AGENDA
Timnath Development Authority Meeting
6:00 PM - Tuesday, June 23, 2020
4750 Signal Tree Drive, Timnath, Colorado

1. CALL TO ORDER AND ROLL CALL

2. AMENDMENTS TO THE AGENDA

3. PUBLIC COMMENT

4. CONSENT AGENDA
   4.a. Approval of the April 28, 2020, TDA Meeting Minutes
       Timnath Development Authority - 28 Apr 2020 - Minutes
   4.b. A Report Regarding TDA Payments
       Staff Report - Pdf
       Presented by: Don Taranto
   4.c. June 23, 2020 TDA Check Register
       June 23, 2020 TDA Check Register

5. REPORTS
   5.a. Chairperson and Commissioner Reports

6. BUSINESS
   6.a. A Resolution Ratifying Prior Acts and Recognizing Continuing Electronic Participation by Board Members During the Duration of the COVID-19 Pandemic (“Resolution”)

       Staff recommends approval of this Resolution.
       Staff Report - Pdf
       Reso TDA-04
       Presented by: Robert Rogers

7. ADJOURNMENT

DISCLAIMER
ADA Disclaimer: The Town of Timnath will make reasonable accommodations for access to Town services, programs, and activities and will make special communication arrangements for persons with disabilities. If you need reasonable accommodation please notify us 24 hours in advance of the service, program or activity. Please call 970-224-3211 (TTY: Dial 711 or 800-659-3656 for Relay Colorado assistance).
1 CALL TO ORDER AND ROLL CALL        6:02 P.M.
Mark Soukup congratulated Brett Hansen and Lisa Laake on their council seats.

2 AMENDMENTS TO THE AGENDA
NONE

3 PUBLIC COMMENT
NONE

4 CONSENT AGENDA
a) Approval of the April 14, 2020, TDA Meeting Minutes

Mayor Pro Tem Rick Collins made a motion to approve the consent agenda. Councilmember Lisa Laake seconded the motion. CARRIED. unanimously.

5 REPORTS
a) Chairperson and Commissioner Reports
NONE

6 BUSINESS
a) RESOLUTION NO. TDA-03, SERIES 2020, A Resolution Authorizing Electronic Signatures and Establishing Related Procedures (“Resolution”)

Mr. Rogers spoke to the Commissioners about the proposed resolution.

Councilmember Aaron Pearson made a motion to approve RESOLUTION NO. TDA-03, SERIES 2020, A Resolution Authorizing Electronic Signatures and Establishing Related Procedures. Mayor Pro Tem Rick Collins seconded the
motion. CARRIED. unanimously.

7 ADJOURNMENT 6:08 P.M.

Chairperson

Secretary
DESCRIPTION
A Report Regarding TDA Payments

SUMMARY
The Timnath Development Authority is responsible for the payment of various contracts. The Boxelder payments are per our agreements with the Boxelder Basin Regional Stormwater Authority for the Boxelder drainage improvements. The $210,844.20 is for the annual debt service related to the construction loans. The $10,462.37 is the TDA’s portion of the operational expenses for 1/1/20-3/31/20.

RECOMMENDATION
Staff recommends approval of these payments.

KEY POINTS
Payments for obligations per our contract with BBRSA expenses for regional storm water improvements.

ADVANTAGES
Satisfies our contractual obligations.

DISADVANTAGES
None.

FINANCIAL IMPLICATIONS
Monies are budgeted for these expenses.
RECOMMENDED MOTION
This motion should be part of the motion approving the consent agenda items.
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Check total $221,306.57
A Resolution Ratifying Prior Acts and Recognizing Continuing Electronic Participation by Board Members During the Duration of the COVID-19 Pandemic ("Resolution")

DESCRIPTION
A Resolution Ratifying Prior Acts and Recognizing Continuing Electronic Participation by Board Members During the Duration of the COVID-19 Pandemic ("Resolution")

SUMMARY
The Chairperson and all Board members achieved a quorum by participating remotely in one Electronic Board Meetings on April 28, 2020, because of the Coronavirus Disease 2019 ("COVID-19"). Through this Resolution, the Board would ratify the actions taken by the TDA during this Electronic Board Meeting. The Board would also reaffirm the continued electronic participation by Board members and other participants in meetings for so long as the Board deems it reasonably necessary to safeguard against the transmission of COVID-19.

RECOMMENDATION
Staff recommends approval of this Resolution.

KEY POINTS
- The Board held one Electronic Board Meeting during the COVID-19 pandemic where a quorum consisted of Board members who participated remotely.
- The meeting was held on April 28, 2020.
- All votes that relied upon a quorum consisting of remote Board members must be ratified at the first in-person Board meeting following the electronic meeting.
• This Resolution provides continued flexibility for Board members to participate in meetings if they deem it necessary to safeguard against the transmission of COVID-19.

ADVANTAGES

This Resolution helps to ensure procedural safeguards are followed for official actions taken by the Board.

DISADVANTAGES

None.

FINANCIAL IMPLICATIONS

None.

RECOMMENDED MOTION

I move for approval of the Resolution.

ATTACHMENTS

1. Resolution.
A RESOLUTION RATIFYING PRIOR ELECTRONIC ACTS AND RECOGNIZING CONTINUING ELECTRONIC PARTICIPATION BY BOARD MEMBERS DURING THE DURATION OF THE COVID-19 PANDEMIC

WHEREAS, the Board of Commissioners (“Board”) of the Timnath Development Authority (the “TDA”), pursuant to the provisions of the Colorado Revised Statutes, has the power to pass resolutions; and

WHEREAS, on April 14, 2020, in response to the presence and transmission of the Coronavirus Disease 2019 (“COVID-19”), the Board adopted Resolution No. TDA-01, Series 2020, A Resolution Declaring Emergency Procedures and Authorizing Electronic Meetings and Remote Participation (the “Resolution”); and

WHEREAS, the TDA held one Electronic Board Meeting on April 28, 2020; and

WHEREAS, pursuant to Section 3 of the Resolution, any vote that required a quorum containing Board members participating remotely in an Electronic Board Meeting must be ratified at the first regular or special in-person Board meeting that takes place after the vote; and

WHEREAS, it is in the best interest of the TDA and the general public to review, ratify, and affirm the previous approvals or other actions taken at the Electronic Board Meeting.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE TIMNATH DEVELOPMENT AUTHORITY, COLORADO AS FOLLOWS:

Section 1. Ratification.
The Board hereby affirms, ratifies, and authorizes all approvals or other actions whatsoever taken by the Board as described in the official minutes recorded during the meeting on April 28, 2020. All actions are made effective as official actions of the Board as of April 28, 2020. The Board further reauthorizes, ratifies and reaffirms the continued electronic participation by Board members and other participants in meetings for so long as the Board deems it reasonably necessary to safeguard against the transmission of COVID-19.


TIMNATH DEVELOPMENT AUTHORITY

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Mark Soukup, Chairperson
Milissa Peters-Garcia, CMC
Secretary