



ANNEXATION PETITION TECHNICAL FORM

Project Name:

Purpose: Following review and comment by the Council of the Annexation Application and the draft Annexation Agreement, the owner may prepare and submit an Annexation Petition. Any forms or letters requiring signatures shall have one original signed and dated in blue ink. The Annexation Petition submittal shall include:

Preparation of the Annexation Petition (LUC 10.6)

| App | Town |
|--|------|
| Please attach the following documents (as appropriate): | |
| Application and Annexation Petition Fees: | |
| a. Fill out the Application for Annexation Petition. Sign the original with blue ink. Make four copies of the original. | |
| b. Application Fee (\$500 + \$300 x # of acres, + \$2000 deposit for professional and administrative costs); Amount: \$ _____ (Due within 72 hours of submittal by check or with the submittal online at https://www.colorado.gov/payment/townoftimnath) | |
| c. Review fee for Poudre Fire Authority: \$250 (Due within 72 hours of submittal by check separate from the Application Fee or with the submittal online at https://www.colorado.gov/payment/townoftimnath) | |
| Cover Letter: A cover letter addressed to the Council, introducing the applicant to the Council, requesting annexation of the petitioner’s property and describing in general terms the development plans for the property, if it is annexed. | |
| Petition for Annexation: Must be signed by 100% of the owners. (<i>Use Annexation Application form</i>). | |
| Annexation Map: (<i>Reference Land Use Code section 10.7</i>) | |
| Concept Map: (<i>Reference Land Use Code section 10.8</i>) | |
| Title Commitment: Certification of ownership of all property shown on annexation map. | |
| Property Tax Statement: Copy of prior year’s property tax statement for all property to be annexed. | |
| Statement of conformance to the Comprehensive Plan | |
| Water Rights Statement. (<i>Reference Land Use Code section 10.6.1.10</i>) | |
| Petition for Zoning of property to be annexed. (<i>Please use Rezoning Tech form.</i>) | |



Planning Department
970-224-3211

LAND USE APPLICATION

| |
|----------------------|
| Project Name: |
| _____ |
| _____ |
| _____ |

I. Application is made for:

- | | |
|--|---|
| <input type="checkbox"/> Administrative Plat \$50 | <input type="checkbox"/> Planned Development Overlay \$500 |
| <input type="checkbox"/> Administrative Waiver \$100 | <input type="checkbox"/> Preliminary Plat \$500 + \$10 per lot over 25 lots |
| <input type="checkbox"/> Annexation Application \$500 + 150 per acre | <input type="checkbox"/> Rezoning \$500 |
| <input type="checkbox"/> Annexation Petition \$500 + \$300 per acre | <input type="checkbox"/> Sketch Plan \$250 |
| <input type="checkbox"/> Comprehensive Plan Amendment \$250 | <input type="checkbox"/> Site Plan \$500 |
| <input type="checkbox"/> Conditional Use \$100 | <input type="checkbox"/> Variance \$50 |
| <input type="checkbox"/> Final Plat \$500 | <input type="checkbox"/> Wireless Telecom Facility \$250 |
| <input type="checkbox"/> Minor Subdivision \$100 | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Modification to Prior Approval \$250 | |

II. Project Name: _____

- Signed Fee Agreement; New Agreement Amount: \$ _____ or Use Existing

III. Contact information: *(please attach any additional contacts)*

| | |
|------------------|------------------|
| Owner: _____ | Telephone: _____ |
| Address: _____ | Fax: _____ |
| _____ | E-mail: _____ |
| Applicant: _____ | Telephone: _____ |
| Address: _____ | Fax: _____ |
| _____ | E-mail: _____ |

IV. Property Description:

Address or Location: _____

Existing Zoning: _____ Existing Use: _____

Proposed Zoning: _____ Proposed Use: _____

V. Purpose of Application: *(please attach any additional information)*



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LAND USE APPLICATION

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|---------------|
| Project Name: |
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| |
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VI. Certification: *Must be signed with BLUE INK.*

OWNER CERTIFICATION OF COMPLETED APPLICATION

Signed: _____ Date: _____

APPLICANT CERTIFICATION OF COMPLETED APPLICATION

I certify that the information and attachments I have submitted are true and correct to the best of my knowledge. In filing this application, I am acting with the knowledge and consent of the property owners. I understand that all materials and fees required by the Town of Timnath must be submitted prior to having this application processed.

Signed: _____ Date: _____
