



WIRELESS TELECOMM. FACILITY

Case#: _____ - _____ - _____
Proj. Name: _____ (Fee Agreement)

Wireless telecommunication services facilities are permitted only in the industrial zoning districts (I-1 or I-2).

APP.	TOWN
<input type="checkbox"/> Application Fee; CK#: _____; Amt: \$ _____	<input type="checkbox"/>
<input type="checkbox"/> Poudre Fire Authority Development Review Fee of \$ _____	<input type="checkbox"/>
<input type="checkbox"/> Site Plans One or more plats or maps, scale not less than 1" = 50', showing the following information: _ Proposed size, location and boundaries _ Existing and proposed topography at 2 ft. intervals, referenced to USGS data..... _ Plane coordinates and a legal description of the proposed site..... _ Elevations of all towers and equipment, indicating materials, exterior dimensions and colors _ True north arrow _ Locations and size of existing improvements, existing vegetation, if any _ Location and size of proposed improvements, including any landscaping _ Existing utility easements and other rights-of-way of record, if any..... _ Location of access roads _ Names of abutting subdivisions or owners of abutting, unplatted property within 400 ft..... _ Zoning and uses of adjacent parcels _ Proof of ownership _ Location of the GPS in both latitude/longitude and UTM meters.....	<input type="checkbox"/>
<input type="checkbox"/> Vicinity Maps Include one or more maps showing the location of existing and planned commercial mobile radio service facilities belonging to the applicant, within 5 miles of the facility	<input type="checkbox"/>
<input type="checkbox"/> Written Narrative _ Applicant's and surface owner's names, addresses, signatures and designation of agent..... _ Explanation of the need for such a facility, operating plan and coverage area..... _ If a freestanding facility, analysis of alternatives to a freestanding facility within a 1-mile radius _ List of all permits or approvals obtained/to be obtained from all agencies other than the Federal Communications Commission (FCC) _ Affirmation that the proposed facility, alone or in combination with other like facilities, will comply with current FCC standards..... _ Affirmation that the facility will comply at all times with current FCC interference regulations..... _ Affirmation that the facility will not interfere with any public safety frequencies..... _ Affirmation that, if approved, the applicant and surface owner will make the facility available, on a reasonable basis, to other service providers _ An explanation of compatibility with the Town Comprehensive Plan.....	<input type="checkbox"/>

Submit documents above with a copy of this form and a completed Land Use Application.

Date Submitted to Town: _____

Application Certification of Completion Town must certify application is complete and in compliance with all submittal requirements OR reject it as incomplete and notify Applicant of any deficiencies. If rejected , Staff must prepare a report identifying any issues of concern that must be addressed and forward it to the Applicant. All documents requiring a signature must be signed in BLUE INK .	<input type="checkbox"/>
<input type="checkbox"/> Address Staff Comments (Submit to Town Clerk) _ Letter explaining how all of the comments have been addressed..... _ Revised maps and other documents	<input type="checkbox"/>

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TOWN CERTIFICATION OF COMPLETED APPLICATION

Signed: _____ Date: _____

<u>APP.</u>	<u>TOWN</u>
<p>Final Staff Review and Report to Planning and Zoning Commission Staff will complete a final review of any resubmitted materials and then prepare a report to the Commission explaining how the application is or is not consistent with the review criteria (§ 16-3-12.D).</p>	<input type="checkbox"/>
<p>Planning Commission Review of the Application The Commission will hold a meeting to review the application, determine if the application complies with the review criteria, and recommend to the Board approval, approval with conditions or denial.</p> <p style="text-align: center;">Decision: _____ Date: _____</p>	<input type="checkbox"/>
<p>Set Public Hearing Date and Public Notification Town Clerk will send notice of public hearing to the Applicant and all parties in the Surrounding and Interested Property Ownership Report no less than 45 days before the hearing. Referral information will include time and place of the public hearing, nature of the hearing, location of the subject property, and Applicant's name. Town Clerk will also publish notice in a newspaper of general circulation and prepare a public hearing notification sign to be posted on the property by the Applicant. The hearing may be held no less than 30 days from the date of property posting and newspaper publication.</p> <p style="text-align: center;">Date of Public Hearing: _____</p>	<input type="checkbox"/>
<p>Town Board Public Hearing and Action Following the public hearing, the Board may approve, conditionally approve or deny the application based on the review criteria. The permit may be revocable, may be granted for a limited time period, or may be granted subject to conditions as the Board may prescribe.</p> <p style="text-align: center;">Decision: _____ Date: _____</p>	<input type="checkbox"/>
<p><input type="checkbox"/> Post-approval process The Town will record 1 original mylar of the map in the office of the Larimer County Clerk and Recorder. The recording fee must be paid by the Applicant.</p>	<input type="checkbox"/>