDGET | 2022 ESTIMATED | 2023 PROJECTED |
|---|----------------|----------------|-------------------|-------------------|
| 46 BEGINNING FUND BALANCE | \$ 27,461,911 | \$ 34,984,110 | \$ 36,236,793 | \$ 33,245,950 |
| 47 REVENUE | | | | |
| 48 TAXES | | | | |
| 49 Property tax | 288,067 | 393,015 | 397,355 | 397,920 |
| 50 Specific ownership tax | 68,847 | 79,600 | 80,269 | 79,600 |
| 51 Lodging tax | 1,114 | 1,000 | 898 | 1,250 |
| 52 Sales tax | 3,242,044 | 3,230,000 | 3,695,930 | 4,182,500 |
| 53 Motor vehicle sales tax | 1,043,503 | 1,119,400 | 1,315,587 | 1,447,100 |
| 54 Use tax - building materials | 2,777,013 | 1,911,436 | 1,923,643 | 2,008,792 |
| 55 TOTAL TAXES | 7,420,588 | 6,734,451 | 7,413,682 | 8,117,162 |
| 56 INTERGOVERNMENTAL | | | | |
| 57 1/4 cent sales tax | 356,843 | 354,400 | 397,404 | 409,300 |
| 58 Highway Users Tax (HUTF) | 231,633 | 226,787 | 235,154 | 242,158 |
| 59 Conservation Trust Fund (Lottery) | 59,695 | 52,400 | 86,939 | 91,700 |
| 60 Cigarette tax | 28,856 | 24,794 | 16,222 | 16,222 |
| 61 Severance tax | 6,612 | 6,612 | 38,842 | 38,842 |
| 62 County Road & Bridge shareback | 11,500 | 29,676 | 22,600 | 30,106 |
| 63 Motor vehicle registration fees | 24,174 | 26,300 | 24,889 | 30,800 |
| 64 SRO Program - Poudre School District | 10,839 | 12,724 | 35,636 | 52,255 |
| 65 Town of Windsor reimbursement | - | 5,000 | - | 5,000 |
| 66 Capital - transfer from TDA | 4,695,651 | 3,205,083 | 1,473,000 | 3,170,319 |
| 67 Intergovernmental - TDA - general | 7,566,024 | 8,444,459 | 8,748,320 | 9,820,054 |
| 68 TOTAL INTERGOVERNMENTAL | 12,991,828 | 12,388,235 | 11,079,007 | 13,906,757 |
| 69 LICENSES, FEES AND CHARGES | | | | |
| 70 Sales tax and business license fees | 47,050 | 23,000 | 34,500 | 3,000 |
| 71 Liquor license fees | 150 | 400 | 400 | 400 |
| 72 Building permit fees | 1,947,072 | 1,811,437 | 1,455,807 | 1,908,792 |
| 73 Annexation fees | 31,732 | - | 33,500 | - |
| 74 Community development fees | 27,895 | 40,000 | 22,624 | 40,000 |
| 75 Administrative fees | 585,361 | 435,325 | 419,749 | 597,465 |
| 76 Building assessments | 4,497,431 | 3,309,796 | 2,538,610 | 3,633,443 |
| 77 Contract reimbursements | 3,266,582 | 561,000 | 1,260,616 | 744,294 |
| 78 Developer charge backs | 311,731 | 353,130 | 309,965 | 280,332 |
| 79 Other licenses, fees and charges | 22,700 | 24,700 | 22,500 | 23,500 |
| 80 TOTAL LICENSES, FEES AND CHARGES | 10,737,703 | 6,558,788 | 6,098,271 | 7,231,226 |

The financial information should be ready only in connection with the accompanying summary of significant assumptions.

**TOWN OF TIMNATH
GENERAL FUND
2023 BUDGET
WITH 2021 ACTUALS and 2022 ESTIMATED**

| | | 2021 ACTUAL | 2022 BUDGET | 2022 ESTIMATED | 2023 PROJECTED |
|-----|---|----------------|----------------|-------------------|-------------------|
| 81 | OTHER | | | | |
| 82 | Franchise fees | 330,352 | 289,840 | 376,297 | 396,033 |
| 83 | Fines and forfeitures | 112,065 | 125,505 | 131,591 | 138,493 |
| 84 | Capital Asset Sale | 24,177 | - | - | 350,000 |
| 85 | Net investment income | 10,894 | 25,000 | 277,689 | 664,919 |
| 86 | Miscellaneous | 529,255 | 110,000 | 178,308 | 110,000 |
| 87 | TOTAL OTHER | 1,006,742 | 550,345 | 963,886 | 1,659,445 |
| 88 | Total revenue | 32,156,861 | 26,231,819 | 25,554,845 | 30,914,589 |
| 89 | TRANSFERS IN | | | | |
| 90 | Grant Fund | 56,940 | 616,200 | 20,966 | 1,434,859 |
| 91 | Total transfers in | 56,940 | 616,200 | 20,966 | 1,434,859 |
| 92 | Total funds available | 59,675,711 | 61,832,129 | 61,812,603 | 65,595,398 |
| 93 | EXPENDITURES | | | | |
| 94 | GENERAL GOVERNMENT | | | | |
| 95 | Town Council expenditures | 2,647 | 19,800 | 20,500 | 19,800 |
| 96 | Town Administration - salaries and benefits | 1,136,606 | 1,415,465 | 1,283,852 | 1,787,652 |
| 97 | Town Clerk - elections | 2,321 | 17,000 | 35,000 | - |
| 98 | County Treasurer and other fees | 60,720 | 66,830 | 76,726 | 83,313 |
| 99 | Dues and memberships | 14,868 | 21,493 | 21,368 | 21,882 |
| 100 | Finance - Contracted | 2,100 | 16,500 | 15,000 | 10,000 |
| 101 | Human resources - Contracted | 60,471 | 71,800 | 63,929 | 35,000 |
| 102 | Information Technology - Contracted | 112,557 | 120,588 | 170,588 | 220,588 |
| 103 | Information Technology - hardware and software | 90,691 | 122,455 | 107,751 | 168,449 |
| 104 | Legal - Contracted | 75,251 | - | 50,000 | 50,000 |
| 105 | Legal - Contracted - Out of Scope | 5,962 | - | - | - |
| 106 | Legal - Special counsel | 17,970 | 100,000 | 30,000 | 50,000 |
| 107 | Audit | 20,000 | 26,550 | 23,000 | 26,550 |
| 108 | Consulting | 69,596 | 97,000 | 50,000 | 50,000 |
| 109 | Insurance | 194,695 | 281,217 | 281,217 | 286,604 |
| 110 | General Office and Administration | 309,027 | 500,453 | 373,652 | 429,940 |
| 111 | Town events | 359,383 | 550,000 | 661,400 | 818,600 |
| 112 | Community engagement | 99,247 | 90,000 | 83,434 | 97,000 |
| 113 | Economic development | 23,669 | 51,500 | 30,500 | 167,000 |
| 114 | Intergovernmental transfers - Timnath Landing GID | 4,226 | 50,000 | 20,000 | 50,000 |
| 115 | Meetings, Committees and Recognition | 7,363 | 41,000 | 22,700 | 41,000 |
| 116 | Other | 86,544 | 65,000 | 74,800 | 65,000 |
| 117 | TOTAL GENERAL GOVERNMENT | 2,755,916 | 3,724,651 | 3,495,419 | 4,478,378 |

The financial information should be ready only in connection with the accompanying summary of significant assumptions.

**TOWN OF TIMNATH
GENERAL FUND
2023 BUDGET
WITH 2021 ACTUALS and 2022 ESTIMATED**

| | | 2021 ACTUAL | 2022 BUDGET | 2022 ESTIMATED | 2023 PROJECTED |
|-----|-----------------------------------|----------------|----------------|-------------------|-------------------|
| 118 | MUNICIPAL COURT | | | | |
| 119 | Municipal Judge | 2,730 | 8,000 | 2,925 | 8,000 |
| 120 | Legal | 13,240 | 27,000 | 13,892 | 27,000 |
| 121 | Translator | - | 1,200 | 500 | 1,200 |
| 122 | Defendant Counsel | - | 5,000 | 2,500 | 5,000 |
| 123 | Jail services | - | 1,000 | 500 | 1,000 |
| 124 | Supplies & printing | 331 | 3,000 | - | 3,000 |
| 125 | TOTAL MUNICIPAL COURT | 16,301 | 45,200 | 20,317 | 45,200 |
| 126 | COMMUNITY DEVELOPMENT | | | | |
| 127 | Salaries and benefits | 231,853 | 323,595 | 294,625 | 518,874 |
| 128 | Planning services - Contracted | 535,488 | 520,812 | 520,812 | 451,748 |
| 129 | Building services - Contracted | 1,403,237 | 1,322,349 | 1,048,181 | 1,374,330 |
| 130 | Master planning studies | 49,043 | 243,000 | 83,000 | 35,000 |
| 131 | Consulting services | - | 18,000 | 10,000 | 18,000 |
| 132 | Code enforcement - Contracted | 10,595 | - | - | - |
| 133 | Development review | 392,548 | 447,000 | 387,456 | 354,850 |
| 140 | Signage and Monumentation | - | 23,000 | - | 23,000 |
| 141 | General Office and Administration | 24,489 | 36,500 | 30,478 | 42,500 |
| 142 | Other | 12,839 | 19,300 | 17,874 | 11,300 |
| 143 | TOTAL COMMUNITY DEVELOPMENT | 2,660,092 | 2,953,556 | 2,392,426 | 2,829,602 |
| 144 | PUBLIC SAFETY | | | | |
| 145 | Salaries and benefits | 1,765,218 | 2,858,887 | 2,391,569 | 3,257,117 |
| 146 | General Office and Administration | 23,744 | 67,613 | 61,833 | 310,062 |
| 147 | Equipment | 147,870 | 142,706 | 173,986 | 153,399 |
| 148 | Contracted services | 97,101 | 221,998 | 161,607 | 130,554 |
| 149 | Vehicles and maintenance | 149,382 | 460,332 | 478,644 | 608,058 |
| 150 | Training | 23,961 | 65,100 | 48,374 | 73,110 |
| 151 | Other | 60,217 | 101,000 | 81,809 | 101,800 |
| 152 | TOTAL PUBLIC SAFETY | 2,267,493 | 3,917,636 | 3,397,821 | 4,634,101 |

The financial information should be ready only in connection with the accompanying summary of significant assumptions.

**TOWN OF TIMNATH
GENERAL FUND
2023 BUDGET
WITH 2021 ACTUALS and 2022 ESTIMATED**

| | 2021 ACTUAL | 2022 BUDGET | 2022 ESTIMATED | 2023 PROJECTED |
|--|----------------|----------------|-------------------|-------------------|
| 153 PUBLIC WORKS | | | | |
| 154 Salaries and benefits | 585,177 | 765,556 | 719,592 | 796,846 |
| 155 Public Works Director - Contracted | 216,129 | 175,421 | 175,421 | 138,144 |
| 156 General engineering - Contracted | 278,746 | 189,441 | 189,441 | 154,710 |
| 157 General engineering - Contracted - Out of Scope | 4,816 | 78,000 | 78,000 | 50,000 |
| 158 General engineering - Contracted - Building Permits Activity | - | 75,000 | 75,000 | 59,063 |
| 159 Master Planning Studies | - | - | 40,000 | 160,000 |
| 160 Utility locates - Contracted | 2,378 | 40,000 | 40,000 | 45,000 |
| 161 Mosquito control | 33,300 | 45,000 | 35,000 | 45,000 |
| 162 Weed control | 29,022 | 60,000 | 60,000 | 65,000 |
| 163 Grading | - | 30,000 | 20,000 | 30,000 |
| 164 Vehicles and maintenance | 606,012 | 565,000 | 600,000 | 275,000 |
| 165 Materials | 8,859 | 40,000 | 45,000 | 45,000 |
| 166 Equipment rentals | 120 | 3,000 | 3,000 | 3,000 |
| 167 Snow plowing | 28,695 | 30,000 | 30,000 | 30,000 |
| 168 Street sweeping | 1,308 | 16,000 | 6,000 | 16,000 |
| 169 Street lighting | 111,620 | 145,000 | 138,150 | 170,000 |
| 170 Signal maintenance | 18,849 | 64,000 | 60,000 | 150,000 |
| 171 Drainage | - | 15,000 | - | 15,000 |
| 172 Road maintenance/resurfacing | 303,567 | 445,000 | 340,000 | 780,000 |
| 173 Landscape maintenance | 69,950 | 85,000 | 85,000 | 85,000 |
| 174 Tree Care | 12,178 | 15,000 | 25,685 | 25,530 |
| 175 Street signs | 8,810 | 15,000 | 15,000 | 15,000 |
| 176 Street striping | 77,775 | 120,000 | 100,000 | 145,000 |
| 177 Boxelder ESDF Participation | - | 114,286 | 100,000 | 150,000 |
| 178 General Office and Administration | - | - | - | 233,697 |
| 179 Other | 56,150 | 73,200 | 87,200 | 63,200 |
| 180 TOTAL PUBLIC WORKS | 2,453,461 | 3,203,904 | 3,067,489 | 3,745,190 |
| 181 PARKS AND RECREATION | | | | |
| 182 Salaries and benefits | 127,406 | 250,209 | 195,712 | 799,758 |
| 183 Park maintenance | 306,945 | 460,850 | 370,901 | 691,121 |
| 184 Park recreation | - | - | - | 25,000 |
| 185 Reservoir lease | 122,063 | 125,726 | 139,884 | 153,873 |
| 186 Capital outlay | 2,830,288 | 3,170,000 | 1,112,048 | 8,695,000 |
| 187 TOTAL PARKS AND RECREATION | 3,386,702 | 4,006,785 | 1,818,545 | 10,364,752 |
| 188 CAPITAL OUTLAY | | | | |
| 189 Roads and Utilities | 3,617,609 | 12,313,346 | 721,346 | 15,305,346 |
| 190 Buildings | 1,889,427 | 11,908,000 | 12,368,186 | 40,000 |
| 191 Stormwater | 2,650 | 80,000 | 50,000 | 80,000 |
| 192 Community/Vision Projects | 3,367,814 | 257,930 | 257,930 | - |
| 193 Certificates of Participation | 1,021,796 | 1,021,796 | 977,176 | 956,428 |
| 194 TOTAL CAPITAL OUTLAY | 9,899,296 | 25,581,072 | 14,374,638 | 16,381,774 |
| 195 Total expenditures | 23,439,261 | 43,432,804 | 28,566,654 | 42,478,997 |
| 196 ENDING FUND BALANCE | \$ 36,236,451 | \$ 18,399,325 | \$ 33,245,950 | \$ 23,116,401 |

The financial information should be ready only in connection with the accompanying summary of significant assumptions.

**TOWN OF TIMNATH
SPECIAL REVENUE FUND - GRANTS
2023 BUDGET
WITH 2021 ACTUALS and 2022 ESTIMATED**

| | 2021 ACTUAL | 2022 BUDGET | 2022 ESTIMATED | 2023 PROJECTED |
|--|-----------------|----------------|-------------------|-------------------|
| 197 BEGINNING FUND BALANCE | \$ 5,624 | \$ - | \$ 4,766 | \$ - |
| 198 REVENUE | | | | |
| 199 State Grants | | | | |
| 200 GOCO | - | - | - | 162,413 |
| 201 Federal | | | | |
| 202 CDOT | 1,258 | 5,000 | 5,000 | 5,000 |
| 203 Bureau of Justice | 3,022 | 1,200 | 1,200 | 1,200 |
| 204 CARES | 51,801 | - | - | - |
| 205 American Rescue Plan | - | 600,000 | - | 1,256,246 |
| 206 Other | - | 10,000 | 10,000 | 10,000 |
| 207 Total revenue | <u>56,081</u> | <u>616,200</u> | <u>16,200</u> | <u>1,434,859</u> |
| 208 Total funds available | <u>61,705</u> | <u>616,200</u> | <u>20,966</u> | <u>1,434,859</u> |
| 209 EXPENDITURES | | | | |
| 210 Total expenditures | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| 211 TRANSFERS OUT | | | | |
| 212 General Fund | 56,940 | 616,200 | 20,966 | 1,434,859 |
| | - | | | |
| 213 Total transfers out | <u>56,940</u> | <u>616,200</u> | <u>20,966</u> | <u>1,434,859</u> |
| 214 Total expenditures and transfers out requiring appropriation | <u>56,940</u> | <u>616,200</u> | <u>20,966</u> | <u>1,434,859</u> |
| 215 ENDING FUND BALANCE | <u>\$ 4,766</u> | <u>\$ -</u> | <u>\$ -</u> | <u>\$ -</u> |

The financial information should be ready only in connection with the accompanying summary of significant assumptions.

**TOWN OF TIMNATH
2023 BUDGET
SUMMARY OF SIGNIFICANT ASSUMPTIONS**

Overview

The Town of Timnath (the Town) was incorporated on June 29, 1920. The Town is a political subdivision of the State of Colorado and is governed by a five-member Town Council. On November 7, 2006, a majority of the qualified voters adopted a Home Rule Charter thereby granting the Town all powers accorded to towns by the laws of the State of Colorado. The Town's major operations include public safety, municipal court, public works, community development, parks and recreation, and general administrative services.

The Town's Budget is prepared using the modified accrual basis of accounting in accordance with the requirements of Colorado Revised Statutes C.R.S. 29-1-105. The Town's Budget does not include any component units, such as the Timnath Development Authority (TDA). A separate budget has been prepared for this entity.

The Budget is in accordance with the TABOR Amendment limitations. Emergency reserves, required under TABOR, have been provided for.

As part of the budget process, staff prepares a five year cash flow analysis to assist the Town in planning. This cash flow analysis projects revenue sources and expenditures for a five year time period to demonstrate availability of fund balance for future projects and initiatives and to ensure goals of the working reserve policy can be met.

General Fund Budget Summary

| | |
|------------------------------------|---------------------|
| Estimated Beginning Fund Balance | \$ 33,245,950 |
| Projected Revenue | 32,349,448 |
| Projected Expenses | <u>(42,478,997)</u> |
| Projected End of Year Fund Balance | \$ 23,116,401 |

FUND BALANCE SUMMARY

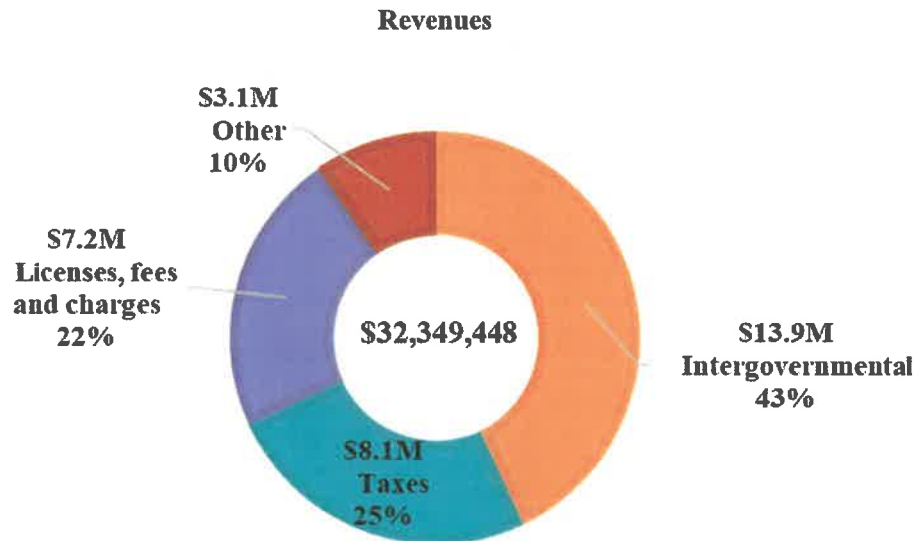
| | |
|--|------------------|
| Restricted Funds | \$ 6,710,689 |
| Designated 50% Working Reserve | 8,624,200 |
| Unreserved Funds | <u>7,781,512</u> |
| Projected Total End of Year Fund Balance | \$ 23,116,401 |

**TOWN OF TIMNATH
2023 BUDGET
SUMMARY OF SIGNIFICANT ASSUMPTIONS**

Budget Highlights

During the 2023 budget process, the following priorities are reflected in the final 2023 budget:

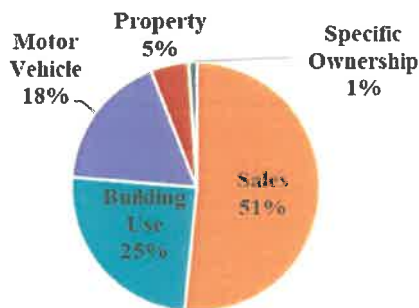
- Align expenses for personnel, facility, equipment and master planning studies within respective departmental budgets.
- Incorporate increased operating expenses related to the new Police Facility,
- Reduce reliance on contracted positions. A five year staffing plan which results in converting some contracted positions to full-time staff over this timeframe was completed in this budget process. This will be reviewed and analyzed annually.
- Engage with consultants on our IT services and infrastructure to provide a comprehensive needs assessment for the Town going forward.
- Continue with planned events and accommodate logistics for anticipated increased attendance.
- Continue to provide for enhanced parks and trails, transportation improvements, and broadband feasibility analysis. The five year capital project plan has identified key transportation and parks and trails projects.



**TOWN OF TIMNATH
2023 BUDGET
SUMMARY OF SIGNIFICANT ASSUMPTIONS**

Taxes

Primary sources of revenue for the Town are sales and use taxes. The Town assesses a 3.0% sales tax on all taxable retail transactions, with the exception of food which is taxed at a rate of 2.25%. The Town also assesses a 3.0% use tax on building construction materials. Sales tax revenue has been projected for 2023 using historical trends and some commercial growth. Building use tax revenue has been projected based on development assumptions and total new residential and commercial units anticipated in 2023.



In addition to sales and use taxes, the Town also collects property taxes. Property taxes are levied by the Town Council. The levy is based on assessed valuations determined by the County Assessor annually. The levy is set by December 15 by certifications to the County Commissioners to put the tax lien on the individual properties as of January 1 of the following year. The County Treasurer collects the determined taxes during the ensuing calendar year. The taxes are payable by April or, if in equal installments at the taxpayer's election, in February and June. The County Treasurer remits the taxes collected monthly to the Town. The total mill levy certified by the Town for collection in 2023 is anticipated to remain at 6.688 mills. Property tax revenue projections are based on final assessment data from the County and are reflective of lower assessment rates as a result of SB21-293.

Specific ownership taxes are set by the State and collected by the County Treasurer, primarily on vehicle licensing within the County as a whole. The specific ownership taxes are allocated by the County Treasurer to all taxing entities within the County.

Intergovernmental Revenue

Intergovernmental revenue consists of various sources of revenue that are received by the Town from the State or County including the Highway Users Tax (HUTF), cigarette tax, severance tax, County share backs for open space and road tax, and Conservation Trust Funds. These revenues are budgeted each year based on various factors and formulas. The HUTF is a state tax shared locally based on gas tax, various vehicle registration, title, and license fees. Cigarette tax is a tax assessed by the State government, and a percentage of the tax is allocated to the Town based upon sales tax receipts as a percentage of State sales tax receipts. Severance tax is a tax imposed upon nonrenewable natural resources that are removed from the earth and allocated to the different municipalities in the State. The ¼ cent sales tax is a County share back whereby funds are remitted back to the Town to be used for open space acquisition and improvements. This tax was approved by voters originally in 1995 and is scheduled to sunset in 2043. The 50% road tax is based on a County mill levy of .506 mills which is assessed against the Town's assessed value for the purpose of maintaining roads and bridges. The Conservation Trust Fund represents lottery revenues from the State that are allocated to municipalities based on population estimates. Conservation Trust Fund revenue is restricted for specific conservation purposes under State statutes.

In addition to the State and County revenue items above, the Town also receives intergovernmental revenues from the TDA. The TDA transfers loan proceeds to the Town for TDA capital projects to be constructed by the Town. Additionally, after the TDA allocates revenue received to pay the current year's TDA required debt service payments, any amounts remaining in excess of the debt service reserve requirements are transferred to the Town.

**TOWN OF TIMNATH
2023 BUDGET
SUMMARY OF SIGNIFICANT ASSUMPTIONS**

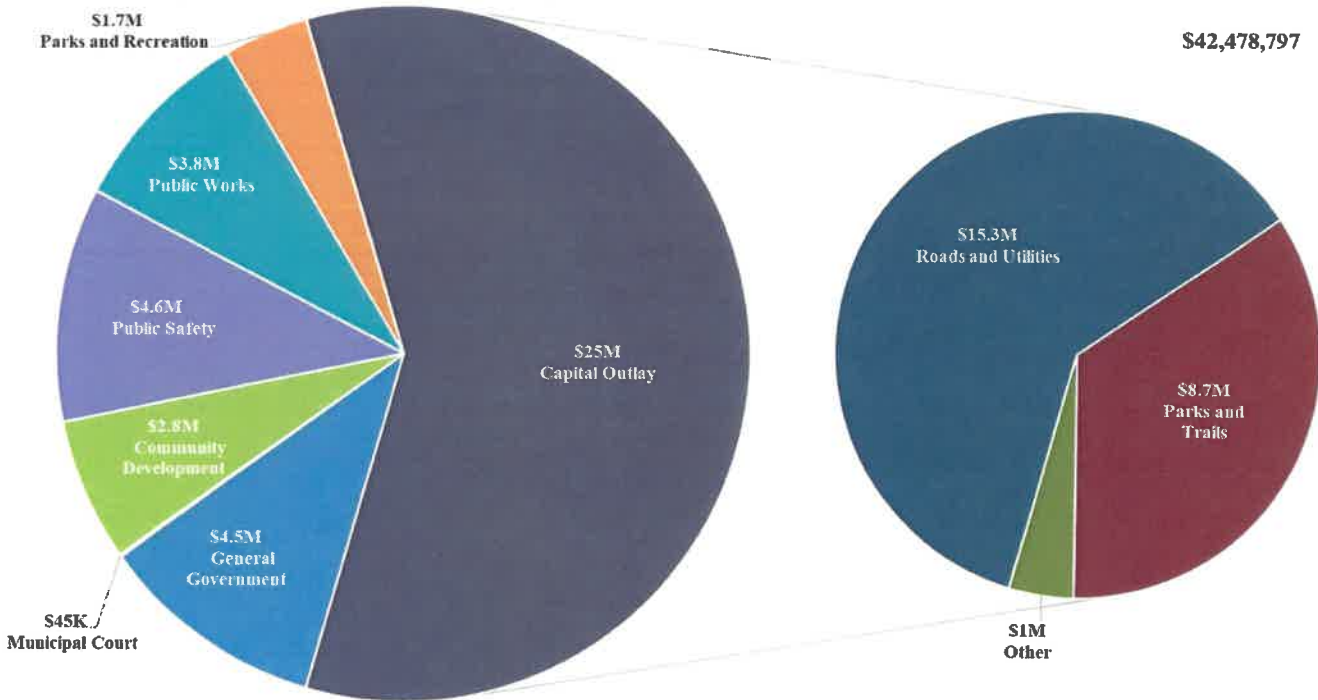
Licenses, Fees and Charges

Licenses, fees and charges consist of various fees including business licenses, liquor licenses, building permits, impact, in-lieu fees, annexation, planning and zoning, and engineering fees. Many of these fees are based on residential and commercial development within the Town and are projected based on permit information, as well as information received from developers within the Town.

Other

Various other revenues are anticipated to be received by the Town, including franchise fees, fines and forfeitures, proceeds from land sale, and interest income. Franchise fees are revenues derived from fees levied on companies in exchange for the right to use public right of way and otherwise operate as a franchise. Franchise fees for the Town are generated from a negotiated franchise license with Xcel Energy and the Poudre Valley REA for gas and electric services in the Town, as well as cable franchise fees with Comcast. Fines and forfeiture revenues include court fees, as well as vehicle and other code violation fines. Town Annual Event sponsorships are contributed by various local businesses and entities to offset costs for various Town events. Other revenues are projected in 2023 based on historical trends and anticipated development.

Expenditures



General Government

General government expenditures include Town Council costs for travel, seminars and training, and other related expenditures. Town Clerk expenditures include costs for public elections and legal publications for ordinances and hearings. Town Administration – salaries and benefits includes the salaries and benefits of the Town Manager, Town Clerk, Finance, Legal, Administrative Assistant, and Human Resources. Information Technology includes contracted costs, as well as hardware and software costs. Town office costs consist of supplies, postage, printing, utilities and phone service, as well as other expenditures related to Town Center. Costs related to insurance, consulting, audit, community engagement and economic development are also reflected under general government.

**TOWN OF TIMNATH
2023 BUDGET
SUMMARY OF SIGNIFICANT ASSUMPTIONS**

Other Town programs are reflected under general government including Town events, which includes the Holiday Lighting Festival, Fourth of July celebration, Fall Festival, and Clean-up days.

General government 2023 budgeted estimates have been projected based on historical costs, estimated increases to employee salary and insurance costs, two new Finance positions and one Human Resource position, IT Consulting costs as well as known contract price changes to routine services.

Municipal Court

Municipal court expenditures consist of judge fees, legal fees, and translator fees. Municipal Court expenditures are projected to increase in 2023 as a result of anticipated additional court sessions.

Community Development

Community Development includes both contracted and staff salaries for planning services, building permit and inspection, and code enforcement. 2023 budget includes a new Senior Planner position. Additionally, the budget includes costs for development project review of which a significant portion will be offset by developer charge backs.

Public Safety

The 2023 Budget includes payroll and related benefit expenditures for a total of twenty-two sworn officers; and two records technicians. This is an increase of two positions above the prior year budget. Other staff related costs reflective of the total positions include; training, organizational memberships, equipment, computers, firearms, and vehicle maintenance. The 2023 budget also includes contracted services with the Larimer County Sheriff's office for six months, animal control, and a school resource officer. Moreover, the purchase of three new patrol vehicles has also been included. 2023 will be the first year vehicles are purchased and not leased for the Department.

Public Works

The Public Works Department 2023 budget consists of six public works maintenance employees, an Engineer and a Public Works Director. The Public Works Director and Engineer will cross-train with contracted employees and will reduce contracted positions over the next two years. The budget also includes equipment and vehicles, and contracted Engineering and Public Works. This department's budget includes expenditures related to street lighting, street maintenance, weed control, snow removal, drainage maintenance, mosquito control, street striping and engineering. The 2023 Budget also includes road maintenance and resurfacing, curb, gutter and sidewalk repairs in South Timnath Ranch that will be ongoing through 2027.

Parks and Recreation

The 2023 Budget includes park related operational and maintenance costs, equipment and operating supplies, payments related to the reservoir lease, and seasonal parks' reservoir and parks maintenance personnel. Staff positions include reservoir staffing, a new Parks and Recreation Director and maintenance positions that were previously allocated to the Public Works Department. New expenditures include park recreation programming. Detail of Parks capital projects is shown in the following section.

Capital Outlay

Capital projects included in the 2023 Budget are provided to the extent that funds are available and the capital project is deemed either 1.) a safety issue 2.) previously committed by the Town 3.) funds otherwise restricted for specific purpose or 4.) preserving the future interests of the Town. Capital projects included in the 2023 budget are for Roads and Utilities, Buildings, and Stormwater. Detail of the Projects is shown in the schedule below:

**TOWN OF TIMNATH
2023 BUDGET
SUMMARY OF SIGNIFICANT ASSUMPTIONS**

| CAPITAL OUTLAY | 2023 BUDGET |
|--|----------------------|
| Roads and Utilities | \$ 15,305,346 |
| Buildings | 40,000 |
| Parks and Recreation | 8,695,000 |
| Stormwater | 80,000 |
| Certificates of Participation | 956,428 |
| Total | \$ 25,076,774 |
| Roads and Utilities | |
| I-25 Prospect Interchange Participation (thru 2038) | 168,346 |
| Weitzel Street - Walmart Traffic Improvements | 200,000 |
| Weitzel Street Extension to CR 5 | 100,000 |
| Parkway Improvements | 7,700,000 |
| Main Street Railroad Crossing Upgrade | 380,000 |
| Main Street Buss Grove to Prospect | 1,800,000 |
| Buss Grove - Landings to Water Tower Road | 1,000,000 |
| Latham Parkway - Wildwing to Highway 14 | 1,000,000 |
| Latham Parkway South of Harmony Road | 300,000 |
| Timnath Landings Traffic Signal (Timnath Landings Parkway) | 350,000 |
| 4th Street Pedestrian Improvements | 7,000 |
| 4th Street Sewer Connections | 250,000 |
| Bethke School Zone | 50,000 |
| Broadband | 2,000,000 |
| Buildings | |
| PD Facility | 40,000 |
| Parks and Recreation | |
| Timnath Community Park | 2,000,000 |
| Water rights and non-potable system | 200,000 |
| TROC Trail | 800,000 |
| Timnath Reservoir Trail and Park | 2,400,000 |
| Poudre River Trailhead Park | 310,000 |
| Wildwing Park | 2,600,000 |
| Poudre River Trail Contribution | 385,000 |
| Stormwater | |
| Regional Stormwater Improvements | 50,000 |
| B2-B6 Boxelder Dams | 30,000 |
| Certificates of Participation | |
| Town Center COP Lease Payment | 956,428 |

**TOWN OF TIMNATH
2023 BUDGET
SUMMARY OF SIGNIFICANT ASSUMPTIONS**

Debt and Leases

On July 17, 2018, the Town issued Certificates of Participation totaling \$9,120,000 for construction of a new Town Center. The 2018 Certificates of Participation bear interest at 3.90% per annum and mature on November 15, 2030. Principal and interest payments are subject to annual appropriation.

The Town has entered into a capital lease related to the Timnath Reservoir. The lease term is for fifteen years commencing December 2016. The annual lease payment for 2023 is estimated to be \$153,873 which is adjusted annually by the Consumer Price Index published by the United States Department of Labor, Bureau of Labor Statistics.

Additionally, the Town has entered into lease-purchase agreements for the leasing of public safety vehicles. These leases will be paid in full in the year 2025.

The Town currently has no outstanding debt.

Reserve and Designated Funds

The Town has provided for an emergency reserve equal to at least 3% of the fiscal year spending for 2023, defined under TABOR. Impact fees collected for police, parks, public buildings, stormwater and transportation have been reserved, as projected to be accumulated at the end of 2023, for related future capital projects for which the impact fee was collected. Cash in lieu – Parks have been reserved for the acquisition of land for a future Town Community Park. The Town has additionally established a working reserve for, among other things, unanticipated costs.

**TOWN OF TIMNATH
 BASE RENTAL PAYMENT SCHEDULE
 DECEMBER 31, 2022**

CERTIFICATES OF PARTICIPATION

\$9,120,000 Loan Payable

Dated July 17, 2018

Interest Rate per annum - 3.9%

Interest Payable June 1 and December 1

Principal Due December 1

| Year Ended December 31, | Principal | Interest | Total |
|----------------------------|--------------------|--------------------|---------------------|
| 2023 | 697,300 | 259,128 | 956,428 |
| 2024 | 731,700 | 231,933 | 963,633 |
| 2025 | 767,900 | 203,397 | 971,297 |
| 2026 | 805,800 | 173,449 | 979,249 |
| 2027 | 845,600 | 142,022 | 987,622 |
| 2028 | 887,400 | 109,044 | 996,444 |
| 2029 | 931,200 | 74,435 | 1,005,635 |
| 2030 | 977,400 | 38,119 | 1,015,519 |
| | <u>\$6,644,300</u> | <u>\$1,231,526</u> | <u>\$ 7,875,826</u> |

**TOWN OF TIMNATH
LEASE PAYMENT – PUBLIC SAFETY VEHICLES
DECEMBER 31, 2022**

\$192,609
2020 Chevy Police Vehicles
Utility Vehicle (3 units)
Dated October 21, 2020
Interest Rate - 4.16%

| Year Ending | Principal | Interest | Total |
|-----------------------------|-----------|----------|-----------|
| <u>December 31,</u> 2023 | 46,229 | 1,923 | 48,152 |
| Total | \$ 46,229 | \$ 1,923 | \$ 48,152 |

\$46,677
2020 Chevy Police Vehicle
Vehicle (1 unit)
Dated August 24, 2020
Interest Rate - 4.77%

| Year Ending | Principal | Interest | Total |
|-----------------------------|-----------|----------|-----------|
| <u>December 31,</u> 2023 | 11,138 | 531 | 11,669 |
| Total | \$ 11,138 | \$ 531 | \$ 11,669 |

\$975,225
2022 Chevy Police Vehicle
Vehicle (14 units)
Dated May 17, 2022
Interest Rate – 5.09%

| Year Ending | Principal | Interest | Total |
|-----------------------------|------------|-----------|------------|
| <u>December 31,</u> 2023 | 210,080 | 33,726 | 243,806 |
| 2024 | 220,769 | 23,037 | 243,806 |
| 2025 | 232,002 | 11,804 | 243,806 |
| Total | \$ 662,851 | \$ 68,567 | \$ 731,418 |