

**TOWN OF TIMNATH, COLORADO
RESOLUTION NO. 63, SERIES 2015**

A RESOLUTION APPROVING A FLEET REPLACEMENT POLICY

WHEREAS, the Town Council of the Town of Timnath (“Town”) pursuant to C.R.S. § 31-15-103, has the power to pass resolutions; and

WHEREAS, the Town Council periodically adopts policies to guide the operations of the Town Administration; and

WHEREAS, the Town Council finds it is necessary to implement a fleet replacement policy to determine when vehicles need replacement.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF TIMNATH, COLORADO as follows:

Section 1. Approval

The attached Fleet Replacement Policy is hereby approved in substantially the form as attached hereto, subject to technical or otherwise non-substantive modifications, as deemed necessary by the Town Manager in consultation with the Town Planner, Engineer, Legal Counsel, and other applicable staff or consultants.

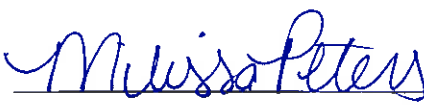
INTRODUCED, MOVED, AND ADOPTED BY THE TOWN COUNCIL OF THE TOWN OF TIMNATH, ON AUGUST 25, 2015.

TOWN OF TIMNATH, COLORADO



Jill Grossman-Belisle, Mayor

ATTEST:



Milissa Peters, CMC
Town Clerk



EXHIBIT A

FLEET REPLACEMENT POLICY



TOWN COUNCIL ADOPTED POLICY

SUBJECT: Vehicle Replacement

ISSUE DATE

August 25, 2015

EFFECTIVE DATE

August 25, 2015

INTENT

As the Town continues to grow, the vehicle fleet will also increase. It is important for planning and budgeting purposes to establish a fleet replacement policy that provides consistent guidance on the replacement and purchase of vehicles

POLICY

The Town Manager, in consultation with Department Heads, shall incorporate appropriate vehicle replacement costs in each annual budget. The Department Heads shall request new vehicle additions to the Town Manager based on increased staffing or other needs and shall submit these requests and justification to the Town Manager in writing and per the purchasing procedures.

There are two classifications of vehicles subject to this policy: police service vehicles and public works vehicles. Although these guidelines are intended to direct the budget process and keep employees in safe vehicles, a Department Head may present information to the Town Manager justifying the replacement of a vehicle at any time (i.e. inconsistent vehicle performance or frequent maintenance may warrant replacement consideration).

Leasing of Vehicles

The opportunity to lease police service vehicles (PSVs) or other vehicles may prove to be cost effective in the long run. Department Heads may present lease options to the Town Manager for consideration.

Marked Police Vehicles

Marked police service vehicles (PSVs) are impacted by extreme weather, length of officer shifts, and constant idling at calls and incident scenes. In addition, the usage of vehicles will increase with more calls and the growth of the response area. The guidelines for replacement of marked PSVs are as follows:

- At the vehicle age of seven years; or
- When the odometer reaches 90,000 miles; or
- When anticipated maintenance/repair costs exceed of the trade in value as determined by Kelly Blue Book or other comparable pricing source.

Unmarked Police Service Vehicles

Because unmarked PSVs do not have the same type of usage as marked vehicles, the following replacement guidelines will apply:

- At the vehicle age of ten years; or
- When the odometer reaches 150,000 miles; or
- When anticipated maintenance/repair costs exceed 25% of the trade in value as determined by Kelly Blue Book or other comparable pricing source.

Public Works Vehicles – Heavy Vehicles

Public works heavy vehicles exceeding $\frac{3}{4}$ ton shall have the following replacement guidelines. These include snow plow trucks or other large vehicles that have demanding but not constant use.

- At the age of 15 years; or
- When the odometer reaches 120,000 miles; or
- When anticipated maintenance/repair costs exceed 25% of replacement costs assuming the replacement vehicle will be a well maintained used vehicle.

Public Works Vehicles – General Maintenance and Transportation Vehicles

The replacement criteria for the general maintenance or transportation vehicles shall be based on the more traditional age, mileage and repair cost standards.

- At the vehicle age of 9 years; or
- When the odometer reaches 150,000 miles; or
- When anticipated maintenance/repair costs exceed 25% of the vehicle's current value as determined by Kelly Blue Book or other comparable pricing source.