1. CALL TO ORDER AND ROLL CALL
   Chair                      Jill Grossman-Belisle
   Commissioner              Bill Neal
   Commissioner              Aaron Pearson
   Commissioner              Paul Steinway
   Commissioner              Bryan Voronin

2. BUSINESS:
   a. DISCUSSION/POSSIBLE ACTION: Approval of the Emmadity, inc. Special Event Liquor Permit for April 21, 2018

3. ADJOURNMENT
# TOWN OF TIMNATH LIQUOR BOARD

<table>
<thead>
<tr>
<th>Meeting Date:</th>
<th>Item: Emmadity, Inc Special Event Liquor License</th>
<th>Ordinance □</th>
</tr>
</thead>
<tbody>
<tr>
<td>April 19, 2018</td>
<td></td>
<td>Action ✓</td>
</tr>
</tbody>
</table>

Presented by: Milissa Peters, CMC Town Clerk

### EXECUTIVE SUMMARY:
Emmadity, Inc is requesting a Special Event Liquor Permit for April 21, 2018.

### STAFF RECOMMENDATION:
Staff recommends approval of the Emmadity, Inc Special Event Liquor Permit.

### KEY POINTS/SUPPORTING INFORMATION:
None

### ADVANTAGES:
None

### DISADVANTAGES:
None.

### FINANCIAL IMPACT:
None.

### RECOMMENDED MOTION:
I move for approval of the Emmadity Inc Special Event Liquor Permit.

### ATTACHMENTS:
1. Application
2. Agreement
3. Diagram
4. Certificate of Good Standing
APPLICATION FOR A SPECIAL EVENTS PERMIT

IN ORDER TO QUALIFY FOR A SPECIAL EVENTS PERMIT, YOU MUST BE NONPROFIT AND ONE OF THE FOLLOWING (See back for details.)

☐ SOCIAL ☐ FRATERNAL ☐ PATRIOTIC ☐ POLITICAL
☐ ATHLETIC ☐ CHARTERED BRANCH, LODGE OR CHAPTER ☐ OF A NATIONAL ORGANIZATION OR SOCIETY
☐ RELIGIOUS INSTITUTION
☐ PHILANTHROPIC INSTITUTION ☐ POLITICAL CANDIDATE ☐ MUNICIPALITY OWNING ARTS FACILITIES

LIAB TYPE OF SPECIAL EVENT APPLICANT IS APPLYING FOR:

2110 ☑ MALT, VINOUS AND SPIRITUOUS LIQUOR $25.00 PER DAY
2170 ☐ FERMENTED MALT BEVERAGE (3.2 Beer) $10.00 PER DAY

DO NOT WRITE IN THIS SPACE

LIQUOR PERMIT NUMBER

1. NAME OF APPLICANT ORGANIZATION OR POLITICAL CANDIDATE

Emmyette Inc

2. MAILING ADDRESS OF ORGANIZATION OR POLITICAL CANDIDATE

Box 372
Timnath, CO 80547

3. ADDRESS OF PLACE TO HAVE SPECIAL EVENT

4138 Main Street
Timnath, CO 80547

4. PRES/SECY OF ORG. or POLITICAL CANDIDATE

Lisa Stenzel

5. EVENT MANAGER

Lisa Stenzel

6. HAS APPLICANT ORGANIZATION OR POLITICAL CANDIDATE BEEN ISSUED A SPECIAL EVENT PERMIT THIS CALENDAR YEAR?

☐ NO ☑ YES HOW MANY DAYS?

7. IS PREMISES NOW LICENSED UNDER STATE LIQUOR OR BEER CODE?

☐ NO ☑ YES TO WHOM?

8. DOES THE APPLICANT HAVE POSSESSION OR WRITTEN PERMISSION FOR THE USE OF THE PREMISES TO BE LICENSED? ☑ Yes ☐ No

LIST BELOW THE EXACT DATE(S) FOR WHICH APPLICATION IS BEING MADE FOR PERMIT

<table>
<thead>
<tr>
<th>Date</th>
<th>Hours From</th>
<th>Hours To</th>
</tr>
</thead>
<tbody>
<tr>
<td>4-21-2019</td>
<td>5:00 p.m.</td>
<td>11:30 p.m.</td>
</tr>
</tbody>
</table>

OATH OF APPLICANT

I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.

SIGNATURE

TITLE

DATE

REPORT AND APPROVAL OF LOCAL LICENSING AUTHORITY (CITY OR COUNTY)

The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 12, Article 48, C.R.S., as amended.

THEREFORE, THIS APPLICATION IS APPROVED.

LOCAL LICENSING AUTHORITY (CITY OR COUNTY)

☐ CITY ☐ COUNTY

TELEPHONE NUMBER OF CITY/COUNTY CLERK

SIGNATURE

TITLE

DATE

LIABILITY INFORMATION

<table>
<thead>
<tr>
<th>License Account Number</th>
<th>Liability Date</th>
<th>State</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>-750 (999)</td>
</tr>
</tbody>
</table>
### Meeting Space Rental Agreement and Contract

<table>
<thead>
<tr>
<th>Event Date(s):</th>
<th>April 21, 2018</th>
<th>Setup Time:</th>
<th>4 pm</th>
<th>Event Start Time:</th>
<th>6 pm</th>
</tr>
</thead>
<tbody>
<tr>
<td>Event End Time:</td>
<td>10 pm</td>
<td>Cleanup Time:</td>
<td>11 pm</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Event Name:</td>
<td>Just Be You Masquerade Party</td>
<td>No. Guests:</td>
<td>150</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Single Event or Multiple Days/Nights?</td>
<td>Single event</td>
<td>Total No. Days:</td>
<td>1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Does this Event Repeat?</td>
<td>No</td>
<td>(Ex: weekly, biweekly, monthly, etc.)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Client(s)/Corporation/Organization:</td>
<td>Emmadity</td>
<td>Physical Address:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>City:</td>
<td></td>
<td>State:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Zip:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Contact Person:</td>
<td>Lisa Stenzel</td>
<td>Title/Position:</td>
<td>Founder</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Primary Phone:</td>
<td>(970) 396 - 6366</td>
<td>Secondary Phone:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Email Address:</td>
<td><a href="mailto:lisa@emmadity.com">lisa@emmadity.com</a></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**NOTE:** Rental time is based on seven (7) hours, which is inclusive of load-in and load-out. Additional time, if needed or requested, is subject to additional fees. It is understood that your event may be shorter than 7 hours.

- A signed contract and payment in full of zero dollars ($0) must be received to reserve your date(s)/time(s).
- Miscellaneous costs, such as water, tea & coffee service, catering, furniture, and equipment rentals are due ten (10) days prior to your event.
- A copy of your Special Event Liability insurance (see insurance section) is due no later than ten (10) days prior to your event, if applicable.
- Any additional costs that arise will be due within two (2) days after your event.

Payments should be made to CF&G Services LLC. Accepted forms of payment are personal check, cashier’s check, money order or wire transfer. No refunds of the space rental fees will be paid 10 days prior to an event, as your agreement to rent The Workhouse Conference Rooms on this date may cause the loss of additional bookings or business. Reserved food and beverage catering, along with rentals and/or purchases necessary to produce your event may not be refunded, or may not be refunded in full if costs have been incurred toward that obligation.

Acknowledged, agreed and authorized by Primary contact/renter: [Signature] Date: 3/13/18

Acknowledged, agreed and authorized by CF&G Services LLC: [Signature] Date: Feb. 20, 2018

*Please initial and date the following three pages.*
OFFICE OF THE SECRETARY OF STATE
OF THE STATE OF COLORADO

CERTIFICATE OF FACT OF GOOD STANDING

I, Wayne W. Williams, as the Secretary of State of the State of Colorado, hereby certify that, according to the records of this office,

Emmadity, Inc.

is a

Nonprofit Corporation

formed or registered on 09/12/2017 under the law of Colorado, has complied with all applicable requirements of this office, and is in good standing with this office. This entity has been assigned entity identification number 20171688046.

This certificate reflects facts established or disclosed by documents delivered to this office on paper through 04/05/2018 that have been posted, and by documents delivered to this office electronically through 04/09/2018 @ 17:35:47.

I have affixed hereto the Great Seal of the State of Colorado and duly generated, executed, and issued this official certificate at Denver, Colorado on 04/09/2018 @ 17:35:47 in accordance with applicable law. This certificate is assigned Confirmation Number 10831300.

Secretary of State of the State of Colorado

****************************************************************************************************************************
Notice: A certificate issued electronically from the Colorado Secretary of State’s Web site is fully and immediately valid and effective. However, as an option, the issuance and validity of a certificate obtained electronically may be established by visiting the Validate a Certificate page of the Secretary of State’s Web site, http://www.sos.state.co.us/biz/CertificateSearchCriteria.do entering the certificate’s confirmation number displayed on the certificate, and following the instructions displayed. Confirming the issuance of a certificate is merely optional and is not necessary to the valid and effective issuance of a certificate. For more information, visit our Web site, http://www.sos.state.co.us/ click “Businesses, trademarks, trade names” and select “Frequently Asked Questions.”