MINUTES
Timnath Town Council
Meeting
6:00 PM - Tuesday, August 11, 2020
4750 Signal Tree Drive, Timnath, Colorado

PRESENT: Mayor Mark Soukup, Mayor Pro Tem Rick Collins, Councilmember Aaron Pearson, Councilmember Lisa Laake, and Councilmember Brett Hansen

STAFF: Contracted Town Attorney Robert Rogers, Town Manager Wesley LaVanchy, Town Clerk Milissa Peters-Garcia, Contracted Town Engineer Don Taranto, Contracted Community Development Director Matt Blakely, Contracted Town Planner Brian Williamson, and Contracted Town Planner Kevin Koelbel

PUBLIC THAT SIGNED IN: Phil Goldstein, Justin Clark, John Weiss, Lesli Ellis, Raymond Wright and Jeff Jensen

1 CALL TO ORDER AND ROLL CALL 6:01 P.M.

2 AMENDMENTS TO THE AGENDA

3 PUBLIC COMMENT
   The intent of this section is to allow the public to make comments on non-agenda items or items that do not have a public hearing available.

4 CONSENT AGENDA-PAYABLES
   a) August 11, 2020 Check Register

       Mayor Pro Tem Rick Collins made a motion to approve the consent agenda-payables. Councilmember Aaron Pearson seconded the motion. Mayor Mark Soukup abstained. CARRIED. 4-0.

5 CONSENT AGENDA-OTHER
   The intent of this consent agenda is to approve standard or reoccurring items that don't fall under the above consent agenda(s).
   a) Approval of the July 28, 2020, Town Council Meeting Minutes

       Councilmember Lisa Laake made a motion to approve the consent agenda-other. Mayor Pro Tem Rick Collins seconded the motion. CARRIED unanimously.
6 REPORTS
a) Mayor and Council Reports

- Mayor Soukup spoke about the Town's assistance to the Timnath and Bethke Elementary school and the letter received.
- Ms. Newcomer reported to Council that a "Town Clean Up" day
- Mayor Soukup stated that Town of Timnath shirts were available for purchase.
- Mayor Soukup reported on the Finance Committee and their request for Council to direct staff to prepare a resolution requiring "Requests for Proposal" on projects and services. Council discussed the Finance Committee request regarding the requests for proposal requirement and possible exceptions.
- Mayor Soukup spoke to Council about the review of Town owned properties and asked staff to bring the information to Council for discussion. Council discussed possible options to consider.
- Mayor Pro Tem Collins thanked staff for the completion of the sealing of the roads in the Harmony Subdivision.
- Councilmember Pearson spoke about the "Thank You" message that was posted in the Bethke Newsletter.

Mayor Pro Tem Rick Collins made a motion to approve a clean up day to happen in place of the "Taste of Timnath" event Councilmember Lisa Laake seconded the motion. CARRIED unanimously.

7 BUSINESS
a) RESOLUTION NO. 53, SERIES 2020, A Resolution Approving a Waiver of Section 2.9.5.6 of the Timnath Land Use Code to reheat the Serratoga Falls Amended Sketch Plan

- Joe Wise spoke to Council about the plans of the developer regarding the school site to be used as open space and stated that the number of homes needed to be reduced.
- Mayor Soukup asked about the how the school district acquires the proposed property and Mr. Koelbel explained the process.
- Mr. Koelbel spoke to Council about the proposed resolution.
- Councilmember Hansen asked if the application would go before planning commission and Council and Mr. Koelbel confirmed the application process.

Mayor Pro Tem Rick Collins made a motion to approve RESOLUTION NO. 53, SERIES 2020, A Resolution Approving a Waiver of Section 2.9.5.6 of the Timnath Land Use Code to reheat the Serratoga Falls Amended Sketch Plan. Councilmember Brett Hansen seconded the motion. CARRIED unanimously.
b) RESOLUTION NO. 54, SERIES 2020, A Resolution Approving the Agreement for Pre-Construction Services with Fransen Pittman Construction Company, Inc for the Police Services Building

- Mr. Williamson spoke to Council about the proposed resolution.
- Mr. Justin Clark of Fransen Pittman gave a brief background of the company and their project process.

Mayor Pro Tem Rick Collins made a motion to approve RESOLUTION NO. 54, SERIES 2020, A Resolution Approving the Agreement for Pre-Construction Services with Fransen Pittman Construction Company, Inc for the Police Services Building. Councilmember Aaron Pearson seconded the motion. CARRIED unanimously.

c) Discussion and Action Item Regarding Search Firm for Recruitment of Permanent Town Manager and RESOLUTION NO. 55, SERIES 2020, A Resolution Approving Independent Contractor Agreement for Recruitment Services ("Resolution")

- Mayor Pro Tem spoke to Council about the RFP’s received, the interview process and recommended Peckhan and McKenney
- Mr. Rogers spoke to Council about proposed resolution.
- Councilmember Pearson spoke about his disappointment with meeting the contractor prior to approving the contract but stated that he understood the time contraints that required it.
- Mayor Soukup explained the need for meeting the contractor prior to approval.

Mayor Pro Tem Rick Collins made a motion to approve RESOLUTION NO. 55, SERIES 2020, A Resolution Approving Independent Contractor Agreement for Recruitment Services. Councilmember Aaron Pearson seconded the motion. CARRIED unanimously.

8 DISCUSSION AND FUTURE AGENDA ITEMS

a) Timnath and Larimer County IGA Discussion

- Mr. Blakely spoke to Council about the progress made and proposed timeline on the Intergovernmental Agreement with Larimer County. He spoke about working with Larimer County as well as the Town of Wellington regarding the agreement and the respective growth management areas.
- Mayor Soukup stated that the Town had been trying to achieve this agreement for 13 years and his excitement to see this process moving forward.
- Ms. Lesli Ellis of Larimer County spoke about community engagement and outreach.
- Councilmember Hansen asked about a cooperative planning area and Mr. Blakely explained the process and how the entities would work together.
• Councilmember Pearson asked if Fort Collins would be involved in the cooperative planning and Mr. Blakely stated that Fort Collins would not be a participant.

b) Planning Commission Discussion

• Mr. Blakely spoke to Council about the planning commission appointment process.
• Councilmember Pearson spoke about his past involvement in the planning commission applicant interview process. He stated that he would like to see Ms. Bard promoted to the open seat.
• Council discussed interviewing for the alternate commissioner position. Mr. Goldstein spoke to Council about getting alternates onboard because it takes time to learn the process and projects.

9 ADJOURNMENT 7:04 P.M.

[Signatures]
Mayor Pro Tem
Town Clerk