

HISTORIC DESIGNATION

Case#: HD-____ - ____

Proj. Name: _____
(Fee Agreement)

Submittal of this application and subsequent recording of a site as a Historic Landmark constitutes a binding agreement that any time after a site is designated as an historic site, the Town Clerk must be notified of the owner's intention to alter, demolish, move or remove the site and provide plans for the work at least 30 days prior to beginning such work.

| APP. | TOWN |
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| <input type="checkbox"/> Application Fee; CK#: _____; Amt: \$ _____ | <input type="checkbox"/> |
| <input type="checkbox"/> Signed Fee Agreement; CK#: _____; Amt: \$ _____ | <input type="checkbox"/> |
| <input type="checkbox"/> Poudre Fire Authority Development Review Fee of \$ _____. | <input type="checkbox"/> |
| <input type="checkbox"/> Proof of Ownership Proof applicants are owners of 100% of the property on which the site is located | <input type="checkbox"/> |
| <input type="checkbox"/> Site Description _ Include a map (at least 8.5 x 11 inch page) that shows location of site; include North arrow and attach legal description _ Describe present physical appearance, include photos taken from all directions of the site..... _ Provide documentation for proof of age or significance of the site | <input type="checkbox"/> |
| <input type="checkbox"/> Historic Designation Standards Written explanation or graphic description of how the site meets one or more of the following: _ It has character, interest or value, as part of the historical development, heritage or culture of the community, state, or nation..... _ Location is a site of a significant historic event..... _ Its identification with a person or persons who significantly contributed to the culture and development of the Town of Timnath _ Its exemplification of the cultural, economic, social, or historic heritage of the Town of Timnath _ Its portrayal of the environment of a group of people in an era of history characterized by a distinctive architectural style..... _ Its embodiment of distinguishing characteristics of an architectural type or specimen..... _ Its identification as the work of an architect or master builder whose individual work has influenced the development of the Town of Timnath _ Its embodiment of the elements of architectural design, detail, materials, or craftsmanship that represent a significant architectural innovation..... _ Its relationship to other distinctive areas that are eligible for preservation according to a plan based on an historic, cultural, or architectural motif _ Its unique location or singular physical characteristic representing an established familiar visual feature of a neighborhood or of the Town of Timnath..... | <input type="checkbox"/> |
| <input type="checkbox"/> Bibliography List bibliographical references and sources used for providing application documentation. | <input type="checkbox"/> |

Submit documents above with a copy of this form and a completed Land Use Application.

Date Submitted to Town: _____

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| <input type="checkbox"/> Application Certification of Completion Staff will review applications for designation of historic sites for content and for completeness. The staff will forward complete applications and staff recommendations to the Planning and Zoning Commission, within 30 days of receipt. | <input type="checkbox"/> |
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TOWN CERTIFICATION OF COMPLETED APPLICATION

Signed: _____ Date: _____

| <u>APP.</u> | <u>TOWN</u> |
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| <input type="checkbox"/> Planning and Zoning Commission Review The Commission will consider and act upon applications at regularly scheduled or special meetings within 30 days of receipt of staff recommendations. The Commission may approve, approve with conditions, or disapprove applications, and will immediately forward notice of their decisions to the Town Council. Decision: _____ Date: _____ | <input type="checkbox"/> |
| <input type="checkbox"/> Withdrawal of applications, <i>will terminate application process for at least 1 year</i> Prior to action on an application by the Town Council, applicants may withdraw the application by submitting a written request to the Town Clerk. | <input type="checkbox"/> |
| <input type="checkbox"/> Town Council Review and Action Within 30 days of action by the Planning Commission, the Town Council will by resolution approve, approve with modifications, or disapprove the proposed historic designation. Decision: _____ Date: _____ | <input type="checkbox"/> |
| <input type="checkbox"/> Site Recording The resolution designating a site as a local historic landmark must be recorded in the offices of the Larimer County Clerk. | <input type="checkbox"/> |