



# AGENDA

## Town Council Work Session Meeting

4:00 PM - Tuesday, October 9, 2018  
4800 Goodman Street, Timnath, Colorado

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Page

1. CALL TO ORDER AND ROLL CALL

2. BUSINESS

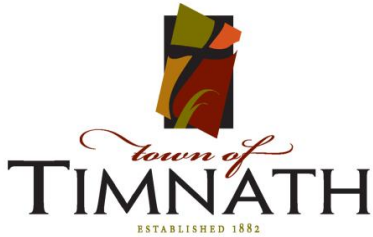
2.1. 2019 Proposed Budget Packet  
Presented By: April Getchius  
[2019 Budget Packet](#)

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3. ADJOURNMENT

### DISCLAIMER

**ADA Disclaimer: The Town of Timnath will make reasonable accommodations for access to Town services, programs, and activities and will make special communication arrangements for persons with disabilities. If you need reasonable accommodation please notify us 24 hours in advance of the service, program or activity. Please call 970-224-3211 (TTY: Dial 711 or 800-659-3656 for Relay Colorado assistance).**



To: Honorable Mayor and Town Council

From: April D. Getchius, AICP  
Town Manager

Date: October 1, 2018

Subject: Budget Message – 2019 Budget

It is my pleasure to present the 2019 Town of Timnath and Timnath Development Authority draft Budgets for your review. We have once again included departmental narratives to give the Council and the residents insight into the departmental highlights and issues. I want to thank the Department Heads and all staff for their hard work on the 2019 Budget.

The purpose of this message is to provide the Council and public a broad overview of the draft budget. We will outline the key assumptions used to build the 2019 budget. The budget schedule provides for the first reading of the budget ordinance at the November 13 Town Council meeting. Staff will conduct a public workshop explaining the draft budget on November 5 at 6 pm. The formal public hearing for the budget and budget adoption is scheduled for the December 11 Town Council meeting.

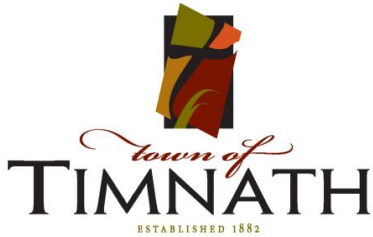
### **Working Reserve**

The Council will note that staff is recommending an increase in the working reserve (Line #44 on the budget sheet) vs. previous draft budgets. The Council policy states that a working reserve will be maintained at least equal to 16.7% of the operating budget with a target of 25%. The policy states that the reserve will not exceed 50% of the operating budget. Previous budgets have held the reserve to the minimum 16.7%, but because the Town is in a position to move to the target goal and we are recommending a 25% working reserve. This increase did not change the priorities of the Capital Improvement Plan or other expenditures. In the previous draft budget, the reserve was \$1,457,900 and it is \$2,203,000 in this proposal.

### **Key Assumptions**

The 2019 Budget is based on the following assumptions:

- Sales tax revenues projected at an 8% increase over 2018.



- Building related revenues based on assumption that 248 single family building permits will be issued in 2019 with 118 multiple family permits. In 2018 those numbers were 227 single family permits and 79 multiple family permits.
- Town mill levy reflected at the standard, unchanged 6.688 mills for 2018 property tax collections. The Town's August assessed valuation received from County totaled \$96 million of property value to the Town. This is an increase of approximately 9% from the previous year.
- No new additional loans or financings are anticipated to be issued in 2019.
- Loan proceeds of approximately \$15.3 million are anticipated to be transferred from the TDA to the Town in 2019 for identified capital projects.
- A 3% increase included in the budget as an average increase in salaries for Town employee; specific increase percentages to be determined by the Town Manager as a part of the annual evaluation process.
- We have built in a 10% increase for Town employee health insurance costs.
- Additional new positions added in 2019 budget include:
  - FTE for Strategic Support Position for Town Manager
  - Assistant Town Clerk/Deputy Court Clerk
  - Accounting Clerk
  - Two police officers (including one sergeant)
- Capital projects included per current Capital Improvement Plan (CIP) included in the packet. The Capital Plan is a planning document dependent upon funding availability and is subject to change in the outer years.
- Three additional new police vehicles anticipated to be leased for a 4-year term in 2019 including two patrol and one unmarked vehicle.

### **Summary**

The Town Council will be only adopting the 2019 budget. For future planning, the Capital Improvement Plan extends for five years and the budget forecast extends for three years. Capital construction items in the 2019 budget were included as a direct result of the resident survey conducted in March 2018. Other items were included because they had a direct impact on public safety, were already obligated under previous agreements, or provided opportunities for the Town's future. The 2019 draft Town budget balances as do the 2020 and 2021 budgets. As presented, the 2019 draft budget reflects an ending undesignated and unreserved fund balance of \$8,869,951.

As we get closer to budget adoption, we will have updated 2018 estimated expenditures and will have final dollar amounts on capital projects that will be rolled into 2019.

Other key assumptions and general information are included in the "NOTES" column of the draft budget as well as in the respective department narratives.

# Departmental Summaries



**TIMNATH COUNCIL BUDGET WORKSESSION**  
**General Government**  
**October 9, 2018**

**Overview**

The “General Government” Department includes the general Town administration, municipal court, accounting, special events, and contracted employees such as the Finance Director and legal counsel.

**Staffing**

	<u>2018</u>	<u>2019</u> <u>Projected</u>	<u>2020</u> <u>Projected</u>	<u>2021</u> <u>Projected</u>
Full-Time Employees	5.0	7.0	7.0	7.0
Contracted Finance	1.25	1.25	1.25	1.25
Contracted Legal	<u>1.25</u>	<u>1.25</u>	<u>1.25</u>	<u>1.25</u>
Total	7.5	9.5	9.5	9.5

**Major Activities/Projects for 2018-2019:**

**2018:**

- Completed an intergovernmental agreement with the Town of Severance and a settlement agreement with Drapac, the developer of Buffalo Creek Subdivision.
- In 2018 staff worked with Council leadership to develop a survey of the residents. The Survey drove budget decisions and public conversation about communication. Staff is working with a local communications firm that specializes in local government public engagement and will be bringing forward a communications plan to the Town Council.
- The Town Council reinstated a number of projects and Town events through an amendment to the 2018 budget. Staff has worked to move forward to implement the direction established by Council. Among those is the construction of the new Town Center Building which is expected to be completed in the Spring of 2019.
- Closed the issuance of certificates of participation to finance the Town Center Building.



- Legal staff has been occupied by a suit against the TDA and Compass Bank, among others, brought by Eric Sutherland. The suit was dismissed, the TDA was awarded attorney's fees and is pursuing additional action in this matter. This suit has resulted in a delay of a loan from Compass Bank to the TDA which is still expected to close by the end of 2018.
- Formation of the Town of Timnath Foundation.

**2019:**

- Appointments and organization of the Timnath Foundation. Fundraising efforts will begin.
- Continue to expand Town events.
- Expand on economic development efforts including facilitation of new business locations. The Town is seeing greater opportunities and momentum that will allow us to be more successful in the appropriate business attraction.
- Plan for the development and/or sale of key Town owned properties to facilitate business location and implementation of the Town's vision.
- Implement a resident communications plan and improve the Town's website accordingly.
- Complete the Town Center Building and coordinate staff move into it.
- Complete various IGA's including ones with Larimer County and the Town of Wellington.
- Working with Larimer County and others to discuss affordable housing issues.

**Capital/Construction Projects**

- Completion of the Town Center Building.
- Re-arrangement of the current Town Administration Building to suit the needs of the Police and Public Works Departments.
- Selection of an architectural firm to begin the design of the new Police Department building.

**Staff/Personnel Requests**

- The following three staff additions are included in the 2019 draft budget for General Government:
  - FTE for Strategic Support Position for Town Manager.
  - Accounting Clerk.
  - Assistant Town Clerk/Deputy Court Clerk



**Major Financial Changes or Issues Anticipated in 2019**

- The impact of legislation and/or policies regarding collection of sales taxes on internet sales is still unclear. Staff will monitor this and make recommendations accordingly.



## TIMNATH COUNCIL BUDGET WORKSESSION October 9, 2018

### Public Works Department

#### Overview

The Public Works Department is responsible for maintenance and repair of streets, storm drainage, and open space as well as the design, bidding, and construction management of related capital improvement projects, the Town's snow removal services, maintenance of Town owned street lights, support and maintenance of Town owned parks, and the operation and maintenance of the Town's Clyde Smith Reservoir water rights and delivery system.

#### Staffing

	<b>2018 <u>Projected</u></b>	<b>2019 <u>Projected</u></b>
Contracted FTE (Director)	1	1
Full-Time Employees	5	5
Part-Time Employees	<u>2</u>	<u>2</u>
<b>Total</b>	<b>8</b>	<b>8</b>

#### Statistics

	<b>2018 <u>Projected</u></b>	<b>2019 <u>Projected</u></b>
Roadway Lane Miles	98	100
Traffic Signals	5	6
Street Lights (Town Maintained)	120	140
Irrigation Systems	8	8
Raw Water Storage and Delivery Systems	1	1
Park Acreage Maintained (irrigated)	20	20
Native Grass Park Acreage Maintained	160	160

#### Major Activities/Projects for 2018

- Seal coat Twin Bridge Rd & Three Bell Parkway (River Pass Rd to Summerfield Pkwy)
- Asphalt Patch potholes throughout town
- Crack Seal misc. roads
- Re-stripe portions of roads throughout Town as needed





- Maintenance of Town owned street lights
- Park and Irrigation maintenance
- Operation and maintenance of Town's Clyde Smith Reservoir water rights and delivery system
- Replace Clyde Smith Reservoir head gate structure
- Purchased truck, liquid/sand deicing equipment

#### **Major Activities/Projects for 2019**

- Street repair, chip seal, crack seal, and seal coat annual program
- Street striping annual program
- Irrigation water delivery system maintenance
- Park and irrigation maintenance

#### **Staff/Personnel Requests**

- None

#### **Major Financial Changes or Issues Anticipated in 2019**

- Annual increase to Roadway Striping Budget due to increase in lane mileage maintenance.
- Increase to budget line item for Town maintained street lights due to Xcel rate structure change.
- Maintain Traffic Signal Maintenance Budget for required equipment replacement.



# TIMNATH COUNCIL BUDGET WORKSESSION

## October 9, 2018

### Engineering Department

**Overview**

The Engineering Department is responsible for design, bidding and construction management of the Town’s capital improvement projects, to review development plans for compliance with engineering criteria, review and issue permits for all work within Town rights-of-way, to review and approve grading permits for building permit requirements, coordinate improvements and construction with related entities including Larimer County, City of Fort Collins, Fort Collins-Loveland Water District, South Fort Collins Sanitation District, Boxelder Sanitation District, ELCO Water District, North Weld Water District and others, respond to citizen requests, and represent the Town on technical committees of regional organizations.

**Staffing**

	<u>2018 Projected</u>	<u>2019 Projected</u>
Contracted Services – Contracted FTE	3.5	3.5

**Statistics**

	<u>2018 Projected</u>	<u>2019 Projected</u>
Construction Permits (ROW)	12	14
Grading Permits & Inspections	230	248
Development Review projects (new submittals, not additional reviews)	10	10

**Major Activities/Projects for 2018**

- Completion of Old Town Phase 2 – South Improvements
- Participation with Boxelder Stormwater Authority on regional drainage improvements
- Participation with CDOT on I-25 improvements
- Design of the access road for Rendezvous property from Harmony Road
- Design of the south roundabout on Riverbend
- Construction of Timnath Trail Drive
- Design of Harmony Road Phase 4 Improvements
- Design of Three Bell Parkway railroad crossing



### **Major Activities/Projects for 2019**

- Construction of Harmony Road Phase 4 improvements
- Completion of Boxelder Stormwater Authority LOMR for the Boxelder floodplain
- Participation with CDOT on I-25 improvements
- Participation on the North Front Range MPO technical advisory committee
- Completion of signalization of Three Bell railroad crossing
- Completion of signalization of Harmony Road & Latham Parkway

### **Capital Projects Requested for 2019**

- Construction of Harmony Road Phase 4
- Upgrade of Three Bell railroad crossing
- Boxelder regional drainage improvements (participation with BBRSA)
- Harmony Road & Latham Parkway Traffic Signal Installation

### **Staff/Personnel Requests**

N/A

### **Major Financial Changes or Issues Anticipated in 2019**

None, other than annual budget increases.



# TIMNATH COUNCIL BUDGET WORKSESSION

## Community Development Department

### October 9, 2018

#### **Overview**

The Community Development Department consists of the Planning Department, Building Department, Code Enforcement Division, and Park Planning Division.

#### **Planning Department**

The Planning Department is responsible for processing all land use applications, including comprehensive plan amendments, annexations, rezonings, subdivisions, site plans, and conditional use permits. The Planning Department also coordinates Comprehensive Plan updates and Land Use Code revisions on an ongoing basis. The Planning Department also acts as the zoning administrator and is responsible for reviewing building permit plot plans, sign permits, and interfaces with the Engineering Department. Additionally, the department coordinates and assists with any applicable grant applications relative to capital improvement projects. The department is also responsible for the Planning Commission. This role includes interviewing possible commissioners, scheduling meetings, preparing agendas, and ongoing commissioner training. The Planning Department also provides GIS support to the Town in terms of ongoing mapping needs the Town may have.

#### **Building Department**

The Building Department is responsible for processing all building permit applications and administering the Town's adopted building codes and regulations. They are also responsible for plan reviews and building inspections. Periodically, the Building Department will revise and update the Town's building codes.

#### **Code Enforcement Division**

The Code Enforcement Division is responsible for working with Town residents and property owners to ensure compliance with the Municipal code. Their primary function is to ensure the health, safety, and welfare of the Town residents.

#### **Park Planning Division**

The Park Planning Division is responsible for developing and/or coordinating the preparation of park master plans and construction documents relative to capital improvements. They are also responsible for construction oversight and interfaces with Public Works for ongoing park maintenance needs. In addition, the Park Planning Division is responsible for administering the policies outlined in the Timnath Reservoir Policy document. This includes the issuance and



monitoring of permits, oversight at the reservoir, and minor maintenance tasks of the reservoir in conjunction with Public Works.

### **Staffing**

Staffing of the Community Development Department is fulfilled in part by full time and seasonal Town Staff personnel and by third party contractors. The contracted services are conducted within a predetermined annual operating budget.

The **Planning Department** is made up of contracted positions, currently with TST Inc., Consulting Engineers (TST), and partly by Timnath Staff. The FTE for the Planning Department varies depending on the current workload needs for development review and planning department projects. The Planning Department includes the Community Development Director and Planners.

The **Building Department** is staffed by a Town employee, in the role of Building Permit Technician, as well as through a contract with SAFEbuilt. SAFEbuilt provides the necessary staff to complete the remainder of the building permitting process, such as plans examiners, building inspectors, and the Town's Building Official. TST also provides Building Department support by reviewing plot plans, grading certifications, right-of-way permits, and zoning code enforcement. The FTE for the Building Department is variable based on the permit load at any given time. At the moment the Building Permit Technician provides permit services on Monday through Thursday from 8am to 4:30pm, and Fridays by appointment only. The Building Permit Technician provides support to the front office staff and miscellaneous Planning Department tasks as well as other office administrative duties.

The **Code Enforcement Division** is currently staffed by a single Code Enforcement Officer conducting weekly inspections. This service is contracted through SAFEbuilt. The Code Enforcement Officer responds to citizen complaints and conducts Town-wide windshield observations to ensure compliance with the Town's Municipal Code. The Code Enforcement Officer reports to the Community Development Director and provides weekly status reports of the open and closed cases. In the event of a case that is issued a citation/summons and requires a court appearance, the Code Enforcement Officer will testify at the hearing before the judge. The FTE for the Code Enforcement officer is currently 0.3. It is anticipated that in 2019, there will be a need to increase to twice a week and in 2021 to three times a week.

The **Park Planning Division** is currently contracted with TST. This department is staffed by landscape architects, civil engineers and supporting consultants depending on the design services required for the project. The Timnath Reservoir oversight role does include a seasonal Town employee that is on-site up to 40 hours a week from May through October. In 2020 the Town



anticipates adding another Reservoir attendant to provide additional coverage for the remainder of the week and overlapping schedules on weekends.

The FTE for the Park Planning Division is variable depending on the projects at any given time.

<b>Staffing (FTE)</b>	<b>2018</b>	<b>2019 Projected</b>	<b>2020 Projected</b>	<b>2021 Projected</b>
<b>Planning Department</b>				
Contracted FTE	4.0	5.0	5.0	6.0
<b>Building Department</b>				
Full-Time Employees	1.0	1.0	1.0	2.0
<b>Code Enforcement Division</b>				
Contracted FTE	0.3	0.3	1.0	1.0
<b>Park Planning Division</b>				
Part-Time Employees	0.3	0.3	0.7	0.7
<b>Total</b>	<b>5.7</b>	<b>6.7</b>	<b>7.7</b>	<b>9.7</b>



**Community Development Workload Forecast Table**

<b>Permits</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
Single Family Detached	227	248	234	289	292	287
Single Family Attached	75	118	244	246	260	148
Residential Alterations	116	125	130	135	140	150
Commercial Permits	4	6	8	8	8	10
Commercial Alterations	9	9	10	10	10	12
One Stop	164	400	425	425	450	475
Sign Permits	5	8	8	8	8	8
ROW Permits	10	19	19	20	20	22
<b>Building Inspections</b>						
Single Family Detached	11700	11400	11700	11900	11900	12000
Residential Alterations	795	1800	1900	1900	1900	2000
Commercial Permits	537	570	590	600	600	700
Commercial Alterations	113	150	160	170	180	190
One Stop	165	160	170	180	190	200
<b>Land Development Applications</b>						
Administrative Plat	1	2	3	4	4	5
Annexation	0	1	2	2	2	2
Comprehensive Plan Amendment	2	1	1	1	1	1
Final Plat	1	3	4	4	4	5
Minor Subdivision	0	1	2	2	2	2
Preliminary Plat	2	3	4	4	4	4
Rezoning	2	3	4	5	5	5
Site Plan	3	5	5	6	6	7
Sketch Plan	0	1	2	2	2	2
Conditional Use Permits	0	1	2	2	2	2
<b>Land Development Apps Totals</b>	<b>11</b>	<b>21</b>	<b>29</b>	<b>32</b>	<b>32</b>	<b>32</b>



### **Community Development Major Activities/Projects for 2018-2019**

In 2018, the Town contracted with the firm of Logan Simpson to update the Town's Comprehensive Plan, Parks Recreation Open Space and Trails Plan (PROST Plan) and Old Town plan. These will be folded into one planning document. The public engagement efforts are underway and will continue into 2019 with completion of the plan in Spring 2019.

The Community Development Department is currently reviewing numerous and varied land use applications as well as managing several capital improvement projects and master plans.

#### Planning Development Proposals currently under review or pending construction commencement:

*Harmony Subdivision – multiple filings*

*Fisher Property*

*Wildwing – multiple filings*

*Fewell/Feldman Properties*

#### Ongoing Community Development Capital Improvement Projects

*Wildwing Park*

*4580 Wietzel Park and Pond*

*Timnath Community Park*

*Timnath Reservoir*

*General Trail Improvements*

*General Park Development*

*Signage and Monumentation*

### **Major Financial Changes or Issues Anticipated for 2018-2019**

None





## **TIMNATH COUNCIL BUDGET WORKSESSION**

### **Police Department**

**October 9, 2018**

#### **Overview**

The Timnath Police Department was launched in November 2008. Throughout the last ten years we have worked to establish a department that is responsive to our citizens, business community, and our schools. Our mission and goals are to enhance the quality of life for the residents and within our community by providing professional, high quality and effective police services in partnership with our citizens, schools and businesses. We work to build a professional police department with officers that believe in improving our partnerships while reducing crime through our dedication to our community, response to calls and community policing. The department is dedicated to providing a quality work environment and development of its members through effective training and leadership.

We serve all people within our jurisdiction with respect, fairness and compassion. We are committed to the prevention of crime, and the protection of life and property; the preservation of peace, order, and safety; the enforcement of laws and ordinances; and the safeguarding of constitutional guarantees.

With community service as our foundation, we are driven by goals to enhance the quality of life, investigating problems as well as incidents, seeking solutions and fostering a sense of security in communities and individuals. We believe it is our responsibility to react to criminal activity and to emphasize prevention through law enforcement.

#### **Body Cameras**

The Department is including police body cameras in the 2019 proposed budget. The first year estimated cost is \$15,000.

#### **Staffing**

We have eight sworn FTEs and a civilian FTE employee. We have been approved to add two additional officers for 2018. Officers are currently working a modified swing shift from 1200 to 2200 hours. Dayshift is routinely covered by the supervisory staff.



The department has been involved in advisory meetings and assisting with some training for the Front Range Academy. This has allowed us to hold two spots for the academy starting in January 2019. Being able to hire an officer candidate and sponsor them through an academy has provided us with a larger pool of candidates.

Officers are routinely involved in field training with new hires. If the current hiring process results in hiring two officers, then field training officers (FTO) will have been training the entire year of 2018. FTOs are restricted in their days off and vacation time off during the four weeks they are training. If we hire two officers at the start of December, FTOs will be rotating trainees through for 17 weeks. The two candidates in the spring academy would graduate in May and enter the FTO program.

<b>Personnel (Projections)</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
<b>Officer</b>	<b>12</b>	<b>15</b>	<b>17</b>	<b>18</b>	<b>19</b>
<b>Civilian</b>	<b>1</b>	<b>1</b>	<b>2</b>	<b>2</b>	<b>2</b>

<b>Statistics (Projections)</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
<b>Cases</b>	<b>720</b>	<b>864</b>	<b>1080</b>	<b>1152</b>	<b>1224</b>
<b>Incidents</b>	<b>8400</b>	<b>9000</b>	<b>10000</b>	<b>11000</b>	<b>12000</b>

Incidents and cases are increasing, and the complexity of case investigation and follow-up has increase dramatically. We are currently at 322 case reports to the end of September, 246 supplements to case reports, and approximately 400 traffic citations that have been processed through municipal court. There is an expectation that cases at Walmart will have a dramatic increase as they are adding a night loss prevention employee. Larimer County Sheriff's Office is short personnel and many of the cases not have extenuating circumstances (weapons, disturbance, drug use, etc.) will most likely hold for the next Timnath officer to start their shift. We will need to prioritize the theft/Walmart calls so that we are still providing traffic and safety presence at the schools. We are continuing to file felonies for trespass and burglary when we contact previous offenders on Walmart premises. We continue to see increases in drug sales, usage and activity.

Self-initiated activity will decrease as assigned case incidents increase and officers become more involved with case reports and calls for service initiated by citizens.

**Major Activities/Projects for 2018**



We continue to train on specialized equipment and our officers are carrying the less lethal weapons in the vehicles for each shift. We renew all re-certifications each year and meet all state mandated requirements for officer training. We attend practice at the range monthly and have taken advantage of the use of force simulator training at the range. The simulator provides different scenarios that allows officers to make decisions in seconds. Officers also attend active shooter training each year.

All officers train in a one-week school that provides skills and resources when contacting persons in crisis or displaying a possible mental illness. This class will soon become a state mandated course, but we have voluntarily attended the training and officers feel the class has helped them.

Two new officers have been hired. We now have two officers who live in Timnath. Both officers have previous experience, are well-suited to Timnath and embrace community-oriented policing.

Sergeant Wynkoop worked with AT&T/FirstNet providers. FirstNet is a first responder network. The network was championed by the US government to provide a cell phone network that would allow first responders to continue to use the network by bumping to the top of the cell networks. The California wildfires were an example of a public emergency where cell phones data and information were slowed by the provider. FirstNet is a new system that is being introduced that will allow first responder phones to be used in emergencies as a priority over personal phone usage. We have switched our phones to FirstNet so we will not lose cell phone coverage during crisis incidents.

Sergeant Wynkoop has placed an emergency action plan in every vehicle and provided a copy to Station 8. This provides the emergency plan and evacuation of schools and businesses in Timnath. This is essential to responding law enforcement and fire units so they aware of the evacuation location of employees/students how they can be accounted for during a critical incident.

We have developed and excellent partnership with Station 8 and have trained on deep and swift water rescue. Station 8 has provided incident command training for structure, wildfires and medicals. The captain who trained us on the “blue card” fire training module is excited about the partnership and hopes to use the model for law enforcement in the Poudre Fire District.

Officers continue to support community policing by their involvement in numerous activities. They are present for July 4<sup>th</sup>, Taste in Timnath, and the Tree Lighting Festival. Officers partner with Costco for their safety fair and were instrumental in assisting with the Bike Safety event sponsored by Walmart. We are involved in our schools and help to raise money for Shop with a Cop to support children in need at Christmas. Officers also provide books for children during book-fairs, so each child will have a new book. Officers continue involvement in Santa Cops, the Santa Cops golf tournament, and Safekids.

We have been able to renew the Colorado Department of Transportation grant, so the department has grant money that allows officers to work overtime to identify and arrest driver’s that are under the influence of alcohol or drugs. Officers usually work about two hours overtime per week on money provided by the grant.



### **Major Activities/Projects for 2019**

Officer Inge has been gathering information for responsible person(s) for metro districts, HOAs, neighborhood pool management, and community and commercial developments. Officer Inge will be working with the new apartment complex to assist them with providing a safe community for the residents. Actions and responses of the management company and law enforcement can reduce disorder and criminal activities.

Most northern Colorado law enforcement agencies are using the Axon body worn cameras (BWC). We are working with Axon, also our provider for our tasers, to add BWC in 2019. This will be a large project that will consist of development of policy and procedure, CORA requirements, training of use and storage of videos, deletion of video that is not applicable to a call, protection of victims and juveniles and release of redacted and blurred images of victims, witnesses and juveniles. We will be using the provided evidence storage of videos with Axon.

Home cameras have become a new tool in stopping crimes or identification of suspects. There are software programs and best practices law enforcement agencies are using to deter and solve crimes. This may be the neighborhood watch of the future and we will be exploring how we might be able to use our community in a very positive way to assist us. We have used doorbell cameras for some criminal mischiefs that occurred in neighborhoods and suspects were identified.

We will most likely be using our sergeant's promotional process to identify a new sergeant in 2019. We will use different topics and preparation for the written project assessment. Sergeant Wynkoop and an officer have been attending leadership and supervisory classes presented through the Command and Leadership Institute of the FBI. The courses prepare officers for management positions and promotional opportunities. A second sergeant will provide a better ratio of supervisors to officers and allow the needed time to better handle training and administrative duties.

### **Capital Projects Requested for 2019**

The department is requesting that we increase the number of vehicles over several years to allow each officer to have a take home vehicle (see CIP). A vehicle assigned to officers and allowing them to drive to and from work, within a 15-mile radius of the department, is an excellent benefit and recruiting tool. Some officers would be allowed a larger area due to special assignments (SWAT, CIRT, SRO). Studies have shown that officers take better care of the vehicles when they have a one to



one car plan. Also, not having to run the vehicles two to three shifts a day cuts down on maintenance, repairs and replacement vehicles. If officers are on a one to one car plan they can respond to more quickly to crime scenes and emergencies when we are re-calling all officers.

We would also like to have an unmarked vehicle. The vehicle would be used to attend training outside of the northern Colorado area. An unmarked vehicle would allow us to do much needed surveillance at hotspots and during warrant or arrest investigations.

### **Staff/Personnel Requests**

Staffing of two officers was re-instated after a citizen survey was completed. We are engaged in a hiring now and hope to have two new officers hired before the end of the year. We are requesting 2 FTEs in 2019 to add to our staff. One of the FTEs would then be a promotion or hiring of a sergeant to oversee the swing shift.

### **Major Financial Changes or Issues Anticipated in 2019**

The court fine revenues should continue to increase as arrests and citations increase with the addition of officers. Citation increases will require more court and prosecutor time and possibly adding a second court date per month or a single longer court session.

Walmart has advised us that a night loss prevention position has been approved by corporate. We anticipate and increase in theft cases and contacts with a “night-type” person. We know from experience that our population at night changes and the contacts will result in more warrant and drug arrests. Larimer County may not respond to requests from Walmart unless there is an included risk of drugs, weapons, or disturbances. This is because of they are short staffed and have to respond to calls in the county. The calls may hold until a Timnath unit comes on for the morning shift. These cases will most likely result in more investigative time. Late cases occurring during swing shift will result in more overtime. If the cases increase into the later hours, we may need to start officers at a later shift time.

### **Items to note for future years**

We are partnering with Poudre School District, Larimer County Sheriff’s Department, and Fort Collins Police Services to provide the training and mentoring for our school resource officer with an anticipated middle school/high school opening date of fall 2021. This complex will increase traffic on all roads leading to the school. It will also be a large sports complex and night activities will occur and increase our required presence.



The addition of the apartment complex will add more calls for assistance and we anticipate the amount of calls will be more numerous than in the neighborhoods. Also, Timnath is continuing to approve more developments. As the call response area increases then our response time will increase as well.

We are looking forward to having some extra space after the Town Center Building opens. We need more work space, increased evidence/equipment storage and a video/audio interview room that is required when we investigate certain criminal statutes.

2019 Town of Timnath and Timnath  
Development Authority Proposed  
Budget

(Includes Capital Improvement Plan for  
2019 – Beyond Year 2019 is for Planning  
Purposes Only and Subject to Change)

**TOWN OF TIMNATH  
SUMMARY  
FORECASTED 2019 BUDGET AS PROJECTED  
WITH 2017 ACTUALS AND 2018 ESTIMATED**

	2017 ACTUAL	2018 BUDGET	7/31/2018 ACTUAL	2018 ESTIMATED	2019 PROJECTED
1 <b>BEGINNING FUND BALANCES</b>	\$ 10,570,753	\$ 11,423,675	\$ 10,658,072	\$ 10,658,072	\$ 16,964,335
2 <b>REVENUES</b>					
3 Taxes	3,685,826	3,734,121	2,418,544	4,043,877	4,391,045
4 Intergovernmental	6,260,464	11,725,178	2,414,736	5,890,934	18,877,794
5 Licenses, fees and charges	3,542,988	5,754,833	2,961,875	4,876,932	6,504,997
6 Other	458,867	11,052,800	9,482,485	9,829,000	2,062,300
7 Grants	1,103	3,200	7,323	7,323	7,500
8 Total revenues	<u>13,949,248</u>	<u>32,270,132</u>	<u>17,284,963</u>	<u>24,648,066</u>	<u>31,843,636</u>
9 <b>TRANSFERS IN</b>					
10 General Fund (from Grant Fund)	3,603	3,200	3,143	7,323	7,500
11 Total transfers in	<u>3,603</u>	<u>3,200</u>	<u>3,143</u>	<u>7,323</u>	<u>7,500</u>
12 Total funds available	<u>24,523,604</u>	<u>43,697,007</u>	<u>27,946,178</u>	<u>35,313,461</u>	<u>48,815,470</u>
13 <b>EXPENDITURES</b>					
14 General Government	2,288,481	3,226,104	1,670,678	2,822,253	3,687,343
15 Municipal Court	17,436	47,000	10,307	21,500	51,100
16 Community Development	897,231	1,416,170	568,073	1,105,507	1,097,969
17 Public Safety	950,185	1,230,837	595,510	1,232,459	1,832,506
18 Public Works	1,531,237	1,865,454	895,330	1,810,140	2,373,658
19 Parks and Recreation	1,965,260	1,625,056	286,850	1,546,054	4,796,273
20 Capital Outlay	6,212,099	18,709,667	2,910,350	9,803,890	22,104,844
21 Total expenditures	<u>13,861,929</u>	<u>28,120,288</u>	<u>6,937,098</u>	<u>18,341,803</u>	<u>35,943,693</u>
22 <b>TRANSFERS OUT</b>					
23 Grant Fund (to General Fund)	3,603	3,200	3,143	7,323	7,500
24 Total transfers out	<u>3,603</u>	<u>3,200</u>	<u>3,143</u>	<u>7,323</u>	<u>7,500</u>
25 Total expenditures and transfers out requiring appropriation	<u>13,865,532</u>	<u>28,123,488</u>	<u>6,940,241</u>	<u>18,349,126</u>	<u>35,951,193</u>
26 <b>ENDING FUND BALANCES</b>	<u>\$ 10,658,072</u>	<u>\$ 15,573,519</u>	<u>\$ 21,005,937</u>	<u>\$ 16,964,335</u>	<u>\$ 12,864,277</u>

Preliminary Draft - Subject to Revisions

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Summary



**TOWN OF TIMNATH  
SUMMARY  
FORECASTED 2019 BUDGET AS PROJECTED  
WITH 2017 ACTUALS AND 2018 ESTIMATED**

	2017 ACTUAL	2018 BUDGET	7/31/2018 ACTUAL	2018 ESTIMATED	2019 PROJECTED
<b>27 FUNDS RESERVED FOR:</b>					
28 Emergency reserves (TABOR)	234,000	282,319	518,329	256,137	415,165
29 Conservation Trust	95,853	-	111,894	-	-
30 Grants	-	-	4,180	-	-
31 1/4 Cent	-	-	335,471	-	-
32 Police impact fees	306,640	325,809	393,715	351,421	343,683
33 Parks impact fees	-	-	675,450	-	-
34 Public buildings impact fees	376,724	588,386	540,114	558,324	156,724
35 Stormwater impact fees	249,553	67,877	370,558	276,673	315,553
36 Transportation impact fees	996,538	-	1,483,588	-	-
37 Cash in lieu of land - School	1,270,743	-	1,445,295	1,540,175	-
38 Cash in lieu - Parks	390,340	658,484	434,393	449,500	559,800
39 Capital projects - loan proceeds transferred from TDA	207,138	-	-	-	-
40 Certificates of Participation - Town Center design and construction	-	2,652,800	7,810,313	2,479,047	-
41 Certificates of Participation - Town Center equipment	-	95,800	95,800	95,800	-
42 Certificates of Participation - capital other	-	500,000	500,000	500,000	-
<b>43 FUNDS DESIGNATED FOR:</b>					
44 Working reserve	957,600	1,320,000	628,100	1,178,400	2,203,400
<b>45 UNDESIGNATED AND UNRESERVED FUNDS</b>	<b>5,572,943</b>	<b>9,082,044</b>	<b>5,658,737</b>	<b>9,278,858</b>	<b>8,869,951</b>
<b>46 ENDING FUND BALANCES</b>	<b>\$ 10,658,072</b>	<b>\$ 15,573,519</b>	<b>\$ 21,005,937</b>	<b>\$ 16,964,335</b>	<b>\$ 12,864,277</b>

**TOWN OF TIMNATH  
GENERAL FUND  
FORECASTED 2019 BUDGET AS PROJECTED  
WITH 2017 ACTUALS AND 2018 ESTIMATED**

	2017 ACTUAL	2018 BUDGET	7/31/18 ACTUAL	2018 ESTIMATED	2019 PROJECTED
47 BEGINNING FUND BALANCE	\$ 10,568,253	\$ 11,423,675	\$ 10,658,072	\$ 10,658,072	\$ 16,964,335
48 REVENUE					
49 TAXES					
50 Property tax	94,529	134,121	132,673	134,121	154,145
51 Specific ownership tax	43,080	42,200	29,235	50,100	59,700
52 Lodging tax	-	-	-	1,800	3,600
53 Sales tax	1,564,516	1,610,000	933,454	1,721,000	1,860,000
54 Motor vehicle sales tax	429,621	430,600	287,058	492,100	516,700
55 Use tax - building materials	1,554,080	1,517,200	1,036,124	1,644,756	1,796,900
56 TOTAL TAXES	3,685,826	3,734,121	2,418,544	4,043,877	4,391,045
57 INTERGOVERNMENTAL					
58 1/4 cent sales tax	206,154	184,000	125,653	279,000	293,000
59 Highway Users Tax (HUTF)	131,048	137,483	122,964	186,708	151,881
60 Conservation Trust Fund (Lottery)	23,962	23,205	15,049	28,560	32,612
61 Cigarette tax	16,177	15,000	8,934	16,000	16,000
62 Severance tax	6,035	6,035	-	6,035	6,035
63 County Road & Bridge shareback	34,382	43,855	9,007	43,855	47,791
64 Motor vehicle registration fees	12,826	16,000	8,634	14,800	18,300
65 Town of Windsor reimbursement	-	250,000	-	-	-
66 Capital - transfer from TDA	3,511,106	8,080,000	-	1,750,000	15,250,000
67 Intergovernmental - TDA - general	2,318,774	2,969,600	2,124,495	3,565,976	3,062,175
68 TOTAL INTERGOVERNMENTAL	6,260,464	11,725,178	2,414,736	5,890,934	18,877,794
69 LICENSES, FEES AND CHARGES					
70 Sales tax and business license fees	13,363	22,500	13,013	18,000	18,500
71 Liquor license fees	275	275	675	675	725
72 Building permit fees	353,370	148,500	236,024	374,700	409,300
73 Annexation fees	-	50,000	-	-	-
74 Community development fees	12,500	65,000	6,535	13,000	14,000
75 Administrative fees	289,384	343,200	180,379	286,200	312,700
76 Building assessments	2,670,089	3,080,041	1,775,896	2,983,939	3,503,104
77 Contract reimbursements	20,500	1,555,317	675,402	981,418	2,005,968
78 Developer charge backs	168,857	477,000	64,726	207,000	227,700
79 Other licenses, fees and charges	14,650	13,000	9,225	12,000	13,000
80 TOTAL LICENSES, FEES AND CHARGES	3,542,988	5,754,833	2,961,875	4,876,932	6,504,997
81 OTHER					
82 Franchise fees	172,985	181,800	97,057	182,000	207,300
83 Fines and forfeitures	34,577	41,000	34,355	55,000	70,000
84 Certificates of Participation (COPs)	-	9,110,000	9,120,000	9,120,000	-
85 Town Annual Events sponsorships	-	120,000	89,000	120,000	150,000
86 Land sale	-	1,400,000	-	112,000	1,400,000
87 Net investment income	110,468	125,000	113,848	175,000	160,000
88 Miscellaneous	140,837	75,000	28,225	65,000	75,000
89 TOTAL OTHER	458,867	11,052,800	9,482,485	9,829,000	2,062,300
90 Total revenue	13,948,145	32,266,932	17,277,640	24,640,743	31,836,137
91 TRANSFERS IN					
92 Grant Fund	3,603	3,200	3,143	7,323	7,500
93 Total transfers in	3,603	3,200	3,143	7,323	7,500
94 Total funds available	24,520,001	43,693,807	27,938,855	35,306,138	48,807,972

Preliminary Draft - Subject to Revisions

**TOWN OF TIMNATH  
GENERAL FUND  
FORECASTED 2019 BUDGET AS PROJECTED  
WITH 2017 ACTUALS AND 2018 ESTIMATED**

	2017 ACTUAL	2018 BUDGET	7/31/18 ACTUAL	2018 ESTIMATED	2019 PROJECTED
<b>95 EXPENDITURES</b>					
<b>96 GENERAL GOVERNMENT</b>					
97 Town Council expenditures	4,988	8,000	4,735	6,000	8,000
98 Town Administration - salaries and benefits	481,256	525,246	300,593	482,861	731,492
99 Town Clerk - elections	1,025	8,000	1,652	1,800	4,000
100 County Treasurer and other fees	24,587	27,000	23,153	27,000	30,000
101 Dues and memberships	5,939	8,000	5,636	7,500	9,451
102 Finance - Contracted	255,060	282,500	142,189	282,500	291,000
103 Finance - Contracted - Out of Scope	38,595	40,000	29,762	40,000	40,000
104 Human resources - Contracted	4,902	15,000	5,522	6,000	20,000
105 Information Technology - Contracted	120,217	125,000	42,233	125,000	130,000
106 Information Technology - hardware and software	61,385	125,000	59,013	75,000	105,000
107 Legal - Contracted	328,405	378,700	156,310	378,700	390,100
108 Legal - Contracted - Out of Scope	65,365	50,000	34,815	65,000	65,000
109 Legal - Special counsel	79,576	100,000	125,258	150,000	125,000
110 Audit	17,977	18,500	18,350	18,350	19,000
111 Consulting	29,736	40,000	29,764	35,000	45,000
112 Insurance	100,150	120,158	78,369	105,000	129,300
113 General Office and Administration	65,792	233,000	67,806	166,500	620,000
114 Town events	492,587	507,000	255,997	500,000	565,000
115 Community engagement	1,649	75,000	41,469	70,000	80,000
116 Economic development	61,257	190,000	89,668	100,000	155,000
117 COPs costs of issuance	-	250,000	130,042	130,042	-
118 Other	48,033	100,000	28,342	50,000	125,000
119 TOTAL GENERAL GOVERNMENT	2,288,481	3,226,104	1,670,678	2,822,253	3,687,343
<b>120 MUNICIPAL COURT</b>					
121 Municipal Judge	4,098	10,000	2,268	5,000	12,000
122 Legal	13,338	30,000	8,039	15,000	32,000
123 Translator	-	1,000	-	500	1,100
124 Defendant Counsel	-	5,000	-	1,000	5,000
125 Jail services	-	1,000	-	-	1,000
126 TOTAL MUNICIPAL COURT	17,436	47,000	10,307	21,500	51,100
<b>127 COMMUNITY DEVELOPMENT</b>					
128 Salaries and benefits	67,394	70,442	41,396	71,779	76,859
129 Planning services - Contracted	354,099	462,728	261,989	462,728	561,610
130 Master planning studies	113,448	268,000	91,555	268,000	125,000
131 Consulting services	18,361	12,000	8,304	12,000	14,000
132 Building permits - Contracted	-	5,000	1,600	5,000	5,000
133 Code enforcement - Contracted	19,236	32,000	12,381	20,000	35,000
134 Development review	299,329	530,000	134,546	230,000	253,000
135 General Office and Administration	21,930	32,000	16,018	32,000	23,500
136 Other	3,434	4,000	284	4,000	4,000
137 TOTAL COMMUNITY DEVELOPMENT	897,231	1,416,170	568,073	1,105,507	1,097,969

Preliminary Draft - Subject to Revisions

**TOWN OF TIMNATH  
GENERAL FUND  
FORECASTED 2019 BUDGET AS PROJECTED  
WITH 2017 ACTUALS AND 2018 ESTIMATED**

	2017 ACTUAL	2018 BUDGET	7/31/18 ACTUAL	2018 ESTIMATED	2019 PROJECTED
138 PUBLIC SAFETY					
139 Salaries and benefits	751,705	964,186	455,202	946,020	1,422,925
140 General Office and Administration	10,783	13,545	5,532	13,755	18,825
141 Equipment	28,527	36,734	12,881	37,084	73,416
142 Contracted services	71,138	72,662	48,585	99,062	109,711
143 Vehicles and maintenance	59,018	93,400	59,436	88,128	122,754
144 Training	3,957	11,910	3,582	11,910	29,530
145 Other	25,057	38,400	10,292	36,500	55,345
146 TOTAL PUBLIC SAFETY	950,185	1,230,837	595,510	1,232,459	1,832,506
147 PUBLIC WORKS					
148 Salaries and benefits	282,756	357,864	187,632	298,550	397,516
149 Public Works Director - Contracted	196,620	198,699	122,069	198,699	204,660
150 General engineering - Contracted	205,482	236,391	139,330	236,391	243,483
151 General engineering - Contracted - Out of Scope	75,341	50,000	83,399	100,000	75,000
152 Mosquito control	33,300	42,000	22,200	42,000	44,000
153 Weed control	24,749	95,000	700	95,000	100,000
154 Grading	-	30,000	-	15,000	30,000
155 Vehicles - repairs and maintenance	89,266	106,000	60,025	137,000	435,000
156 Materials	4,840	12,000	13,609	17,000	20,000
157 Equipment rentals	875	2,500	-	2,500	3,000
158 Snow plowing	16,216	25,000	8,273	10,000	25,000
159 Street sweeping	4,080	12,000	-	12,000	12,000
160 Street lighting	104,410	155,000	44,962	155,000	120,000
161 Signal maintenance	17,661	25,000	12,335	25,000	25,000
162 Drainage	26,000	20,000	-	-	22,000
163 Road maintenance/resurfacing	342,887	350,000	154,008	350,000	375,000
164 Landscape maintenance	25,806	20,000	7,755	20,000	50,000
165 Street signs	5,843	12,000	2,176	10,000	12,000
166 Street striping	41,858	55,000	12,910	55,000	55,000
167 Boxelder ESDP Participation	-	31,000	-	-	89,000
167 General Office and Administration	-	-	-	-	-
168 Other	33,247	30,000	23,947	31,000	36,000
169 TOTAL PUBLIC WORKS	1,531,237	1,865,454	895,330	1,810,140	2,373,658
170 PARKS AND RECREATION					
171 Salaries and benefits	12,916	19,002	8,330	12,000	38,005
172 Park maintenance	86,473	232,250	103,777	225,250	200,750
173 Reservoir lease	118,269	123,804	74,228	123,804	127,518
174 Capital outlay	1,747,602	1,250,000	100,515	1,185,000	4,430,000
175 TOTAL PARKS AND RECREATION	1,965,260	1,625,056	286,850	1,546,054	4,796,273
176 CAPITAL OUTLAY					
177 Roads and Utilities	3,779,551	8,646,667	514,288	2,101,667	13,306,667
178 Buildings and Equipment	381,578	5,190,000	1,223,094	4,762,000	3,725,000
179 Stormwater	24,508	300,000	-	100,000	100,000
180 Community/Vision Projects	1,956,350	3,691,000	566,323	2,067,579	3,952,309
181 Certificates of Participation	-	270,000	-	165,999	1,020,868
182 DOLA Loan	70,112	612,000	606,645	606,645	-
183 TOTAL CAPITAL OUTLAY	6,212,099	18,709,667	2,910,350	9,803,890	22,104,844
184 Total expenditures	13,861,929	28,120,288	6,937,098	18,341,803	35,943,693
185 ENDING FUND BALANCE	\$ 10,658,072	\$ 15,573,519	\$ 21,001,757	\$ 16,964,335	\$ 12,864,278

Preliminary Draft - Subject to Revisions

**TOWN OF TIMNATH  
SPECIAL REVENUE FUND - GRANTS  
FORECASTED 2019 BUDGET AS PROJECTED  
WITH 2017 ACTUALS AND 2018 ESTIMATED**

	2017 ACTUAL	2018 BUDGET	7/31/18 ACTUAL	2018 ESTIMATED	2019 PROJECTED
1 <b>BEGINNING FUND BALANCE</b>	\$ 2,500	\$ -	\$ -	\$ -	\$ -
2 <b>REVENUE</b>					
3 State Grants					
4 Public Safety - fire arms	413	-	-	-	-
5 Federal					
6 CDOT	-	-	3,323	3,323	5,000
7 Bureau of Justice	690	700	-	-	-
7 Other	-	2,500	4,000	4,000	2,500
8 Total revenue	<u>1,103</u>	<u>3,200</u>	<u>7,323</u>	<u>7,323</u>	<u>7,500</u>
9 Total funds available	<u>3,603</u>	<u>3,200</u>	<u>7,323</u>	<u>7,323</u>	<u>7,500</u>
10 <b>EXPENDITURES</b>					
11 Total expenditures	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
12 <b>TRANSFERS OUT</b>					
13 General Fund	3,603	3,200	3,143	7,323	7,500
14 Total transfers out	<u>3,603</u>	<u>3,200</u>	<u>3,143</u>	<u>7,323</u>	<u>7,500</u>
15 Total expenditures and transfers out requiring appropriation	<u>3,603</u>	<u>3,200</u>	<u>3,143</u>	<u>7,323</u>	<u>7,500</u>
16 <b>ENDING FUND BALANCE</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 4,180</u>	<u>\$ -</u>	<u>\$ -</u>

Preliminary Draft - Subject to Revisions

6

Grants

Town Events - Details

	2017 ACTUAL	2018 BUDGET	7/31/2018 ACTUAL	2018 ESTIMATED	2019 PROJECTED
BBQ - Summer	\$ 41,517	\$ 45,000	\$ 44,867	\$ 45,000	\$ 50,000
Taste in Timnath	127,884	110,000	23,050	135,000	140,000
Halloween	377	400	-	400	450
Holiday decorations and Tree lighting	74,059	65,000	177	75,000	75,000
Fireworks - Fourth of July	175,730	180,000	145,599	180,000	185,000
Other events/Miscellaneous **	39,758	59,600	21,773	32,491	61,550
Town Clean-up Day	23,568	25,000	10,109	10,109	25,000
Event Planner	6,994	20,000	10,422	20,000	25,000
Event coverage (photography)	2,700	2,000	-	2,000	3,000
	<u>\$ 492,587</u>	<u>\$ 507,000</u>	<u>\$ 255,997</u>	<u>\$ 500,000</u>	<u>\$ 565,000</u>

\*\*TBD - may include concert in the park, farmer's market event, movie night, art/craft fair, and/or family fun day, community grand openings, wine tasting at reservoir, etc.

5 YEAR CIP (Draft)		2017 Actuals	2018 Budget	7/31/18 Actuals	2018 Estimated	2019	2020	2021	2022	2023
Roads and Utilities		\$ 8,172,375	\$ 8,646,667	\$ 514,288	\$ 2,101,667	\$ 13,306,667	\$ 5,075,000	\$ 4,390,000	\$ 13,275,000	\$ 9,300,000
Buildings, Vehicles and Equipment		497,386	5,314,000	1,313,838	4,934,728	4,192,754	4,470,117	1,592,170	276,946	482,293
Parks and Recreation		1,747,602	1,250,000	100,515	1,185,000	4,430,000	2,075,000	2,025,000	2,100,000	16,675,000
Stormwater		469,318	550,000	229,071	455,500	471,000	425,000	435,000	440,000	445,000
Community/Vision Projects		2,453,380	3,691,000	566,323	2,067,579	3,952,309	4,262,043	3,250,496	3,258,000	1,250,000
<b>Year Total</b>		<b>\$ 13,340,061</b>	<b>\$ 19,451,667</b>	<b>\$ 2,724,035</b>	<b>\$ 10,744,474</b>	<b>\$ 26,352,730</b>	<b>\$ 16,307,160</b>	<b>\$ 11,692,666</b>	<b>\$ 19,349,946</b>	<b>\$ 28,152,293</b>

Roads and Utilities											Safety	Committed	Preserve	Reimb
* 1	Bethke School Zone	-	60,000	-	60,000	-	-	-	-	-	X	X		
* 2	Buss Grove - Landings to Latham Parkway	-	-	-	-	-	100,000	1,750,000	1,750,000	-				
3	Buss Grove - Main St to Frontage Road	-	-	-	-	-	-	30,000	300,000	-				
4	Fewell Infrastructure	-	665,000	29,362	325,000	340,000	-	-	-	-		X		
5	Timnath Trail Drive Improvements	-	175,000	390	175,000	-	-	-	-	-		X		X
* 6	4th Street Pedestrian Improvements	2,165	-	-	-	-	-	-	25,000	500,000				
* 7	Harmony Interchange Landscape North	1,741	-	-	-	15,000	125,000	-	-	-				
* 8	Harmony Road Electrical Undergrounding	-	300,000	-	300,000	-	-	-	-	-		X		X
* 9	Harmony Road Widening Phase III	5,292,480	-	-	-	-	-	-	-	-				X
* 10	Harmony Road Widening Phase IV	-	1,250,000	41,199	500,000	6,950,000	-	-	-	-		X		
* 11	Harmony Road and Latham at CR1 Signal	-	500,000	19,483	65,000	235,000	-	-	-	-	X	X		X
12	I-25 Improvements - CDOT	166,667	166,667	166,667	166,667	166,667	-	-	-	-		X		
* 13	Latham Parkway - Bus Grove to Harmony	-	-	-	-	-	-	-	-	1,600,000				
14	Latham Parkway South of Harmony Road	-	-	-	-	-	-	-	300,000	4,000,000				X
15	Latham Parkway - Wildwing to Highway 14	-	-	-	-	300,000	-	-	1,000,000	-	X			
16	Main Street Buss Grove to Prospect	-	-	-	-	100,000	150,000	1,500,000	3,000,000	-				
* 17	Main Street Railroad Crossing Upgrade	6,178	70,000	25,162	35,000	-	400,000	-	-	-	X			
18	Main Street (CR5) South of Harmony and Bridge	-	-	-	-	-	100,000	360,000	5,250,000	-				X
* 19	Old Town Improvements - Phase 2 (Including Sewer)	2,376,827	1,475,000	190,230	200,000	1,350,000	-	-	-	-		X		X
20	Parkway from Buss Grove North to Main	-	-	-	-	-	-	50,000	200,000	3,000,000				X
* 21	Parkway Improvements	-	2,800,000	18,095	40,000	2,800,000	3,000,000	-	1,250,000	-		X		X
22	Prospect - I-25 Interchange Participation	-	200,000	-	-	200,000	200,000	200,000	200,000	200,000		X		
23	Prospect - Main Street to Frontage Rd (south side only PSD frontage)	-	-	-	-	100,000	1,000,000	-	-	-				
* 24	Railroad Crossing Improvements - Three Bell	-	600,000	22,344	200,000	400,000	-	-	-	-	X			
* 25	Riverbend Infrastructure	6,369	-	-	-	-	-	-	-	-				X
* 26	Signage and monumentation	22,129	350,000	-	-	350,000	-	-	-	-		X		X
* 27	Summerfield Parkway Ditch Crossing	297,819	35,000	1,356	35,000	-	-	-	-	-		X		X
* 28	Timnath Landings Traffic Signal (Timnath Landings Parkway)	-	-	-	-	-	-	500,000	-	-	X	X		X

Buildings, Vehicles and Equipment											Safety	Committed	Preserve	Reimb
29	Emergency preparedness	2,500	5,000	-	5,000	5,000	10,000	10,000	10,000	10,000	X			
30	Town Center Building	308,466	5,000,000	1,218,907	4,700,000	2,900,000	-	-	-	-	X	X		
31	PD Facility	-	-	-	-	600,000	4,200,000	1,300,000	-	-	X			
32	Police vehicles	47,202	73,000	47,202	67,728	97,754	145,117	147,170	161,946	157,293		X		
* 33	Public Works/Town Admin Building	60,150	175,000	687	50,000	150,000	-	-	-	-			X	
34	Public Works Vehicles and Equipment	68,606	51,000	43,542	105,000	370,000	110,000	120,000	100,000	300,000	X			
35	Speeding sign	354	-	-	-	-	-	-	-	-				
36	Variable message boards	-	-	-	-	60,000	-	-	-	-	X			
37	Website upgrade	10,108	10,000	3,500	7,000	10,000	5,000	15,000	5,000	15,000				

Parks and Recreation											Safety	Committed	Preserve	Reimb
38	General Park Development	150	50,000	3,735	50,000	75,000	75,000	75,000	75,000	75,000				
39	General Trail Improvements	208,946	100,000	-	100,000	100,000	150,000	100,000	150,000	100,000	X			
40	Future 80 Acre Community Park	-	15,000	-	-	15,000	100,000	-	25,000	3,000,000			X	
* 41	Harmony Bridge Signage	12,640	-	-	-	-	-	-	-	-				
42	I-25 Underpass Trail Contribution - Poudre Trail	-	50,000	-	-	50,000	-	-	-	-	X	X		
* 43	Park and Recreation Center	-	-	-	-	-	-	-	250,000	5,000,000				
* 44	Timnath Ranch Park	-	-	-	-	-	-	-	100,000	2,500,000				
45	Portable Stage	138,595	-	-	-	-	-	-	-	-				
46	Poudre River Trailhead Park	10,986	-	-	-	40,000	300,000	-	-	-				
* 47	Timnath South Regional Park	122,231	435,000	17,490	435,000	3,000,000	50,000	500,000	50,000	500,000				
48	Timnath Reservoir Trail and Park	1,191,726	300,000	79,290	300,000	200,000	1,250,000	1,250,000	200,000	2,500,000				
49	TROC Trail	-	50,000	-	50,000	800,000	-	100,000	1,000,000	-	X			X
50	Water rights and non-potable system	-	250,000	-	250,000	150,000	-	-	-	-			X	
51	Wildwing Park	62,328	-	-	-	-	-	-	250,000	3,000,000				

Stormwater											Safety	Committed	Preserve	Reimb
52	Boxelder Stormwater Authority - BBRSA IGA (TDA)	444,810	250,000	229,071	355,500	371,000	325,000	335,000	340,000	345,000	X	X		X
* 53	Boxelder Stormwater - Fort Collins Projects	-	200,000	-	-	-	-	-	-	-				
54	Regional Stormwater Improvements	24,508	100,000	-	100,000	100,000	100,000	100,000	100,000	100,000	X			

Community/Vision Projects											Safety	Committed	Preservation	Reimb
55	Various Projects	2,453,380	3,691,000	566,323	2,067,579	3,952,309	4,262,043	3,250,496	3,258,000	1,250,000			X	

\* TDA project; contract will be and/or currently assumed/entered into by Town

**For Long-Term Planning Purposes Only -  
Preliminary Estimates - Subject to Change**

<b>5 YEAR CIP - DETAIL - COMMUNITY/VISION PROJECTS</b> (Draft)	2017 Actuals	2018 Budget	6/30/18 Actuals	2018 Estimated	2019	2020	2021	2022	2023
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Community/Vision Projects										Safety	Committed	Preservation	Reimb	
1	Fewell Property - Land Acquisition and Incentives	-	1,265,000	-	1,265,000	-	-	-	-	-		X	X	
2	North KM Farm	-	221,000	25,000	246,000	258,000	258,000	258,000	258,000	-			X	
3	South KM Farm	-	243,000	231,579	231,579	265,590	254,043	242,496	-	-		X	X	
4	School - Incentives/Partnership	-	1,637,000	-	-	1,928,719	-	-	-	-		X		
* 5	Parkway & Harmony - Artisan Market Land Acquisition	2,453,380	325,000	309,744	325,000	-	-	-	-	-		X	X	
6	Retail Incentives and Economic Development Opportunities	-	-	-	-	1,500,000	1,750,000	1,750,000	-	-				
7	Strategic Visioning Projects	-	-	-	-	-	2,000,000	1,000,000	3,000,000	1,250,000			X	

\* TDA project; contract will be and/or currently assumed/entered into by Town



**TIMNATH DEVELOPMENT AUTHORITY  
FORECASTED 2019  
WITH 2017 ACTUALS AND 2018 ESTIMATED**

	2017 ACTUAL	2018 BUDGET	7/31/18 ACTUAL	2018 ESTIMATED	2019 PROJECTED
1 <b>BEGINNING FUND BALANCE</b>	\$ 9,719,811	\$ 2,000,000	\$ 2,007,209	\$ 2,007,209	\$ 19,958,000
2 <b>REVENUES</b>					
3 TIF - property taxes	4,665,935	5,673,118	5,657,385	5,673,118	6,058,422
4 TIF - sales taxes	4,787,520	4,960,000	2,668,286	5,266,000	5,690,000
5 Loan proceeds	-	20,000,000	-	20,000,000	-
6 Net investment income	23,385	30,000	12,671	30,000	50,000
7 Total revenues	<u>9,476,840</u>	<u>30,663,118</u>	<u>8,338,342</u>	<u>30,969,118</u>	<u>11,798,422</u>
8 Total funds available	<u>19,196,651</u>	<u>32,663,118</u>	<u>10,345,551</u>	<u>32,976,327</u>	<u>31,756,422</u>
9 <b>EXPENDITURES</b>					
10 Loan interest (2015 Loan)	2,169,803	2,073,018	1,033,669	2,073,018	1,951,247
11 Loan interest (2018 Loan)	-	750,000	-	333,333	1,000,000
11 Loan principal (2015 Loan)	2,150,000	2,705,000	-	2,705,000	3,125,000
12 Loan principal (2018 Loan)	-	-	-	-	200,000
12 Loan issuance costs	-	300,000	-	300,000	-
13 Miscellaneous	129,580	150,000	162,674	170,000	180,000
14 Capital outlay					
15 Road, Utilities, Other (Transfer to Town)	3,511,106	8,080,000	-	1,750,000	15,250,000
16 Harmony Road Phase III	4,392,824	-	-	-	-
17 Property Acquisition	497,030	-	-	-	-
18 Boxelder - BBRSA IGA	444,810	250,000	229,071	355,500	371,000
19 Developer shareback incentive	1,575,515	1,765,500	670,931	1,765,500	1,907,000
20 Transfer to Town - general	2,318,774	2,969,600	2,124,495	3,565,976	3,062,175
21 Total expenditures requiring appropriation	<u>17,189,442</u>	<u>19,043,118</u>	<u>4,220,840</u>	<u>13,018,327</u>	<u>27,046,422</u>
22 <b>ENDING FUND BALANCE</b>	<u>\$ 2,007,209</u>	<u>\$ 13,620,000</u>	<u>\$ 6,124,711</u>	<u>\$ 19,958,000</u>	<u>\$ 4,710,000</u>
23 <b>RESERVES</b>					
24 Required debt service reserve	\$ 2,002,825	\$ 2,000,000	\$ 2,006,084	\$ 2,008,000	\$ 2,010,000
25 Required pledged revenue	4,372	-	4,118,627	-	-
26 Restricted for capital projects	12	11,620,000	-	17,950,000	2,700,000
27 Total reserves	<u>\$ 2,007,209</u>	<u>\$ 13,620,000</u>	<u>\$ 6,124,711</u>	<u>\$ 19,958,000</u>	<u>\$ 4,710,000</u>

# 2020-2023 Rolling Town of Timnath Budget

(For Planning Purposes Only and Subject  
to Change)

**TOWN OF TIMNATH  
SUMMARY  
FORECASTED 2020 - 2023 BUDGET AS PROJECTED**

**For Long-Term Planning Purposes Only -  
Preliminary Only - Subject to Change**

	2020 PROJECTED	2021 PROJECTED	2022 PROJECTED	2023 PROJECTED
<b>1 BEGINNING FUND BALANCES</b>	\$ 12,864,278	\$ 6,646,398	\$ 4,328,829	\$ (5,391,440)
<b>2 REVENUES</b>				
3 Taxes	4,487,159	5,096,815	5,343,367	5,556,083
4 Intergovernmental	8,132,177	7,198,053	7,912,196	8,766,254
5 Licenses, fees and charges	6,860,187	7,702,494	7,088,468	6,751,044
6 Other	734,000	817,800	856,700	897,500
7 Grants	3,300	3,300	3,700	3,300
8 Total revenues	<u>20,216,824</u>	<u>20,818,462</u>	<u>21,204,430</u>	<u>21,974,181</u>
<b>9 TRANSFERS IN</b>				
10 General Fund (from Grant Fund)	3,300	3,300	3,700	3,300
11 Total transfers in	<u>3,300</u>	<u>3,300</u>	<u>3,700</u>	<u>3,300</u>
12 Total funds available	<u>33,084,402</u>	<u>27,468,160</u>	<u>25,536,959</u>	<u>16,586,041</u>
<b>13 EXPENDITURES</b>				
14 General Government	3,423,529	3,773,949	3,738,887	3,926,423
15 Municipal Court	54,200	57,300	59,400	62,500
16 Community Development	1,240,985	1,449,380	1,543,692	1,591,270
17 Public Safety	2,386,971	3,048,696	3,052,891	3,299,923
18 Public Works	2,188,756	2,266,159	2,326,061	2,760,372
19 Parks and Recreation	2,467,066	2,453,597	2,533,972	17,148,598
20 Capital Outlay	14,673,198	10,086,950	17,669,796	11,697,206
21 Total expenditures	<u>26,434,704</u>	<u>23,136,031</u>	<u>30,924,699</u>	<u>40,486,291</u>
<b>22 TRANSFERS OUT</b>				
23 Grant Fund (to General Fund)	3,300	3,300	3,700	3,300
24 Total transfers out	<u>3,300</u>	<u>3,300</u>	<u>3,700</u>	<u>3,300</u>
25 Total expenditures and transfers out requiring appropriation	<u>26,438,004</u>	<u>23,139,331</u>	<u>30,928,399</u>	<u>40,489,591</u>
<b>26 ENDING FUND BALANCES</b>	<u>\$ 6,646,398</u>	<u>\$ 4,328,829</u>	<u>\$ (5,391,440)</u>	<u>\$ (23,903,550)</u>

Preliminary Draft - Subject to Revisions

**TOWN OF TIMNATH  
SUMMARY  
FORECASTED 2020 - 2023 BUDGET AS PROJECTED**

**For Long-Term Planning Purposes Only -  
Preliminary Only - Subject to Change**

	2020 PROJECTED	2021 PROJECTED	2022 PROJECTED	2023 PROJECTED
<b>27 FUNDS RESERVED FOR:</b>				
28 Emergency reserves (TABOR)	352,845	391,473	397,647	863,672
29 Conservation Trust	-	-	-	-
30 Grants	-	-	-	-
31 1/4 Cent	-	-	-	-
32 Police impact fees	280,456	-	-	-
33 Parks impact fees	-	-	-	-
34 Public buildings impact fees	-	-	233,600	463,200
35 Stormwater impact fees	346,593	408,433	471,953	532,673
36 Transportation impact fees	-	-	-	-
37 Cash in lieu of land - School	-	-	-	-
38 Cash in lieu - Parks	581,620	708,660	812,440	-
39 Capital projects - loan proceeds transferred from TDA	-	-	-	-
40 Certificates of Participation - Town Center design and construction	-	-	-	-
41 Certificates of Participation - Town Center equipment	-	-	-	-
42 Certificates of Participation - capital other	-	-	-	-
<b>43 FUNDS DESIGNATED FOR:</b>				
44 Working reserve	2,325,000	2,655,400	1,795,900	1,922,700
<b>45 UNDESIGNATED AND UNRESERVED FUNDS</b>	<b>2,759,884</b>	<b>164,863</b>	<b>(9,102,980)</b>	<b>(27,685,795)</b>
<b>46 ENDING FUND BALANCES</b>	<b>\$6,646,398</b>	<b>\$4,328,829</b>	<b>(\$5,391,440)</b>	<b>(\$23,903,550)</b>

**TOWN OF TIMNATH  
GENERAL FUND  
FORECASTED 2020 - 2023 BUDGET AS PROJECTED**

**For Long-Term Planning Purposes Only -  
Preliminary Estimates - Subject to Change**

	2020 PROJECTED	2021 PROJECTED	2022 PROJECTED	2023 PROJECTED
47 BEGINNING FUND BALANCE	\$ 12,864,278	\$ 6,646,398	\$ 4,328,829	\$ (5,391,440)
48 REVENUE				
49 TAXES				
50 Property tax	169,559	186,515	205,167	225,683
51 Specific ownership tax	65,600	72,200	79,400	87,400
52 Lodging tax	4,000	4,500	5,000	5,500
53 Sales tax	2,010,000	2,170,000	2,340,000	2,530,000
54 Motor vehicle sales tax	542,500	569,600	598,100	628,000
55 Use tax - building materials	1,695,500	2,094,000	2,115,700	2,079,500
56 TOTAL TAXES	4,487,159	5,096,815	5,343,367	5,556,083
57 INTERGOVERNMENTAL				
58 1/4 cent sales tax	308,000	323,000	339,000	356,000
59 Highway Users Tax (HUTF)	156,000	161,000	166,000	171,000
60 Conservation Trust Fund (Lottery)	37,039	41,216	46,374	51,587
61 Cigarette tax	16,000	16,000	16,000	16,000
62 Severance tax	6,035	6,035	6,035	6,035
63 County Road & Bridge shareback	52,570	57,828	63,610	69,971
64 Motor vehicle registration fees	20,800	23,100	26,000	28,900
65 Town of Windsor reimbursement	5,000	5,000	5,000	5,000
66 Capital - transfer from TDA	2,700,000	-	-	-
67 Intergovernmental - TDA - general	4,830,733	6,564,875	7,244,176	8,061,761
68 TOTAL INTERGOVERNMENTAL	8,132,177	7,198,053	7,912,196	8,766,254
69 LICENSES, FEES AND CHARGES				
70 Sales tax and business license fees	19,000	19,500	20,000	20,500
71 Liquor license fees	800	875	875	875
72 Building permit fees	386,200	477,000	482,000	473,700
73 Annexation fees	-	-	-	-
74 Community development fees	15,000	16,000	17,000	18,000
75 Administrative fees	295,100	364,400	368,200	361,900
76 Building assessments	4,837,133	4,950,425	5,156,127	4,497,869
77 Contract reimbursements	1,042,754	1,558,894	700,866	1,003,200
78 Developer charge backs	250,200	275,400	302,400	333,000
79 Other licenses, fees and charges	14,000	40,000	41,000	42,000
80 TOTAL LICENSES, FEES AND CHARGES	6,860,187	7,702,494	7,088,468	6,751,044
81 OTHER				
82 Franchise fees	233,000	260,800	291,700	322,500
83 Fines and forfeitures	96,000	132,000	140,000	150,000
84 Certificates of Participation (COPs)	-	-	-	-
85 Town Annual Events sponsorships	180,000	200,000	200,000	200,000
86 Land sale	-	-	-	-
87 Net investment income	150,000	150,000	150,000	150,000
88 Miscellaneous	75,000	75,000	75,000	75,000
89 TOTAL OTHER	734,000	817,800	856,700	897,500
90 Total revenue	20,213,524	20,815,162	21,200,730	21,970,881
91 TRANSFERS IN				
92 Grant Fund	3,300	3,300	3,700	3,300
93 Total transfers in	3,300	3,300	3,700	3,300
94 Total funds available	33,081,102	27,464,860	25,533,259	16,582,741

Preliminary Draft - Subject to Revisions

**TOWN OF TIMNATH  
GENERAL FUND  
FORECASTED 2020 - 2023 BUDGET AS PROJECTED**

**For Long-Term Planning Purposes Only -  
Preliminary Estimates - Subject to Change**

	2020 PROJECTED	2021 PROJECTED	2022 PROJECTED	2023 PROJECTED
<b>95 EXPENDITURES</b>				
<b>96 GENERAL GOVERNMENT</b>				
97 Town Council expenditures	9,000	9,000	9,000	10,000
98 Town Administration - salaries and benefits	762,029	794,349	828,587	950,323
99 Town Clerk - elections	8,000	5,000	9,000	6,000
100 County Treasurer and other fees	33,000	37,000	40,000	45,000
101 Dues and memberships	10,500	12,000	13,500	13,500
102 Finance - Contracted	299,700	308,700	318,000	327,500
103 Finance - Contracted - Out of Scope	40,000	40,000	40,000	40,000
104 Human resources - Contracted	20,000	20,000	20,000	20,000
105 Information Technology - Contracted	135,000	140,000	145,000	150,000
106 Information Technology - hardware and software	105,000	105,000	105,000	105,000
107 Legal - Contracted	401,800	413,900	426,300	439,100
108 Legal - Contracted - Out of Scope	65,000	65,000	65,000	65,000
109 Legal - Special counsel	125,000	125,000	125,000	125,000
110 Audit	19,500	20,000	20,500	21,000
111 Consulting	45,000	45,000	45,000	45,000
112 Insurance	155,000	186,000	223,000	268,000
113 General Office and Administration	205,000	378,000	201,000	151,000
114 Town events	590,000	635,000	660,000	690,000
115 Community engagement	85,000	90,000	95,000	100,000
116 Economic development	185,000	220,000	225,000	230,000
117 COPs costs of issuance	-	-	-	-
118 Other	125,000	125,000	125,000	125,000
119 TOTAL GENERAL GOVERNMENT	3,423,529	3,773,949	3,738,887	3,926,423
<b>120 MUNICIPAL COURT</b>				
121 Municipal Judge	15,000	15,000	15,000	15,000
122 Legal	32,000	35,000	37,000	40,000
123 Translator	1,200	1,300	1,400	1,500
124 Defendant Counsel	5,000	5,000	5,000	5,000
125 Jail services	1,000	1,000	1,000	1,000
126 TOTAL MUNICIPAL COURT	54,200	57,300	59,400	62,500
<b>127 COMMUNITY DEVELOPMENT</b>				
128 Salaries and benefits	165,527	373,069	392,006	411,673
129 Planning services - Contracted	578,458	595,812	613,686	632,097
130 Master planning studies	150,000	125,000	150,000	125,000
131 Consulting services	16,000	16,000	18,000	18,000
132 Building permits - Contracted	5,000	5,000	5,000	5,000
133 Code enforcement - Contracted	20,000	-	-	-
134 Development review	278,000	306,000	336,000	370,000
135 General Office and Administration	24,000	24,500	25,000	25,500
136 Other	4,000	4,000	4,000	4,000
137 TOTAL COMMUNITY DEVELOPMENT	1,240,985	1,449,380	1,543,692	1,591,270

Preliminary Draft - Subject to Revisions

**TOWN OF TIMNATH  
GENERAL FUND  
FORECASTED 2020 - 2023 BUDGET AS PROJECTED**

**For Long-Term Planning Purposes Only -  
Preliminary Estimates - Subject to Change**

	2020 PROJECTED	2021 PROJECTED	2022 PROJECTED	2023 PROJECTED
138 PUBLIC SAFETY				
139 Salaries and benefits	1,875,314	2,225,137	2,433,749	2,658,866
140 General Office and Administration	20,140	321,350	102,075	115,180
141 Equipment	72,316	63,966	60,960	56,560
142 Contracted services	123,923	133,515	140,895	148,474
143 Vehicles and maintenance	196,317	207,570	226,946	230,493
144 Training	33,010	33,580	25,340	26,150
145 Other	65,950	63,578	62,926	64,200
146 TOTAL PUBLIC SAFETY	<u>2,386,971</u>	<u>3,048,696</u>	<u>3,052,891</u>	<u>3,299,923</u>
147 PUBLIC WORKS				
148 Salaries and benefits	491,169	512,225	539,863	646,983
149 Public Works Director - Contracted	210,800	217,124	223,637	230,347
150 General engineering - Contracted	250,787	258,311	266,060	274,042
151 General engineering - Contracted - Out of Scope	75,000	75,000	75,000	75,000
152 Mosquito control	44,000	45,000	45,000	46,000
153 Weed control	105,000	110,000	115,000	120,000
154 Grading	30,000	30,000	30,000	30,000
155 Vehicles - repairs and maintenance	157,000	174,000	159,000	364,000
156 Materials	25,000	25,000	30,000	30,000
157 Equipment rentals	3,000	3,500	3,500	4,000
158 Snow plowing	27,000	27,000	27,000	27,000
159 Street sweeping	14,000	14,000	16,000	16,000
160 Street lighting	130,000	140,000	150,000	160,000
161 Signal maintenance	25,000	27,000	27,000	27,000
162 Drainage	22,000	22,000	22,000	22,000
163 Road maintenance/resurfacing	375,000	375,000	375,000	375,000
164 Landscape maintenance	50,000	54,000	55,000	56,000
165 Street signs	12,000	15,000	15,000	15,000
166 Street striping	60,000	60,000	65,000	65,000
167 Boxelder ESDP Participation	45,000	45,000	45,000	45,000
General Office and Administration	-	-	-	90,000
168 Other	37,000	37,000	42,000	42,000
169 TOTAL PUBLIC WORKS	<u>2,188,756</u>	<u>2,266,159</u>	<u>2,326,061</u>	<u>2,760,372</u>
170 PARKS AND RECREATION				
171 Salaries and benefits	58,672	61,713	64,230	67,875
172 Park maintenance	202,050	231,600	230,400	262,200
173 Reservoir lease	131,344	135,284	139,342	143,523
174 Capital outlay	2,075,000	2,025,000	2,100,000	16,675,000
175 TOTAL PARKS AND RECREATION	<u>2,467,066</u>	<u>2,453,597</u>	<u>2,533,972</u>	<u>17,148,598</u>
176 CAPITAL OUTLAY				
177 Roads and Utilities	5,075,000	4,390,000	13,275,000	9,300,000
178 Buildings and Equipment	4,215,000	1,325,000	15,000	25,000
179 Stormwater	100,000	100,000	100,000	100,000
180 Community/Vision Projects	4,262,043	3,250,496	3,258,000	1,250,000
181 Certificates of Participation	1,021,155	1,021,454	1,021,796	1,022,206
182 DOLA Loan	-	-	-	-
183 TOTAL CAPITAL OUTLAY	<u>14,673,198</u>	<u>10,086,950</u>	<u>17,669,796</u>	<u>11,697,206</u>
184 Total expenditures	<u>26,434,704</u>	<u>23,136,031</u>	<u>30,924,699</u>	<u>40,486,291</u>
185 ENDING FUND BALANCE	<u>\$ 6,646,398</u>	<u>\$ 4,328,829</u>	<u>\$ (5,391,440)</u>	<u>\$ (23,903,550)</u>

Preliminary Draft - Subject to Revisions

**TOWN OF TIMNATH  
SPECIAL REVENUE FUND - GRANTS  
FORECASTED 2020 - 2023 BUDGET AS PROJECTED**

**For Long-Term Planning Purposes Only -  
Preliminary Estimates - Subject to Change**

	2020 PROJECTED	2021 PROJECTED	2022 PROJECTED	2023 PROJECTED
1 <b>BEGINNING FUND BALANCE</b>	\$ -	\$ -	\$ -	\$ -
2 <b>REVENUE</b>				
3 State Grants				
4 Public Safety - fire arms	-	-	-	-
5 Federal				
6 CDOT	-	-	-	-
Bureau of Justice	800	800	1,200	800
7 Other	2,500	2,500	2,500	2,500
8 Total revenue	<u>3,300</u>	<u>3,300</u>	<u>3,700</u>	<u>3,300</u>
9 Total funds available	<u>3,300</u>	<u>3,300</u>	<u>3,700</u>	<u>3,300</u>
10 <b>EXPENDITURES</b>				
11 Total expenditures	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
12 <b>TRANSFERS OUT</b>				
13 General Fund	3,300	3,300	3,700	3,300
14 Total transfers out	<u>3,300</u>	<u>3,300</u>	<u>3,700</u>	<u>3,300</u>
15 Total expenditures and transfers out requiring appropriation	<u>3,300</u>	<u>3,300</u>	<u>3,700</u>	<u>3,300</u>
16 <b>ENDING FUND BALANCE</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>



Town Events - Details

**For Long-Term Planning Purposes Only -  
Preliminary Estimates - Subject to Change**

	2020 PROJECTED	2021 PROJECTED	2022 PROJECTED	2023 PROJECTED
BBQ - Summer	\$ 55,000	\$ 60,000	\$ 65,000	\$ 70,000
Taste in Timnath	145,000	150,000	155,000	160,000
Halloween	450	500	500	550
Holiday decorations and Tree lighting	80,000	85,000	90,000	95,000
Fireworks - Fourth of July	190,000	195,000	200,000	205,000
Other events/Miscellaneous **	61,050	65,500	65,000	64,450
Town Clean-up Day	30,000	45,000	50,000	55,000
Event Planner	25,000	30,000	30,000	35,000
Event coverage (photography)	3,500	4,000	4,500	5,000
	<u>\$ 590,000</u>	<u>\$ 635,000</u>	<u>\$ 660,000</u>	<u>\$ 690,000</u>

\*\*TBD - may include concert in the park, farmer's market event, movie night, art/craft fair, and/or family fun day, community grand openings, wine tasting at reservoir, etc.

**TIMNATH DEVELOPMENT AUTHORITY  
FORECASTED 2020 - 2023 BUDGET AS PROJECTED**

**For Long-Term Planning Purposes Only -  
Preliminary Estimates - Subject to Change**

	2020 PROJECTED	2021 PROJECTED	2022 PROJECTED	2023 PROJECTED
1 <b>BEGINNING FUND BALANCE</b>	\$ 4,710,000	\$ 2,012,000	\$ 2,014,000	\$ 2,016,000
2 <b>REVENUES</b>				
3 TIF - property taxes	6,664,264	7,330,691	8,063,760	8,870,136
4 TIF - sales taxes	6,150,000	6,640,000	7,170,000	7,740,000
5 Loan proceeds	-	-	-	-
6 Net investment income	45,000	40,000	40,000	40,000
7 Total revenues	<u>12,859,264</u>	<u>14,010,691</u>	<u>15,273,760</u>	<u>16,650,136</u>
8 Total funds available	<u>17,569,264</u>	<u>16,022,691</u>	<u>17,287,760</u>	<u>18,666,136</u>
9 <b>EXPENDITURES</b>				
10 Loan interest (2015 Loan)	1,815,531	1,663,816	1,510,084	1,349,375
11 Loan interest (2018 Loan)	990,000	965,000	922,500	850,000
11 Loan principal (2015 Loan)	3,260,000	3,415,000	3,570,000	3,735,000
12 Loan principal (2018 Loan)	500,000	850,000	1,450,000	2,045,000
12 Loan issuance costs	-	-	-	-
13 Miscellaneous	195,000	215,000	235,000	260,000
14 Capital outlay				
15 Road, Utilities, Other (Transfer to Town)	2,700,000	-	-	-
16 Harmony Road Phase III	-	-	-	-
17 Property Acquisition	-	-	-	-
18 Boxelder - BBRSA IGA	325,000	335,000	340,000	345,000
19 Developer shareback incentive	941,000	-	-	-
20 Transfer to Town - general	4,830,733	6,564,875	7,244,176	8,061,761
21 Total expenditures requiring appropriation	<u>15,557,264</u>	<u>14,008,691</u>	<u>15,271,760</u>	<u>16,646,136</u>
22 <b>ENDING FUND BALANCE</b>	<u>\$ 2,012,000</u>	<u>\$ 2,014,000</u>	<u>\$ 2,016,000</u>	<u>\$ 2,020,000</u>
23 <b>RESERVES</b>				
24 Required debt service reserve	\$ 2,012,000	\$ 2,014,000	\$ 2,016,000	\$ 2,020,000
25 Required pledged revenue	-	-	-	-
26 Restricted for capital projects	-	-	-	-
27 Total reserves	<u>\$ 2,012,000</u>	<u>\$ 2,014,000</u>	<u>\$ 2,016,000</u>	<u>\$ 2,020,000</u>