Town of Timnath
Regular Meeting Minutes
Tuesday, July 10, 2018
IMMEDIATELY FOLLOWED THE TIMNATH LIQUOR BOARD AND TIMNATH DEVELOPMENT AUTHORITY MEETINGS AT 6:00 p.m.
Meeting was held at Timnath Administration Building, 4800 Goodman Street, Timnath, Colorado

1. CALL TO ORDER AND ROLL CALL:
Mayor Grossman-Belisle called to order the meeting of the Town Council on Tuesday, July 10, 2018, at 6:11 p.m.

Present:
  a. Mayor Jill Grossman-Belisle
  b. Mayor Pro Tem Aaron Pearson
  c. Councilmember Bill Neal
  d. Councilmember Lisa Laake
  e. Councilmember Rick Collins

Also Present:
  a. April Getchius, Town Manager
  b. Robert Rogers, Contracted Town Attorney
  c. Milissa Peters-Garcia, Town Clerk
  d. Christine Harwell, Contracted Finance Director
  e. Sherri Wagner, Police Chief
  f. Robert Wynkoop, Police Sergeant
  g. Forrest Andersen, Police Officer
  h. Jacob Meckley, Police Officer
  i. Andrew Tope, Police Officer
  j. Kimberly Betrus, Police Officer
  k. Michelle Inge, Police Officer
  l. Don Taranto, Contracted Town Engineer
  m. Brian Williamson, Contracted Town Planner
  n. Kevin Koelbel, Contracted Town Planner
  o. Phil Goldstein, Timnath Resident
  p. John Barkley, Timnath Resident
  q. Randall Black, Timnath Resident

2. AMENDMENTS TO THE AGENDA:
   a. None

3. PUBLIC COMMENT ON NON-AGENDA ITEMS:
   a. NONE
4. CONSENT AGENDA:
   a. Approval of the June 6, 2018, Special Town Council Meeting Minutes
   b. Approval of the June 12, 2018, Town Council Meeting Minutes
   c. Approval of the Check Register

Councilmember Neal moved to approve the consent agenda as amended. Councilmember Laake seconded the motion. The motion passed unanimously by voice vote.

5. REPORTS:
   a. Mayor/Council
      i. Thank you to the staff and Mantooth for a successful 4th of July celebration.
      ii. July 19th summer concert event
      iii. August 10th Town BBQ
   iv. It was noted that Ms. Getchius will reach out to the resident that contacted the Council about transportation needs for disabled residents. In addition, staff will conduct a brief survey to determine the extent of the need Town-wide.

6. BUSINESS:
   a. SWEAR IN OFFICER JACOB MECKLEY
      • Chief Wagner introduced and swore in Officer Jacob Meckley

   b. LOW JACK RECOGNITION OF OFFICER FORREST ANDERSEN
      • Sergeant Wynkoop recognized Officer Andersen for recovery of a stolen vehicle while off duty using the Low Jack tracking system.

   c. ORDINANCE NO. 12, SERIES 2018, PUBLIC HEARING, An Ordinance Amending the Town of Budget for the 2018 Budget Year

Mayor Grossman-Belisle opened the public hearing at 6:33 p.m.

Staff Comments:
• Ms. Getchius spoke to Council about the proposed ordinance. Ms. Getchius highlighted the budget changes including the addition of the Certificates of Participation for the Town Center building, the addition of a police officer, the reinstatement of the community events and other key changes.
• Mr. Williamson spoke to Council specifically about the park projects and asked for Council recommendation about project priority. The Council discussed whether the priority should be the Reservoir or the community park.
Mayor Pro Tem Pearson asked which park received the most use and Mr. Williamson stated that the reservoir use was up this year and that more details on its use would be coming in a report to Council soon.

Councilmember Laake asked about the community park completion timeline and Mr. Williamson stated that completion of the park was not defined by a date.

Mayor Pro Tem Pearson stated that he would like to see the community park project move forward first and Councilmember Laake agreed with the community park project taking priority.

Councilmember Neal asked how the funds were restricted and Ms. Getchius explained that the park funds were designated for park projects and that the funds could not be moved to other capital projects.

Mayor Grossman-Belisle noted that the Reservoir improvements ranked slightly higher than the community park in the community survey, however, through further discussion it was determined that community park improvements should be designed first but the reservoir would be designed shortly thereafter.

The consensus of the Council was to proceed with the design of Phase II of the community park while also installing security gates at Timnath Reservoir.

Public Comments:
- John Barkley, Timnath Resident commented on the budget process, the location of materials on the website and what he saw as need for longer term budget forecasts.

Council Comments:
Mayor Grossman-Belisle closed the public hearing at 6:38 p.m.

Councilmember Laake moved to approve ORDINANCE NO. 12, SERIES 2018, An Ordinance Amending the Town of Budget for the 2018 Budget Year. Councilmember Neal seconded the motion. The motion passed unanimously by voice vote.

d. RESOLUTION NO. 50, SERIES 2018, A Resolution Approving a Contract for Landscape Improvements at 4201 Main Street

Staff Comments:
- Mr. Williamson spoke to Council about the proposed resolution. He explained that this was minimal landscape and irrigation installation to bring the property up to code and to reduce maintenance cost. The cost of the proposal from Nero Landscaping is $30,817.

Council Comments:
- Councilmember Neal asked about what the Town was going to do with the property and Mr. Williamson stated that the landscaping would be low maintenance until the future of the property was determined.
- Councilmember Neal asked about leasing the property and Mr. Williamson explained that the landscape improvements as well as ADA compliance would need to be completed prior to any commercial leasing of the property.
Mayor Grossman-Belisle stated that the property required the minimal amount of maintenance and repair at this time and that preparing it for a commercial lease would require more expensive ADA improvements.

Mayor Pro Tem Pearson spoke about the need for setting an example as the Town for the residents on property maintenance. The property also needs to be maintained out of respect for the neighboring residents.

Councilmember Neal asked where the funding for the landscaping was budgeted. Mr. Williamson explained the monies would be expended from the Town property maintenance line item.

**Councilmember Neal moved to approve RESOLUTION NO. 50, SERIES 2018, A Resolution Approving a Contract for Landscape Improvements at 4201 Main Street. Mayor Pro Tem Pearson seconded the motion. The motion passed unanimously by voice vote.**

**e. RESOLUTION NO. 51, SERIES 2018, A Resolution Approving Construction of a Traffic Signal at Harmony Road and Latham Parkway**

Staff Comments:
- Mr. Taranto spoke to Council about the proposed resolution. The traffic signal is to be installed at Latham Parkway and Harmony Road and is much needed.

Council Comments:
- Councilmember Collins asked about the 50% portion to be paid by Windsor and Mr. Taranto explained that Windsor would be responsible for paying 50% of the final project cost.
- Mayor Pro Tem Pearson asked if the pole placement would be adequate for future expansion and growth and Mr. Taranto stated that the poles would be placed appropriately for expansion of the roads.
- Councilmember Laake asked about the timeline for the project and Mr. Taranto explained that prep work would commence around October and completion is expected early in 2019.

**Councilmember Neal moved to approve RESOLUTION NO. 51, SERIES 2018, A Resolution Approving Construction of a Traffic Signal at Harmony Road and Latham Parkway. Mayor Pro Tem Pearson seconded the motion. The motion passed unanimously by voice vote.**

**7. ADJOURNMENT:**

Mayor Grossman-Belisle adjourned the meeting 6:53 p.m.
Town Council approved the July 10, 2018, Town Council Meeting Minutes on July 24, 2018.

TOWN OF TIMNATH

Jill Grossman-Belisle, Mayor

ATTEST:

Milissa Peters-Garcia, CMC
Town Clerk