AGENDA
Timnath Liquor Board Meeting
6:00 PM - Tuesday, September 8, 2020
4750 Signal Tree Drive, Timnath, Colorado

1. CALL TO ORDER AND ROLL CALL
2. PUBLIC COMMENT
3. BUSINESS
   3.a. Harmony Club, LLC, Change of Address Liquor License Hearing
       Staff Report - Pdf
       harmony
       Presented by: Milissa Peters-Garcia

4. ADJOURNMENT

DISCLAIMER
ADA Disclaimer: The Town of Timnath will make reasonable accommodations for access to Town services, programs, and activities and will make special communication arrangements for persons with disabilities. If you need reasonable accommodation please notify us 24 hours in advance of the service, program or activity. Please call 970-224-3211 (TTY: Dial 711 or 800-659-3656 for Relay Colorado assistance).
TO: Timnath Liquor Board
FROM: Milissa Peters-Garcia
DATE OF MEETING: September 8, 2020
TITLE / SUBJECT: Harmony Club, LLC, Change of Address Liquor License Hearing

DESCRIPTION
Harmony Club, LLC, Change of Address Liquor License Hearing

KEY POINTS
Harmony Club, LLC, has recently completed the construction of their new clubhouse located at 4175 Club Drive which is located directly across the street from the original clubhouse located at 4176 Club Drive. They are requesting a change of address for their liquor license to the new clubhouse location.

The application has been reviewed, fees have been paid and there have not been any violation of the current license. Staff has found the application to be complete and recommends approval.

ADVANTAGES
NONE

DISADVANTAGES
NONE

FINANCIAL IMPLICATIONS
NONE

ATTACHMENTS
Application
## Permit Application and Report of Changes

### Current License Number
42-48905-0000

### All Answers Must Be Printed in Black Ink or Typewritten

### Local License Fee
$750.00

### 1. Applicant is a
- Corporation
- Individual
- Partnership
- Limited Liability Company

### 2. Name of Licensee
Harmony Club LLC

### 3. Trade Name
Harmony Club

### 4. Location Address
4176 Club Drive

<table>
<thead>
<tr>
<th>City</th>
<th>County</th>
<th>ZIP</th>
</tr>
</thead>
<tbody>
<tr>
<td>Timnath</td>
<td>Larimer</td>
<td>80547</td>
</tr>
</tbody>
</table>

### SELECT THE APPROPRIATE SECTION BELOW AND PROCEED TO THE INSTRUCTIONS ON PAGE 2.

#### Section A – Manager reg/change

- License Account No.
- Manager's Registration (Hotel & Restr.) $75.00
- Manager's Registration (Tavern) $75.00
- Manager's Registration (Lodging & Entertainment) $75.00
- Change of Manager (Other Licenses pursuant to section 44-3-301(8), C.R.S.) NO FEE

#### Section C

- Retail Warehouse Storage Permit (ea) $100.00
- Wholesale Branch House Permit (ea) 100.00
- Change Corp. or Trade Name Permit (ea) 50.00
- Change Location Permit (ea) 150.00
- Change, Alter or Modify Premises $150.00 x Total Fee

#### Section B – Duplicate License

- Liquor License No.
- Duplicate License $50.00

#### Do Not Write in This Space – For Department of Revenue Use Only

<table>
<thead>
<tr>
<th>Date License Issued</th>
<th>License Account Number</th>
<th>Period</th>
</tr>
</thead>
</table>

The State may convert your check to a one time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department of Revenue may collect the payment amount directly from your bank account electronically.

### TOTAL AMOUNT DUE
$250.00

Page 3 of 8
Instruction Sheet

For All Sections, Complete Questions 1-4 Located on Page 1

☐ Section A

To Register or Change Managers, check the appropriate box in section A and complete question 8 on page 5. Proceed to the Oath of Applicant for signature. Submit to State Licensing Authority for approval.

☐ Section B

For a Duplicate license, be sure to include the liquor license number in section B on page 1 and proceed to page 5 for Oath of Applicant signature.

☐ Section C

Check the appropriate box in section C and proceed below.

1) For a Retail Warehouse Storage Permit, go to page 3 complete question 5 (be sure to check the appropriate box). Submit the necessary information and proceed to page 5 for Oath of Applicant signature. Submit to State Licensing Authority for approval.

2) For a Wholesale Branch House Permit, go to page 3 and complete question 5 (be sure to check the appropriate box). Submit the necessary information and proceed to page 5 for Oath of Applicant signature. Submit to State Licensing Authority for approval.

3) To Change Trade Name or Corporation Name, go to page 3 and complete question 6 (be sure to check the appropriate box). Submit the necessary information and proceed to page 5 for Oath of Applicant signature. Retail Liquor License submit to Local Liquor Licensing Authority (City or County). Manufacturer, Wholesaler and Importer’s Liquor Licenses submit to State Liquor Licensing Authority.

4) To modify Premise, or add Sidewalk Service Area, go to page 4 and complete question 9. Submit the necessary information and proceed to page 5 for Oath of Applicant signature. Retail Liquor License submit to Local Liquor Licensing Authority (City or County). Manufacturer, Wholesaler and Importer’s Liquor Licenses submit to State Liquor Licensing Authority.

5) For Optional Premises go to page 4 and complete question 9. Submit the necessary information and proceed to page 5 for Oath of Applicant signature. Retail Liquor License submit to Local Liquor Licensing Authority (City or County).

6) To Change Location, go to page 3 and complete question 7. Submit the necessary information and proceed to page 5 for Oath of Applicant signature. Retail Liquor License submit to Local Liquor Licensing Authority (City or County). Manufacturer, Wholesaler and Importer’s Liquor Licenses submit to State Liquor Licensing Authority.

7) Campus Liquor Complex Designation, go to page 4 and complete question 10. Submit the necessary information and proceed to page 5 for Oath of Applicant signature.

8) To add another Related Facility to an existing Resort or Campus Liquor Complex, go to page 4 and complete question 11.
5. Retail Warehouse Storage Permit or a Wholesalers Branch House Permit

- Retail Warehouse Permit for:
  - On-Premises Licensee (Taverns, Restaurants etc.)
  - Off-Premises Licensee (Liquor stores)
- Wholesalers Branch House Permit

- Address of storage premise:
- City ______________________, County ______________________, Zip __________

Attach a deed/lease or rental agreement for the storage premises.
Attach a detailed diagram of the storage premises.

6. Change of Trade Name or Corporation Name

- Change of Trade name / DBA only
- Corporate Name Change (Attach the following supporting documents)
  1. Certificate of Amendment filed with the Secretary of State, or
  2. Statement of Change filed with the Secretary of State, and
  3. Minutes of Corporate meeting, Limited Liability Members meeting, Partnership agreement.

<table>
<thead>
<tr>
<th>Old Trade Name</th>
<th>New Trade Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Old Corporate Name</td>
<td>New Corporate Name</td>
</tr>
</tbody>
</table>

7. Change of Location

- NOTE TO RETAIL LICENSEES: An application to change location has a local application fee of $750 payable to your local licensing authority. You may only change location within the same jurisdiction as the original license that was issued. Pursuant to 44-3-311(1) C.R.S. Your application must be on file with the local authority thirty (30) days before a public hearing can be held.

- Date filed with Local Authority ________________ Date of Hearing ________________
- (a) Address of current premises ______________________ 4176 Club Drive
  City ______________________ County ______________________ Zip __________
- (b) Address of proposed New Premises (Attach copy of the deed or lease that establishes possession of the premises by the licensee)
  Address ______________________ 4175 Club Drive
  City ______________________ County ______________________ Zip __________
- (c) New mailing address if applicable.
  Address ______________________
  City ______________________ County ______________________ State __________ Zip __________

- (d) Attach detailed diagram of the premises showing where the alcohol beverages will be stored, served, possessed or consumed. Include kitchen area(s) for hotel and restaurants.
8. **Change of Manager** or to **Register the Manager** of a Tavern, Hotel and Restaurant, Lodging & Entertainment liquor license or licenses pursuant to section 44-3-301(8).

(a) Change of Manager (attach Individual History DR 8404-I H/R, Tavern and Lodging & Entertainment only)

<table>
<thead>
<tr>
<th>Former manager's name</th>
<th></th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>New manager's name</th>
<th></th>
</tr>
</thead>
</table>

(b) Date of Employment ____________________________

<table>
<thead>
<tr>
<th>Has manager ever managed a liquor licensed establishment?</th>
<th>Yes ☐ No ☐</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Does manager have a financial interest in any other liquor licensed establishment?</th>
<th>Yes ☐ No ☐</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>If yes, give name and location of establishment</th>
<th></th>
</tr>
</thead>
</table>

9. **Modification of Premises, Addition of an Optional Premises, Addition of Related Facility, or Addition of a Sidewalk Service Area**

**NOTE:** Licensees may not modify or add to their licensed premises until approved by state and local authorities.

(a) Describe change proposed ____________________________

(b) If the modification is temporary, when will the proposed change:

<table>
<thead>
<tr>
<th>Start ______________________ (mo/day/year)</th>
<th>End ______________________ (mo/day/year)</th>
</tr>
</thead>
</table>

**NOTE:** THE TOTAL STATE FEE FOR TEMPORARY MODIFICATION IS $300.00

(c) Will the proposed change result in the licensed premises now being located within 500 feet of any public or private school that meets compulsory education requirements of Colorado law, or the principal campus of any college, university or seminary?

<table>
<thead>
<tr>
<th>(If yes, explain in detail and describe any exemptions that apply)</th>
<th>Yes ☐ No ☐</th>
</tr>
</thead>
</table>

(d) Is the proposed change in compliance with local building and zoning laws?

<table>
<thead>
<tr>
<th>Yes ☐ No ☐</th>
<th></th>
</tr>
</thead>
</table>

(e) If this modification is for an additional Hotel and Restaurant Optional Premises has the local authority authorized by resolution or ordinance the issuance of optional premises?

<table>
<thead>
<tr>
<th>Yes ☐ No ☐</th>
<th></th>
</tr>
</thead>
</table>

(f) Attach a diagram of the current licensed premises and a diagram of the proposed changes for the licensed premises.

(g) Attach any existing lease that is revised due to the modification.

(h) For the addition of a Sidewalk Service Area per Regulation 47-302(A)(4), include documentation received from the local governing body authorizing use of the sidewalk. Documentation may include but is not limited to a statement of use, permit, easement, or other legal permissions.

10. **Campus Liquor Complex Designation**

An institution of higher education or a person who contracts with the institution to provide food services

(a) I wish to designate my existing ______________________ Liquor License # _______________ to a Campus Liquor Complex

<table>
<thead>
<tr>
<th>Yes ☐ No ☐</th>
<th></th>
</tr>
</thead>
</table>

11. **Additional Related Facility**

To add a Related Facility to an existing Resort or Campus Liquor Complex, include the name of the Related Facility and include the address and an outlined drawing of the Related Facility Premises.

(a) Address of Related Facility ______________________

<table>
<thead>
<tr>
<th>Yes ☐ No ☐</th>
<th></th>
</tr>
</thead>
</table>

(b) Outlined diagram provided
### Oath of Applicant

I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.

<table>
<thead>
<tr>
<th>Signature</th>
<th>Title</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bryan R. Collins</td>
<td>Manager</td>
<td>8/6/20</td>
</tr>
</tbody>
</table>

### Report and Approval of LOCAL Licensing Authority (CITY / COUNTY)

The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the applicable provisions of Title 44, Articles 4 and 3, C.R.S., as amended. **Therefore, This Application is Approved.**

<table>
<thead>
<tr>
<th>Local Licensing Authority (City or County)</th>
<th>Date filed with Local Authority</th>
</tr>
</thead>
<tbody>
<tr>
<td>Town of Timnath</td>
<td>August 6, 2020</td>
</tr>
</tbody>
</table>

### Report of STATE Licensing Authority

The foregoing has been examined and complies with the filing requirements of Title 44, Article 3, C.R.S., as amended.

<table>
<thead>
<tr>
<th>Signature</th>
<th>Title</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>