



All Attachments can be obtained at the Town Administration Building, 4800 Goodman Street

**TOWN OF TIMNATH
TOWN COUNCIL**

Tuesday, June 24, 2014, 6:00 p.m.

**Meeting will be held at *Timnath Administration Building,*
*4800 Goodman Street, Timnath, Colorado***

1. CALL TO ORDER AND ROLL CALL

Mayor	Jill Grossman-Belisle
Councilmember	Bill Neal
Councilmember	Aaron Pearson
Councilmember	Paul Steinway
Councilmember	Bryan Voronin

2. AMENDMENTS TO THE AGENDA *Note: The Council may add to this agenda, any item for discussion or action.*

3. PUBLIC COMMENT: *Note: It is requested that public comments be limited to three minutes. When several people wish to speak with the same position on a given item, they are requested to select a spokesperson to state that position.*

4. CONSENT AGENDA

- a. Approval of the June 10, 2014, Town Council Meeting Minutes
- b. Ratification of Town Manager Compensation Adjustment
- c. Approval of the Check Register

5. REPORTS

- a. Mayor and Council
- b. Staff

6. ORDER OF BUSINESS:

- a. **ORDINANCE NO. 11, SERIES 2014, FIRST READING**, An Ordinance Enacting Chapter 11, Article II, Section 11.42, Joint Utility Trenches, Of the Town of Timnath Municipal Code and setting a public hearing on July8, 2014, at 6:00 p.m.
Presented by Don Taranto, Contracted Town Engineer
- b. **ORDINANCE NO. 8, SERIES 2014, SECOND READING, PUBLIC HEARING**, An Ordinance Approving Amendment #7 To The Intergovernmental Agreement Between The Town Of Timnath And The City Of Fort Collins - **THIS ITEM IS TABLED UNTIL A FUTURE DATE**

7. ADJOURNMENT



Town of Timnath
Regular Meeting Minutes
Tuesday, June 10, 2014, at 6:00 p.m.
Meeting was held at *Timnath Administration Building,*
4800 Goodman Street, Timnath, Colorado

1. CALL TO ORDER AND ROLL CALL:

Mayor Grossman-Belisle called to order the meeting of the Town Council on Tuesday, June 10, 2014 at 6:01 p.m.

Present:

- a. Mayor Jill Grossman-Belisle
- b. Councilmember Bill Neal
- c. Councilmember Aaron Pearson
- d. Councilmember Bryan Voronin

Absent:

- a. Councilmember Paul Steinway

Also Present:

- a. April Getchius, Town Manager
- b. Robert Rogers, Contracted Town Attorney
- c. Milissa Peters, Town Clerk
- d. Don Taranto, Contracted Town Engineer
- e. Matt Blakely, Contracted Town Planner
- f. Brian Williamson, Contracted Town Planner

2. AMENDMENTS TO THE AGENDA:

- a. No amendments

3. PUBLIC COMMENT ON NON-AGENDA ITEMS:

- a. Norma Warren, 3927 Main Street, spoke about dead trees in the old town area.
- b. Laurie Sander, spoke about her appreciation for Council's consideration of the elementary school and student safety when working on the truck route.
- c. Denise Fisher asked that the Town post the meeting recordings on the web site.
- d. Norma Warren thanked the Town for clean up day and the clean streets.

4. CONSENT AGENDA:

- a. Approval of the May 27, 2014, Town Council Meeting Minutes
- b. Approval of the Check Register

Councilmember Neal moved to approve the consent agenda. Councilmember Pearson seconded the motion. The motion passed unanimously by voice vote.



5. REPORTS:

- a. Mayor/Council
 - i. CML Conference
 - ii. July 18th is the Town BBQ

6. ORDER OF BUSINESS:

- a. **RESOLUTION NO. 31, SERIES 2014**, A resolution Appointing Members to the Town of Timnath Planning Commissioners

Staff Comments:

- Mr. Blakely spoke to Council about the proposed resolution.

Town Council Questions and Comments:

- Councilmember Neal spoke about his appreciation for the response of the residents wanting to be involved in their community.

Councilmember Neal moved to approve RESOLUTION NO. 31, SERIES 2014, A resolution Appointing Members to the Town of Timnath Planning Commissioners. **Councilmember Pearson seconded the motion. The motion passed unanimously by voice vote.**

- b. **ORDINANCE NO. 10, SERIES 2014, FIRST READING**, An Ordinance Amending Chapter 8, Article I, Section 8.1.2(C) of the Timnath Municipal Code

Mayor Grossman-Belisle opened the public hearing at 6:21 p.m.

Staff Comments:

- Ms. Getchius spoke to Council about the proposed ordinance.

Public Comments:

- Diane Fusaro spoke to Council about her appreciation of Council listening to the comments of the residents when amending the ordinance. She also asked that enforcement be increased. Ms. Fusaro asked that Council allow public comments on first readings of ordinance.
- Denise Fisher thanked the Council for listening to the residents concerns. She also stated that she spoke with CDOT regarding cement trucks on Main Street and was told that the truck were allowed on I-25.
- Beth Butcher spoke about the trucks being an issue since the 1980's. She spoke about watching cement trucks drive down Main street.
- Norma Warren asked that the Town do a comprehensive study regarding the traffic on Main Street.

Town Council Questions and Comments:

- Councilmember Voronin asked if the police could stop more trucks.



- Councilmember Neal asked if the Town would get a reputation of being unfriendly to trucks if the police stop trucks on Main Street and Mr. Taranto stated that the Town could send letters to local trucking companies to inform them of the truck route.
- Councilmember Neal asked how many people looked at the provided information on the website and that majority of the public present raised their hands.
- Mayor Grossman-Belisle spoke about having truck traffic on her own street. She also stated that it would be difficult to limit the truck to only town limits.
- Councilmember Neal spoke about watching a cement truck drive down CR 5 and stated his concerns about trucks on County Road 40.
- Mayor Grossman-Belisle spoke about being unable to enforce it 24/7.
- Mayor Grossman-Belisle stated that the Town could increase a police presence.
- Chief Wagner stated that the flashing speed signs cost about \$30,000.
- Councilmember Neal asked that signage be put up.
- Councilmember Voronin asked if the Town could restrict all trucks on Main Street and/or the times allowed to travel on Main Street. Mr. Rogers explained that those restrictions would not be recommended.
- Mayor Grossman-Belisle continued to address on comments made for staff and council follow up on.
- Councilmember Neal spoke about the growth, adding signage and increasing enforcement.

Mayor Grossman-Belisle closed the public hearing at 6:51 p.m.

Councilmember Pearson moved to approve ORDINANCE NO. 10, SERIES 2014, SECOND READING, An Ordinance Amending Chapter 8, Article I, Section 8.1.2(C) of the Timnath Municipal Code with the discussed staff directions. **Councilmember Neal seconded the motion. The motion passed unanimously by voice vote.**

c. RESOLUTION NO. 32, SERIES 2014, A Resolution Approving the Administrative Review Fee Agreement Form

Staff Comments:

- Mr. Blakely spoke about the proposed resolution.

Councilmember Neal moved to approve RESOLUTION NO. 32, SERIES 2014, A Resolution Approving the Administrative Review Fee Agreement Form. **Councilmember Voronin seconded the motion. The motion passed unanimously by voice vote.**

d. RESOLUTION NO. 34, SERIES 2014, A Resolution Approving the payment of Matching Funds related to the Sixth Amendment to the Fort Collins / Timnath IGA

Staff Comments:

- Mr. Taranto spoke about the proposed resolution.

Councilmember Neal moved to approve RESOLUTION NO. 34, SERIES 2014, A Resolution Approving the payment of Matching Funds related to the Sixth Amendment to the Fort Collins /



Timnath IGA. **Councilmember Voronin seconded the motion. The motion passed unanimously by voice vote.**

- e. **RESOLUTION NO. 35, SERIES 2014**, A Resolution Approving the Settlement Agreement with Timnath Ranch, LLC

Staff Comments:

- Mr. Rogers spoke to Council about the proposed resolution.

Town Council Questions and Comments:

- Councilmember Voronin asked about the vague language regarding road build out and Ms. Getchius stated that it will be finalized in the subdivision improvement agreement.
- Councilmember Pearson asked if the same problems could reoccur and Mr. Taranto stated that the issues were not expected to reoccur.

Councilmember Voronin moved to approve RESOLUTION NO. 35, SERIES 2014, A Resolution Approving the Settlement Agreement with Timnath Ranch, LLC. **Councilmember Neal seconded the motion. The motion passed unanimously by voice vote.**

- f. **RESOLUTION NO. 36, SERIES 2014**, A Resolution Appointing the Districting Commission

Staff Comments:

- Mr. Rogers spoke to Council about the proposed resolution.

Town Council Questions and Comments:

- Mayor Grossman-Belisle spoke about the applicants and recommended Charlie Snider, Marty Jost, Craig Conway, John Cloudman and Nicholas Parrish.

Councilmember Voronin moved to approve RESOLUTION NO. 36, SERIES 2014, A Resolution Appointing the Districting Commission. **Councilmember Neal seconded the motion. The motion passed unanimously by voice vote.**

- g. **EXECUTIVE SESSION:** “For the purposes of discussion concerning the purchase, acquisition, lease, transfer, or sale of real, personal, or other property interests under Section §24-6-402(a), C.R.S.; discussion concerning personnel matters under §24-6-402(4)(f), C.R.S.; discussion regarding positions relative to matters that may be subject to negotiations and development of a strategy for negotiations under §24-6-402(4)(e), C.R.S.; and conferences with the Town’s attorney for purposes of receiving legal advice on specific legal questions under §24-6-402(4)(b), C.R.S.”

Councilmember Pearson moved to enter into EXECUTIVE SESSION: “For the purposes of discussion concerning the purchase, acquisition, lease, transfer, or sale of real, personal, or other property interests under Section §24-6-402(a), C.R.S.; discussion concerning personnel matters under §24-6-402(4)(f), C.R.S.; discussion regarding positions relative to matters that may be subject to negotiations and development of a strategy for negotiations under §24-6-402(4)(e), C.R.S.; and conferences with the Town’s attorney for purposes of receiving legal advice on specific legal questions



under §24-6-402(4)(b), C.R.S.”. **Councilmember Voronin seconded the motion. The motion passed unanimously by voice vote.**

**Council went into executive session at 7:05 p.m.
The regular meeting reconvened at 7:30 p.m.**

- h. ORDINANCE NO. 8, SERIES 2014, FIRST READING**, An Ordinance Approving Amendment #7 To The Intergovernmental Agreement Between The Town Of Timnath And The City Of Fort Collins and set a public hearing on May 13, 2014, at 6:00 p.m.

TABLED

7. ADJOURNMENT:

Mayor Grossman-Belisle adjourned the meeting 7:31 p.m.

Town Council approved the June 10, 2014, Town Council Meeting Minutes on June 24, 2014.

TOWN OF TIMNATH

Jill Grossman-Belisle, Mayor

ATTEST:

Milissa Peters, Town Clerk

Report Criteria:

Invoices with totals above \$0.00 included.
Only unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
A-1 Chipseal					
05312014					
598	A-1 Chipseal	05312014	2014 Chip Seal-Retainage	05/31/2014	6,261.37-
598	A-1 Chipseal	05312014	2014 Chip Seal	05/31/2014	125,227.50
Total A-1 Chipseal:					118,966.13
ALL COPY PRODUCTS, INC					
AR1359477					
435	ALL COPY PRODUCTS, INC	AR1359477	2014 Overage Billing	06/04/2014	161.32
Total ALL COPY PRODUCTS, INC:					161.32
Alsco					
LLAR940173					
272	Alsco	LLAR940173	06/05/2014 Mat Service	06/05/2014	41.78
Total Alsco:					41.78
AT&T MOBILITY					
05252014					
269	AT&T MOBILITY	05252014	May 2014 Cell Phones	05/25/2014	107.48
269	AT&T MOBILITY	05252014	May 2014 Cell Phones	05/25/2014	40.29
269	AT&T MOBILITY	05252014	May 2014 Cell Phones	05/25/2014	144.07
269	AT&T MOBILITY	05252014	May 2014 Cell Phones	05/25/2014	198.21
269	AT&T MOBILITY	05252014	May 2014 Cell Phones	05/25/2014	17.43
Total AT&T MOBILITY:					507.48
Brownstein Hyatt Farber Schreck					
565868					
728	Brownstein Hyatt Farber Schreck	565868	April 2014 TDA Legal Fees	05/27/2014	4,917.44
Total Brownstein Hyatt Farber Schreck:					4,917.44
CENTURY LINK					
06012014					
39	CENTURY LINK	06012014	June 2014 T1 Line	06/01/2014	299.20
Total CENTURY LINK:					299.20
COLORADO NETWORK MANAGEMENT, INC					
5136					
551	COLORADO NETWORK MANAG	5136	May 2014 IT Service	05/31/2014	2,250.00
Total COLORADO NETWORK MANAGEMENT, INC:					2,250.00
Core Documents					
6219863865					
732	Core Documents	6219863865	June 2014 FSA Administration	06/01/2014	36.00
Total Core Documents:					36.00

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
Coren Printing, Inc.					
16400					
9	Coren Printing, Inc.	16400	Name plates	05/27/2014	11.00
16450					
9	Coren Printing, Inc.	16450	Model Traffic Code Books	06/02/2014	33.00
16452					
9	Coren Printing, Inc.	16452	Evidence Logs	06/02/2014	32.50
Total Coren Printing, Inc.:					76.50
CPS Distributors, Inc					
1922119-00					
648	CPS Distributors, Inc	1922119-00	Ground Fault Locater for 2 wire S	05/21/2014	17.60
1922119-01					
648	CPS Distributors, Inc	1922119-01	Ground Fault Locater for 2 wire S	06/10/2014	1,275.45
Total CPS Distributors, Inc:					1,293.05
DR Horton					
14TIM-00104					
743	DR Horton	14TIM-00104	14TIM-00104	06/09/2014	858.27
743	DR Horton	14TIM-00104	14TIM-00104	06/09/2014	2,091.26
743	DR Horton	14TIM-00104	14TIM-00104	06/09/2014	4,291.35
743	DR Horton	14TIM-00104	14TIM-00104	06/09/2014	2,000.00
743	DR Horton	14TIM-00104	14TIM-00104	06/09/2014	50.00
743	DR Horton	14TIM-00104	14TIM-00104	06/09/2014	261.28
743	DR Horton	14TIM-00104	14TIM-00104	06/09/2014	193.92
743	DR Horton	14TIM-00104	14TIM-00104	06/09/2014	3,980.16
743	DR Horton	14TIM-00104	14TIM-00104	06/09/2014	368.64
743	DR Horton	14TIM-00104	14TIM-00104	06/09/2014	1,728.00
Total DR Horton:					15,822.88
Genus Zero					
1326					
740	Genus Zero	1326	April 2014 Monthly Service and O	04/30/2014	2,500.00
1343					
740	Genus Zero	1343	May 2014 Monthly Service	06/01/2014	500.00
Total Genus Zero:					3,000.00
Goldschmidt & Associates, LLC					
1024					
741	Goldschmidt & Associates, LLC	1024	Polygraph on M Troutman	05/23/2014	110.00
Total Goldschmidt & Associates, LLC:					110.00
Greystone Web Services, LLC					
23552					
729	Greystone Web Services, LLC	23552	April 2014 Website Development	04/30/2014	1,156.25
23826					
729	Greystone Web Services, LLC	23826	May 2014 Website Development	05/31/2014	62.50
FC58					
729	Greystone Web Services, LLC	FC58	Website Development	03/15/2014	15.24
FC73					
729	Greystone Web Services, LLC	FC73	Website Development	04/15/2014	30.10

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
Total Greystone Web Services, LLC:					1,264.09
Houska Automotive Services Inc					
103421					
348	Houska Automotive Services Inc	103421	2004 Chevy Silverado service	06/16/2014	47.60
103422					
348	Houska Automotive Services Inc	103422	Tire Disposal	06/17/2014	54.00
103462					
348	Houska Automotive Services Inc	103462	2000 Dodge Oil change and emmi	06/17/2014	171.85
Total Houska Automotive Services Inc:					273.45
INTEGRA TELECOM					
12024112					
576	INTEGRA TELECOM	12024112	May 2014 Phone Service	05/21/2014	627.67
Total INTEGRA TELECOM:					627.67
J&S CONTRACTOR SUPPLY CO					
49734-IN					
426	J&S CONTRACTOR SUPPLY CO	49734-IN	Timnath Reservoir Signs	06/05/2014	351.83
Total J&S CONTRACTOR SUPPLY CO:					351.83
JOHN DEERE GOVERNMENT & NATION					
1466753					
517	JOHN DEERE GOVERNMENT &	1466753	May 2014 lease payment	05/29/2014	1,176.34
Total JOHN DEERE GOVERNMENT & NATION:					1,176.34
John Deere Landscapes, LLC					
68576547					
742	John Deere Landscapes, LLC	68576547	2014 Sprinkler Supplies	06/16/2014	597.95
Total John Deere Landscapes, LLC:					597.95
Landmark Engineering					
43683					
664	Landmark Engineering	43683	April 2014 Old Town sewer testing	04/18/2014	3,125.00
43750					
664	Landmark Engineering	43750	May 2014 Old Town sewer testing	05/16/2014	3,220.00
Total Landmark Engineering:					6,345.00
LOWE'S					
01159					
409	LOWE'S	01159	2014 PW - Supplies	05/07/2014	37.81
409	LOWE'S	01159	Community Development Shelves	05/07/2014	151.96
Total LOWE'S:					189.77
MARCH, OLIVE & PHARRIS, LLC					
134911					
28	MARCH, OLIVE & PHARRIS, LLC	134911	May 2014 Judge	05/21/2014	135.00
Total MARCH, OLIVE & PHARRIS, LLC:					135.00

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
MILISSA PETERS					
MAY 2014					
391	MILISSA PETERS	MAY 2014	May 2014 mileage reimbursement	06/02/2014	49.28
Total MILISSA PETERS:					49.28
ORION PLANNING GROUP					
LUC9					
581	ORION PLANNING GROUP	LUC9	May 2014 Land Use Code	06/01/2014	2,535.00
Total ORION PLANNING GROUP:					2,535.00
Poudre Valley REA					
06052014A					
209	Poudre Valley REA	06052014A	June 2014 Cty 38 & RR	06/05/2014	21.62
06052014B					
209	Poudre Valley REA	06052014B	June 2014 Cty 3 & Harmony	06/05/2014	63.14
06052014C					
209	Poudre Valley REA	06052014C	May 2014 Harmony & Weitzel	06/05/2014	143.91
Total Poudre Valley REA:					228.67
Precision Pavement Marking					
347828					
714	Precision Pavement Marking	347828	Sign Replacement	04/20/2014	1,737.97
Total Precision Pavement Marking:					1,737.97
RAM WASTE SYSTEMS, INC					
JUNE 2014					
344	RAM WASTE SYSTEMS, INC	JUNE 2014	June 2014 waste removal service	06/01/2014	208.00
Total RAM WASTE SYSTEMS, INC:					208.00
ROCKY MTN. WATER NORTHERN CO					
147253					
270	ROCKY MTN. WATER NORTHE	147253	June 2014 Bottled water	05/31/2014	53.30
Total ROCKY MTN. WATER NORTHERN CO:					53.30
THE CACHE LA POUFRE RESERVIOR					
JUNE 2014					
396	THE CACHE LA POUFRE RESE	JUNE 2014	June 2014 Lease Payment	06/01/2014	8,960.87
Total THE CACHE LA POUFRE RESERVIOR:					8,960.87
Trey Valdez					
MAY 2014					
736	Trey Valdez	MAY 2014	May 2014 Mileage Reimbursemen	06/02/2014	43.68
Total Trey Valdez:					43.68
TST, INC CONSULTING ENGINEERS					
27771					
406	TST, INC CONSULTING ENGINE	27771	May 2014 General Consultation	05/31/2014	9,236.46
27772					
406	TST, INC CONSULTING ENGINE	27772	May 2014 Boxelder	05/31/2014	321.54

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
27773					
406	TST, INC CONSULTING ENGINE	27773	May 2014 Riverbend Entry Road I	05/31/2014	520.00
27774					
406	TST, INC CONSULTING ENGINE	27774	May 2014 Community Developme	05/31/2014	21,236.93
27775					
406	TST, INC CONSULTING ENGINE	27775	May 2014 PW/TE	05/31/2014	12,420.61
27776					
406	TST, INC CONSULTING ENGINE	27776	May 2014 Downtown Improvemen	05/31/2014	13,157.27
27777					
406	TST, INC CONSULTING ENGINE	27777	May 2014 Harmony Road Phase I	05/31/2014	1,394.00
27778					
406	TST, INC CONSULTING ENGINE	27778	May 2014 Poudre Trail	05/31/2014	1,265.75
27779					
406	TST, INC CONSULTING ENGINE	27779	May 2014 Wildwing Park	05/31/2014	3,860.10
27780					
406	TST, INC CONSULTING ENGINE	27780	May 2014 Offsite Improvements	05/31/2014	874.50
27781					
406	TST, INC CONSULTING ENGINE	27781	May 2014 Reservoir Improvemen	05/31/2014	925.00
27782					
406	TST, INC CONSULTING ENGINE	27782	May 2014 Costco Offsite	05/31/2014	4,788.36
27783					
406	TST, INC CONSULTING ENGINE	27783	May 2014 Community Park	05/31/2014	1,085.50
27784					
406	TST, INC CONSULTING ENGINE	27784	May 2014 Fishing is Fun Grant	05/31/2014	2,271.50
27785					
406	TST, INC CONSULTING ENGINE	27785	May 2014 Gateway Park	05/31/2014	128.00
27786					
406	TST, INC CONSULTING ENGINE	27786	May 2014 Dean Contracting	05/31/2014	150.00
27787					
406	TST, INC CONSULTING ENGINE	27787	May 2014 Riverbend	05/31/2014	456.00
27788					
406	TST, INC CONSULTING ENGINE	27788	May 2014 Timnath Farms North	05/31/2014	150.00
406	TST, INC CONSULTING ENGINE	27788	May 2014 Timnath Farms North	05/31/2014	192.00
27789					
406	TST, INC CONSULTING ENGINE	27789	May 2014 Timnath Ranch	05/31/2014	1,361.30
406	TST, INC CONSULTING ENGINE	27789	May 2014 Timnath Ranch	05/31/2014	480.00
27790					
406	TST, INC CONSULTING ENGINE	27790	May 2014 Timnath South 1st Filin	05/31/2014	1,213.00
27791					
406	TST, INC CONSULTING ENGINE	27791	May 2014 Village Hoes	05/31/2014	600.00
406	TST, INC CONSULTING ENGINE	27791	May 2014 Village Hoes	05/31/2014	1,277.50
27793					
406	TST, INC CONSULTING ENGINE	27793	May 2014 4801 Goodman	05/31/2014	40.00
27794					
406	TST, INC CONSULTING ENGINE	27794	May 2014 Brunner Farm Annexati	05/31/2014	40.00
27795					
406	TST, INC CONSULTING ENGINE	27795	May 2014 Costco	05/31/2014	432.50
406	TST, INC CONSULTING ENGINE	27795	May 2014 Costco	05/31/2014	384.00
27797					
406	TST, INC CONSULTING ENGINE	27797	May 2014 NOCO Storage	05/31/2014	2,636.00
27799					
406	TST, INC CONSULTING ENGINE	27799	May 2014 Wildwing Replat E	05/31/2014	134.50
27800					
406	TST, INC CONSULTING ENGINE	27800	May 2014 Fisher Property	05/31/2014	225.00
406	TST, INC CONSULTING ENGINE	27800	May 2014 Fisher Property	05/31/2014	2,508.00
27802					
406	TST, INC CONSULTING ENGINE	27802	May 2014 Connell Annexation	05/31/2014	300.00
406	TST, INC CONSULTING ENGINE	27802	May 2014 Connell Annexation	05/31/2014	688.00

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
27804					
406	TST, INC CONSULTING ENGINE	27804	May 2014 Brunner Farms (DR Ho	05/31/2014	758.48
406	TST, INC CONSULTING ENGINE	27804	May 2014 Brunner Farms (DR Ho	05/31/2014	1,931.75
27805					
406	TST, INC CONSULTING ENGINE	27805	May 2014 Wildwing Subdivision H	05/31/2014	602.50
27806					
406	TST, INC CONSULTING ENGINE	27806	May 2014 General Development	05/31/2014	311.30
Total TST, INC CONSULTING ENGINEERS:					90,357.35
W L Contractors Inc.					
23659					
177	W L Contractors Inc.	23659	May 2014 Signal Maintenance	05/01/2014	2,651.02
Total W L Contractors Inc.:					2,651.02
WHITE, BEAR, ANKELE, PC, ATTORNEYS AT LA					
63997					
543	WHITE, BEAR, ANKELE, PC, AT	63997	April 2014 Admin Legal	04/25/2014	15,084.83-
543	WHITE, BEAR, ANKELE, PC, AT	63997	April 2014 Admin Legal	04/25/2014	32,570.49
543	WHITE, BEAR, ANKELE, PC, AT	63997	April 2014 TDA Legal	04/25/2014	4,494.50
543	WHITE, BEAR, ANKELE, PC, AT	63997	April 2014 Admin Legal	04/25/2014	2.50
543	WHITE, BEAR, ANKELE, PC, AT	63997	April 2014 Timnath Ranch	04/25/2014	4,635.00
543	WHITE, BEAR, ANKELE, PC, AT	63997	April 2014 Timnath South	04/25/2014	180.00
543	WHITE, BEAR, ANKELE, PC, AT	63997	April 2014 Riverbend	04/25/2014	780.00
543	WHITE, BEAR, ANKELE, PC, AT	63997	April 2014 Costco	04/25/2014	8,610.00
543	WHITE, BEAR, ANKELE, PC, AT	63997	April 2014 Brunner Farms	04/25/2014	870.00
543	WHITE, BEAR, ANKELE, PC, AT	63997	April 2014 Timnath Farms North	04/25/2014	390.00
543	WHITE, BEAR, ANKELE, PC, AT	63997	April 2014 Wild Wing	04/25/2014	220.00
64362					
543	WHITE, BEAR, ANKELE, PC, AT	64362	May 2014 Deferral	05/25/2014	9,517.83-
543	WHITE, BEAR, ANKELE, PC, AT	64362	May 2014 Admin Legal	05/25/2014	30,878.59
543	WHITE, BEAR, ANKELE, PC, AT	64362	May 2014 TDA Legal	05/25/2014	285.00
543	WHITE, BEAR, ANKELE, PC, AT	64362	May 2014 Timnath Ranch	05/25/2014	3,960.00
543	WHITE, BEAR, ANKELE, PC, AT	64362	May 2014 Serratoga	05/25/2014	270.00
543	WHITE, BEAR, ANKELE, PC, AT	64362	May 2014 Riverbend	05/25/2014	90.00
543	WHITE, BEAR, ANKELE, PC, AT	64362	May 2014 Costco	05/25/2014	360.00
543	WHITE, BEAR, ANKELE, PC, AT	64362	May 2014 Brunner Farms	05/25/2014	3,060.00
543	WHITE, BEAR, ANKELE, PC, AT	64362	May 2014 DR Horton Brunner Far	05/25/2014	120.00
543	WHITE, BEAR, ANKELE, PC, AT	64362	May 2014 Timnath Farms North	05/25/2014	90.00
543	WHITE, BEAR, ANKELE, PC, AT	64362	May 2014 Connell Annexation	05/25/2014	330.00
Total WHITE, BEAR, ANKELE, PC, ATTORNEYS AT LA:					67,593.42
Xcel Energy					
412281730					
47	Xcel Energy	412281730	May 2014 3909 Main Street	05/13/2014	18.97
412752442					
47	Xcel Energy	412752442	May 2014 4100 Main Street	05/16/2014	165.88
412879969					
47	Xcel Energy	412879969	May 2014 5096 County Road 38	05/16/2014	77.75
413164451					
47	Xcel Energy	413164451	May 2014 68W-7N-34-21/08 Area	05/20/2014	37.82
413442841					
47	Xcel Energy	413442841	May 2014 2221 S Cty Line Rd	05/22/2014	26.80
414510882					
47	Xcel Energy	414510882	May 2014 Tax Address	06/02/2014	3,931.23

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
41464956					
47	Xcel Energy	41464956	May 2014 4800 Goodman Street	05/29/2014	684.87
	Total Xcel Energy:				4,943.32
	Grand Totals:				337,804.76

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Invoices with totals above \$0.00 included.

Only unpaid invoices included.



TOWN COUNCIL COMMUNICATION

Date: 6/19/14 for Council Meeting Date: 6/24/14	Item: Finance Update Report	Ordinance <input type="checkbox"/> Resolution <input type="checkbox"/> Discussion <input type="checkbox"/> For Information <input checked="" type="checkbox"/>
Presented by: Christine Harwell		

April's financials statements are attached. Please note the following:

1. Until the 2013 audit is finalized, any final changes as part of the close out process may impact certain 2014 amounts. As such, the April financials are marked as "Draft".
2. General audit fieldwork is completed. A draft copy of the 2013 audit report will be presented to Council on July 22nd.
3. Sales taxes through April are \$355 more (0.06%) than for the same period for the prior year.
4. The 2014 amended budgets for both the Town and the TDA are reflected in the April financial statements (i.e., since the amendments were formally adopted April 8th and April 22nd for the TDA and Town, respectively.)
5. Town staff is working on preparing an RFP for banking services. It is anticipated that the RFP will be distributed some time in July.

TOWN OF TIMNATH
FINANCIAL STATEMENTS

April 30, 2014

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CliftonLarsonAllen

CliftonLarsonAllen LLP

www.cliftonlarsonallen.com

Accountant's Compilation Report

Mayor and Council
Town of Timnath
Larimer County, Colorado

We have compiled the accompanying balance sheet – governmental funds of the Town of Timnath along with the Timnath Development Authority (TDA), which is presented as a blended component unit of the Town, as of April 30, 2014, and the related statement of revenues, expenditures and changes in fund balances – budget and actual for the period from January 1, 2014 through April 30, 2014, for the General Fund and Special Revenue Fund, and the accompanying supplementary information which is presented only for supplementary analysis purposes. We have not audited or reviewed the accompanying financial statements and supplementary schedules and, accordingly, do not express an opinion or provide any assurance about whether the financial statements and supplementary schedules are in accordance with accounting principles generally accepted in the United States of America.

The Town acting through the Town Council is ultimately responsible for and causes the preparation and fair presentation of the financial statements and supplementary schedules in accordance with accounting principles generally accepted in the United States of America, and for designing, implementing and maintaining internal control relevant to the preparation and fair presentation of the financial statements and supplementary schedules.

Our responsibility is to conduct the compilation in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The objective of a compilation is to assist management in presenting financial information, in the form of financial statements and supplementary schedules, without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial statements or supplementary schedules. During our compilation, we did become aware of certain departures from accounting principles generally accepted in the United States of America that are described in the following paragraph.

Government-wide financial statements, the statement of revenues, expenditures and changes in fund balances – governmental funds, and the management discussion and analysis have not been presented. Accounting principles generally accepted in the United States of America require that such statements and information be presented when financial statements purport to present financial position and results of operations.

Substantially all of the disclosures required by accounting principles generally accepted in the United States of America have been omitted by the Town. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the Town's financial position and results of operations. Accordingly, these financial statements not designed for those who are not informed about such matters.

We are not independent with respect to the Town of Timnath.

DRAFT

Greenwood Village, Colorado
June 19, 2014

TOWN OF TIMNATH
BALANCE SHEET - GOVERNMENTAL FUNDS
April 30, 2014

	GENERAL FUND	GRANTS FUND	TDA	TOTAL GOVERNMENTAL FUNDS
<u>ASSETS</u>				
CASH - CHECKING	\$ 1,197,299	\$ -	\$ -	\$ 1,197,299
CASH - PETTY	300	-	-	300
INVESTMENT - COLOTRUST	7,457,864	-	1,352,809	8,810,673
INVESTMENT - COMPASS	-	-	12,951,921	12,951,921
A/R - OTHER / GENERAL	235,921	-	765,537	1,001,458
PREPAID EXPENSES	8,961	-	-	8,961
TOTAL ASSETS	<u>\$ 8,900,345</u>	<u>\$ -</u>	<u>\$ 15,070,267</u>	<u>\$ 23,970,612</u>
<u>LIABILITIES AND FUND BALANCE</u>				
<u>LIABILITIES</u>				
ACCOUNTS PAYABLE	\$ 1,051,809	\$ -	\$ 1,155,641	\$ 2,207,450
RETAINAGE PAYABLE	126,846	-	152,019	278,865
COMCAST DEPOSIT	10,000	-	-	10,000
DEFERRED CONTINGENT LIABILITY	40,838	-	-	40,838
TIF PAYABLE - POU DRE VALLEY FIRE	-	-	1,352,723	1,352,723
LETTER OF CREDIT DEPOSIT	101,424	-	-	101,424
DEVELOPER DEPOSITS	83,478	-	-	83,478
TOTAL LIABILITIES	<u>1,414,395</u>	<u>-</u>	<u>2,660,383</u>	<u>4,074,778</u>
<u>FUND BALANCE</u>				
<u>RESERVED</u>				
1/4 CENT	348,729	-	-	348,729
CONSERVATION TRUST FUND	32,705	-	-	32,705
STREETS	70,239	-	-	70,239
POLICE IMPACT FEES	103,573	-	-	103,573
PARKS IMPACT FEES	2,342,287	-	-	2,342,287
STREET IMPACT FEES	46,359	-	-	46,359
SCHOOL IMPACT FEES	861,099	-	-	861,099
STORM IMPACT FEES	10,387	-	-	10,387
OFFSITE STORM	121,000	-	-	121,000
OFFSITE STREET	121,000	-	-	121,000
CAPITAL PROJECTS	178,778	-	8,863,163	9,041,941
DEBT SERVICE	-	-	3,546,721	3,546,721
UNRESTRICTED	3,249,794	-	-	3,249,794
TOTAL FUND BALANCE	<u>7,485,950</u>	<u>-</u>	<u>12,409,884</u>	<u>19,895,834</u>
TOTAL LIABILITIES AND FUND BALANCE	<u>\$ 8,900,345</u>	<u>\$ -</u>	<u>\$ 15,070,267</u>	<u>\$ 23,970,612</u>

TOWN OF TIMNATH
STATEMENT OF REVENUE, EXPENDITURES AND
CHANGES IN FUND BALANCE - ACTUAL AND BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2014\

GENERAL FUND

SUMMARY

	CURRENT MONTH	YEAR TO DATE ACTUAL	YEAR TO DATE BUDGET	YEAR TO DATE VARIANCE	ANNUAL BUDGET
REVENUE					
TAXES	\$ 419,434	\$ 843,200	\$ 572,563	\$ 270,637	\$ 1,906,067
INTERGOVERNMENTAL	27,955	395,823	597,993	(202,170)	4,565,059
LICENSES, FEES & CHARGES	282,764	769,585	1,904,932	(1,135,347)	3,955,050
OTHER	8,029	37,455	40,148	(2,693)	138,900
TOTAL REVENUE	<u>738,182</u>	<u>2,046,063</u>	<u>3,115,636</u>	<u>(1,069,573)</u>	<u>10,565,076</u>
EXPENDITURES					
GENERAL GOVERNMENT	151,495	738,510	440,670	(297,840)	1,411,100
MUNICIPAL COURT	180	4,440	6,540	2,100	19,400
COMMUNITY DEVELOPMENT	69,617	244,175	214,179	(29,996)	702,200
PUBLIC SAFETY	18,082	75,594	90,384	14,790	330,480
PUBLIC WORKS	81,137	234,522	224,860	(9,662)	953,000
PARKS AND RECREATION	18,545	57,190	159,166	101,976	1,502,930
CAPITAL OUTLAY	569,617	807,434	339,000	(468,434)	6,743,112
TOTAL EXPENDITURES	<u>908,673</u>	<u>2,161,865</u>	<u>1,474,799</u>	<u>(687,066)</u>	<u>11,662,222</u>
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	<u>(170,491)</u>	<u>(115,802)</u>	<u>1,640,837</u>	<u>(1,756,639)</u>	<u>(1,097,146)</u>
OTHER FINANCING SOURCES (USES)					
TRANSFERS IN	-	4,000	0	4,000	118,200
TOTAL OTHER FINANCING SOURCES (USES)	<u>-</u>	<u>4,000</u>	<u>0</u>	<u>4,000</u>	<u>118,200</u>
EXCESS OF REVENUE AND OTHER FINANCING SOURCES OVER (UNDER) EXPENDITURES AND OTHER FINANCING USES	<u>(170,491)</u>	<u>(111,802)</u>	<u>1,640,837</u>	<u>(1,752,639)</u>	<u>(978,946)</u>
FUND BALANCE - BEGINNING	<u>0</u>	<u>7,597,752</u>	<u>7,589,812</u>	<u>7,940</u>	<u>7,589,812</u>
FUND BALANCE - ENDING	<u>\$ (170,491)</u>	<u>\$ 7,485,950</u>	<u>\$ 9,230,649</u>	<u>\$ (1,744,699)</u>	<u>\$ 6,610,866</u>

TOWN OF TIMNATH
STATEMENT OF REVENUE, EXPENDITURES AND
CHANGES IN FUND BALANCE - ACTUAL AND BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2014

GENERAL FUND

REVENUE DETAIL

	CURRENT MONTH	YEAR TO DATE ACTUAL	YEAR TO DATE BUDGET	YEAR TO DATE VARIANCE	ANNUAL BUDGET
<u>TAXES</u>					
PROPERTY TAX	6,257	20,018	17,465	2,553	28,867
SPECIFIC OWNERSHIP TAX	1,419	6,228	6,300	(72)	18,900
SALES AND USE TAX	63,016	180,206	116,986	63,220	573,500
MOTOR VEHICLE SALES TAX	17,091	59,075	37,650	21,425	125,500
USE TAX-BUILDING MATERIALS	331,651	577,673	394,162	183,511	1,159,300
TOTAL TAXES	419,434	843,200	572,563	270,637	1,906,067
<u>INTERGOVERNMENTAL REVENUE</u>					
1/4 CENT SALES TAX	6,198	26,409	24,418	1,991	84,200
HIGHWAY USERS TAX HUTF	6,792	24,906	24,964	(58)	74,900
CONSERVATION TRUST FUND	0	3,134	2,050	1,084	8,200
CIGARETTE TAX	567	2,434	2,350	84	8,100
SEVERANCE TAX	350	350	0	350	4,400
50% ROAD TAX	0	4,269	4,040	229	10,100
MOTOR VEHICLE REGISTRATION	531	2,171	2,548	(377)	9,100
CAPITAL CONTRIBUTIONS-RIVERBEND	0	0	0	0	2,200,000
CAPITAL CONTRIBUTIONS-OFFSITE SEWER	0	0	0	0	144,168
INTERGOVERNMENTAL -TDA	13,518	332,151	537,623	(205,472)	2,021,891
TOTAL INTERGOVERNMENTAL REVENUE	27,955	395,823	597,993	(202,170)	4,565,059
<u>LICENSES FEES AND CHARGES</u>					
SALES AND USE TAX AND BUSINESS LICENSE FEES	600	600	7,080	(6,480)	12,000
LIQUOR LICENSE FEES	0	50	100	(50)	150
BUILDING PERMIT FEES	82,759	245,410	256,496	(11,086)	754,400
ANNEXATION FEES	0	0	28,000	(28,000)	112,000
COMMUNITY DEVELOPMENT FEES	18,800	19,423	6,666	12,757	20,000
ADMIN FEES	31,870	71,699	83,694	(11,995)	214,600
IMPACT FEES	147,785	374,265	455,396	(81,131)	1,339,400
SIA SETTLEMENT	0	0	1,000,000	(1,000,000)	1,300,000
DEVELOPER CHARGE BACKS	0	54,638	65,000	(10,362)	195,000
OTHER LICENSE FEES AND CHARGES	950	3,500	2,500	1,000	7,500
TOTAL LICENSES FEES AND CHARGES	282,764	769,585	1,904,932	(1,135,347)	3,955,050
<u>OTHER</u>					
FRANCHISE FEES	5,774	31,436	32,284	(848)	115,300
FINES AND FORFEITURES	92	1,720	2,832	(1,112)	8,500
NET INVESTMENT INCOME	718	2,816	3,364	(548)	10,100
MISCELLANEOUS	1,445	1,481	1,668	(187)	5,000

THESE FINANCIAL STATEMENTS SHOULD BE READ ONLY IN CONNECTION WITH THE ACCOMPANYING ACCOUNTANT'S COMPILATION REPORT

TOWN OF TIMNATH
 STATEMENT OF REVENUE, EXPENDITURES AND
 CHANGES IN FUND BALANCE - ACTUAL AND BUDGET
 FOR THE 4 MONTHS ENDING APRIL 30, 2014

GENERAL FUND

REVENUE DETAIL

	CURRENT MONTH	YEAR TO DATE ACTUAL	YEAR TO DATE BUDGET	YEAR TO DATE VARIANCE	ANNUAL BUDGET
TOTAL OTHER	8,029	37,453	40,148	(2,695)	138,900
TOTAL REVENUE	738,181	2,046,061	3,115,636	(1,069,575)	10,565,076

THESE FINANCIAL STATEMENTS SHOULD BE READ ONLY IN CONNECTION WITH THE ACCOMPANYING ACCOUNTANT'S COMPILATION REPORT

TOWN OF TIMNATH
STATEMENT OF REVENUE, EXPENDITURES AND
CHANGES IN FUND BALANCE - ACTUAL AND BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2014

GENERAL FUND

EXPENDITURE DETAIL

	CURRENT MONTH	YEAR TO DATE ACTUAL	YEAR TO DATE BUDGET	YEAR TO DATE VARIANCE	ANNUAL BUDGET
<u>GENERAL GOVERNMENT</u>					
TOWN COUNCIL EXPENDITURES	67	789	1,593	804	4,600
TOWN ADMINISTRATION - SALARIES AND BENEFITS	30,578	122,230	125,800	3,570	377,400
TOWN CLERK - ELECTIONS	0	1,030	2,000	970	2,000
COUNTY TREASURER AND OTHER FEES	1,748	5,424	7,744	2,320	12,800
DUES AND MEMBERSHIPS	298	2,491	2,400	(91)	14,000
FINANCE - CONTRACTED	52,614	86,086	81,583	(4,503)	248,500
HUMAN RESOURCES - CONTRACTED	194	1,072	4,000	2,929	12,000
INFORMATION TECHNOLOGY-CONTRACTED	4,288	16,382	16,666	284	50,000
INFORMATION TECHNOLOGY-HARDWARE & SOFTWARE	2,288	6,299	12,500	6,201	50,000
LEGAL - CONTRACTED	37,067	163,860	84,600	(79,260)	253,800
LEGAL - CONTRACTED-SPECIAL	4,917	32,052	33,333	1,281	100,000
AUDIT	0	0	5,610	5,610	18,700
CONSULTING	0	4,000	3,333	(667)	10,000
INSURANCE	12,740	25,481	25,550	70	51,100
TOWN OFFICE	4,214	19,477	17,890	(1,587)	55,200
TOWN CELEBRATIONS	0	0	0	0	25,800
ECONOMIC DEVELOPMENT	0	0	11,100	11,100	100,000
MISCELLANEOUS	481	251,840	4,968	(246,872)	25,200
TOTAL GENERAL GOVERNMENT	151,495	738,510	440,670	(297,840)	1,411,100

THESE FINANCIAL STATEMENTS SHOULD BE READ ONLY IN CONNECTION WITH THE ACCOMPANYING ACCOUNTANT'S COMPILATION REPORT

TOWN OF TIMNATH
STATEMENT OF REVENUE, EXPENDITURES AND
CHANGES IN FUND BALANCE - ACTUAL AND BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2014
GENERAL FUND
EXPENDITURE DETAIL

	CURRENT MONTH	YEAR TO DATE ACTUAL	YEAR TO DATE BUDGET	YEAR TO DATE VARIANCE	ANNUAL BUDGET
<u>MUNICIPAL COURT</u>					
MUNICIPAL JUDGE	180	1,140	2,000	860	6,000
LEGAL	0	3,300	4,400	1,100	13,200
ADMINISTRATION	0	0	140	140	200
TOTAL MUNICIPAL COURT	180	4,440	6,540	2,100	19,400
<u>COMMUNITY DEVELOPMENT</u>					
PLANNER-CONTRACTED	22,540	75,018	76,665	1,647	230,000
MASTER PLANNING STUDIES	3,420	4,090	0	(4,090)	60,000
CONTRACTED - ENGINEER	0	2,500	3,333	833	10,000
CONTRACTED - BUILDING PERMITS	3,214	12,199	18,332	6,133	55,000
CODE ENFORCEMENT	2,128	6,276	6,666	390	20,000
DEVELOPMENT REVIEW	37,931	142,899	108,333	(34,566)	325,000
MEMBERSHIP FEES	0	0	500	500	500
MISCELLANEOUS	385	1,192	350	(842)	1,700
TOTAL COMMUNITY DEVELOPMENT	69,617	244,175	214,179	(29,996)	702,200
<u>PUBLIC SAFETY</u>					
SALARIES AND BENEFITS	16,826	67,300	72,416	5,116	239,750
OFFICE AND ADMINISTRATION	166	965	3,777	2,812	11,330
EQUIPMENT	0	1,888	0	(1,888)	23,300
CONTRACTED SERVICES	0	50	8,250	8,200	32,400
VEHICLES AND EQUIPMENT	151	3,266	3,700	434	12,000
TRAINING	879	1,690	1,591	(99)	6,900
MISCELLANEOUS	60	435	650	215	4,800
TOTAL PUBLIC SAFETY	18,082	75,594	90,384	14,790	330,480

THESE FINANCIAL STATEMENTS SHOULD BE READ ONLY IN CONNECTION WITH THE ACCOMPANYING ACCOUNTANT'S COMPILATION REPORT

TOWN OF TIMNATH
STATEMENT OF REVENUE, EXPENDITURES AND
CHANGES IN FUND BALANCE - ACTUAL AND BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2014
GENERAL FUND
EXPENDITURE DETAIL

	CURRENT MONTH	YEAR TO DATE ACTUAL	YEAR TO DATE BUDGET	YEAR TO DATE VARIANCE	ANNUAL BUDGET
<u>PUBLIC WORKS</u>					
SALARIES AND BENEFITS	8,942	38,334	37,166	(1,168)	111,500
ENGINEER-CONTRACTED	13,471	45,093	50,000	4,907	150,000
CONTRACTED SERVICES - OTHER	14,610	69,019	60,000	(9,019)	180,000
MOSQUITO CONTROL	3,950	3,950	0	(3,950)	35,000
WEED CONTROL	0	0	0	0	15,000
GRADING	0	0	3,750	3,750	15,000
CUSTODIAL AND UTILITIES	94	400	800	400	2,400
BUILDING - REPAIRS AND MAINTENANCE	1,443	6,157	6,665	508	20,000
VEHICLES - REPAIRS AND MAINTENANCE	17,831	23,249	8,400	(14,849)	28,000
MATERIALS	154	6,185	2,333	(3,852)	7,000
EQUIPMENT RENTALS	0	0	500	500	2,000
HOLIDAY DECORATIONS	0	0	0	0	2,500
SNOW PLOWING	0	0	0	0	20,000
STREET SWEEPING	0	0	1,500	1,500	6,000
STREET LIGHTING	5,931	17,037	15,050	(1,987)	43,000
SIGNAL MAINTENANCE	0	1,701	2,667	966	8,000
DRAINAGE	0	0	0	0	10,000
ROAD MAINTENANCE	0	0	5,000	5,000	200,000
LANDSCAPE MAINTENANCE	9,841	9,951	3,750	(6,201)	25,000
STREET SIGNS	1,738	1,738	2,333	595	7,000
STREET STRIPING	0	0	15,000	15,000	30,000
TOWN CLEAN-UP DAY	0	0	0	0	8,000
TRACTOR LEASE	1,176	4,705	5,333	628	16,000
MISCELLANEOUS	1,955	7,004	4,613	(2,391)	11,600
TOTAL PUBLIC WORKS	81,137	234,522	224,860	(9,662)	953,000
<u>PARKS AND RECREATION</u>					
GENERAL PARK DEVELOPMENT	8,408	13,772	5,000	(8,772)	20,000
PARK MAINTENANCE	(106)	0	0	0	0
RESERVOIR LEASE	8,961	35,843	36,666	823	110,000
HARMONY BRIDGE SCULPTURE	0	0	0	0	100,000
POUDRE RIVER TRAIL-CORRIDOR PROJECT	0	0	0	0	79,800
POUDRE TRAIL-REGIONAL-CONTRIBUTION TO COUNTY	0	0	0	0	143,130
POUDRE TRAIL-REGIONAL-DESIGN TIMNATH	0	0	0	0	10,000
POUDRE TRAILHEAD PARK	0	0	0	0	200,000
TIMNATH RESERVOIR TRAIL AND PARK	0	0	0	0	250,000
TIMNATH SOUTH REGIONAL PARK - CONSTRUCTION	0	0	0	0	300,000
TIMNATH SOUTH PARK - MASTER PLAN	1,282	7,574	67,500	59,926	90,000
WILDWING PARK	0	0	50,000	50,000	200,000
TOTAL PARKS AND RECREATION	18,545	57,190	159,166	101,976	1,502,930

THESE FINANCIAL STATEMENTS SHOULD BE READ ONLY IN CONNECTION WITH THE ACCOMPANYING ACCOUNTANT'S COMPILATION REPORT

TOWN OF TIMNATH
STATEMENT OF REVENUE, EXPENDITURES AND
CHANGES IN FUND BALANCE - ACTUAL AND BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2014
GENERAL FUND
EXPENDITURE DETAIL

	CURRENT MONTH	YEAR TO DATE ACTUAL	YEAR TO DATE BUDGET	YEAR TO DATE VARIANCE	ANNUAL BUDGET
<u>CAPITAL OUTLAY</u>					
DOLA LOAN	0	0	0	0	70,112
HARMONY ROAD PHASE IIA	1,270	7,091	0	(7,091)	0
HARMONY ROAD PHASE IIB	0	0	0	0	199,000
THREE BELLS/HARMONY TURN LANE	0	0	20,000	20,000	200,000
BETHKE WARNING LIGHTS	0	0	0	0	36,000
SUMMERFIELD PARKWAY DITCH CROSSING	0	0	0	0	710,000
RIVERBEND ROAD	0	4,462	0	(4,462)	2,200,000
OFFSITE SEWER EXTENSION	566,896	786,310	275,000	(511,310)	2,200,000
EMERGENCY PREPAREDNESS	0	0	0	0	30,000
BOXELDER - FORT COLLINS IGA	250	1,876	0	(1,876)	500,000
OLD TOWN IMPROVEMENTS-PHASE II	0	0	16,500	16,500	100,000
OLD TOWN SEWER CONNECTIONS	0	0	0	0	160,000
OLD TOWN SEWER TAP FEES	0	0	0	0	238,000
WEBSITE UPGRADE	1,202	8,295	15,000	6,705	50,000
PUBLIC SAFETY 4 WHEEL DRIVE	0	(600)	0	600	0
OTHER	0	0	12,500	12,500	50,000
TOTAL CAPITAL OUTLAY	569,617	807,434	339,000	(468,434)	6,743,112
TOTAL EXPENDITURES	908,674	2,161,865	1,474,799	(687,066)	11,662,222

THESE FINANCIAL STATEMENTS SHOULD BE READ ONLY IN CONNECTION WITH THE ACCOMPANYING ACCOUNTANT'S COMPILATION REPORT

TOWN OF TIMNATH
STATEMENT OF REVENUE, EXPENDITURES AND
CHANGES IN FUND BALANCE - ACTUAL AND BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2014

SPECIAL REVENUE FUND - GRANTS

	CURRENT MONTH	YEAR TO DATE ACTUAL	YEAR TO DATE BUDGET	YEAR TO DATE VARIANCE	ANNUAL BUDGET
<u>REVENUE</u>					
STATE GRANTS	0	0	0	0	68,200
FEDERAL GRANTS	0	0	0	0	50,000
TOTAL REVENUE	0	0	0	0	118,200
<u>EXPENDITURES</u>					
TOTAL EXPENDITURES	0	0	0	0	0
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	0	0	0	0	118,200
<u>OTHER FINANCING SOURCES (USES)</u>					
TRANSFERS OUT	0 (4,000)	0 (4,000)	(118,200)
TOTAL OTHER FINANCING SOURCES (USES)	0 (4,000)	0 (4,000)	(118,200)
EXCESS OF REVENUE AND OTHER FINANCING SOURCES OVER (UNDER) EXPENDITURES AND OTHER FINANCING USES	0 (4,000)	0 (4,000)	0
FUND BALANCE-BEGINNING	0	4,000	0	4,000	0
FUND BALANCE-ENDING	0	0	0	0	0

THESE FINANCIAL STATEMENTS SHOULD BE READ ONLY IN CONNECTION WITH THE ACCOMPANYING ACCOUNTANT'S COMPILATION REPORT

TIMNATH DEVELOPMENT AUTHORITY (TDA)
STATEMENT OF REVENUE, EXPENDITURES AND
CHANGES IN FUND BALANCE - ACTUAL AND BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2014\

DEBT SERVICE FUND

	CURRENT MONTH	YEAR TO DATE ACTUAL	YEAR TO DATE BUDGET	YEAR TO DATE VARIANCE	ANNUAL BUDGET
<u>REVENUE</u>					
TIF	\$ 583,607	\$ 1,642,713	\$ 1,486,606	\$ 156,107	\$ 2,457,200
SALES TAX INCREMENT	89,454	408,087	493,290	(85,203)	2,476,000
INTEREST INCOME	1,080	2,891	1,100	1,791	4,000
TOTAL REVENUE	<u>674,141</u>	<u>2,053,691</u>	<u>1,980,996</u>	<u>72,695</u>	<u>4,937,200</u>
<u>EXPENDITURES</u>					
LOAN INTEREST	0	255,044	255,045	1	1,455,044
LOAN PRINCIPAL	0	0	0	0	1,120,000
COST OF ISSUANCE	10,000	201,694	306,813	105,119	306,813
MISCELLANEOUS	(36)	11	3,333	3,322	10,000
RIVERBEND PROJECT	0	0	0	0	2,200,000
OFFSITE SEWER PROJECT	0	0	0	0	144,168
RETAILER OFFSITE	465,903	735,744	0	(735,744)	5,400,000
RETAILER ONSITE	621,841	1,931,775	0	(1,931,775)	1,600,000
RETAILER SOFT COSTS	0	631,891	0	(631,891)	631,890
LAND ACQUISITION	0	2,316,240	2,316,240	0	3,916,240
LOAN REFUNDING	0	23,725,000	23,725,000	0	23,725,000
DEVELOPER SHAREBACK INCENTIVE	0	0	0	0	422,500
BOXELDER	75,936	75,936	0	(75,936)	150,000
TRANSFER TO TOWN	13,518	332,151	537,623	205,472	2,021,891
TOTAL EXPENDITURES	<u>1,187,162</u>	<u>30,205,486</u>	<u>27,144,054</u>	<u>(3,061,432)</u>	<u>43,103,546</u>
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	<u>(513,021)</u>	<u>(28,151,795)</u>	<u>(25,163,058)</u>	<u>(2,988,737)</u>	<u>(38,166,346)</u>
<u>OTHER FINANCING SOURCES (USES)</u>					
LOAN ISSUANCE	0	36,725,000	36,725,000	0	36,725,000
TOTAL OTHER FINANCING SOURCES (USES)	<u>0</u>	<u>36,725,000</u>	<u>36,725,000</u>	<u>0</u>	<u>36,725,000</u>
EXCESS OF REVENUE AND OTHER FINANCING SOURCES OVER (UNDER) EXPENDITURES AND OTHER FINANCING USES	<u>(513,021)</u>	<u>8,573,205</u>	<u>11,561,942</u>	<u>(2,988,737)</u>	<u>(1,441,346)</u>
FUND BALANCE - BEGINNING	<u>0</u>	<u>3,836,679</u>	<u>3,941,346</u>	<u>(104,667)</u>	<u>3,941,346</u>
FUND BALANCE - ENDING	<u>\$ (513,021)</u>	<u>\$ 12,409,884</u>	<u>\$ 15,503,288</u>	<u>\$ (3,093,404)</u>	<u>\$ 2,500,000</u>

SUPPLEMENTARY INFORMATION

TOWN OF TIMNATH
Schedule of Cash Position
April 30, 2014
Updated as of June 19, 2014

First National Bank - Checking

Balance as of 05/31/2014	\$ 1,106,630.44	
Checks through 06/19/2014 #10011164-1001175	(522,558.62)	
April electronic payments	(43,082.44)	Includes PERA contribution, tractor lease payment, etc.
Payroll for June 16, 2014	(15,407.81)	
Deposits as of 6/19/2014	84,273.26	
Anticipated June checks - 06/24/2014	(292,608.70)	
Anticipated cash available as of 06/19/2014	<u>317,246.13</u>	

ColoTrust Plus

Balance as of 05/31/2014 0.26%	8,919,851.02
Deposits through 06/19/2014	1,394,995.13
Anticipated cash available as of 06/19/2014	<u>10,314,846.15</u>

Compass Bank - Loan Payment Account

Balance as of 05/31/2014	914.32
Anticipated cash available as of 06/19/2014	<u>914.32</u>

Compass Bank - Revenue Account

Balance as of 05/31/2014	1,252,032.77
Anticipated cash available as of 06/19/2014	<u>1,252,032.77</u>

Compass Bank - Reserve Account

Balance as of 05/31/2014	2,500,566.17
Anticipated cash available as of 06/19/2014	<u>2,500,566.17</u>

Compass Bank - Unrestricted Project Fund

Balance as of 05/31/2014	6,372,326.00
Anticipated cash available as of 06/19/2014	<u>6,372,326.00</u>

Compass Bank - Restricted Project Fund B

Balance as of 05/31/2014	2,000,272.14
Anticipated cash available as of 06/19/2014	<u>2,000,272.14</u>

Compass Bank - Cost of Issuance Account

Balance as of 05/31/2014	(13.16)
Anticipated cash available as of 06/19/2014	<u>(13.16)</u>

Total cash and investments as of June 19, 2014	\$ <u>22,758,190.52</u>
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This financial information should be read only in connection with the accompanying accountant's compilation report.

TOWN OF TIMNATH
Schedule of Cash Position
April 30, 2014
Updated as of June 19, 2014
Continued

Cash and investments restricted and designated for:

Designated

Streets	\$ -	Funds can be used for street improvements, planning, design, operations & maintenance
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Restricted

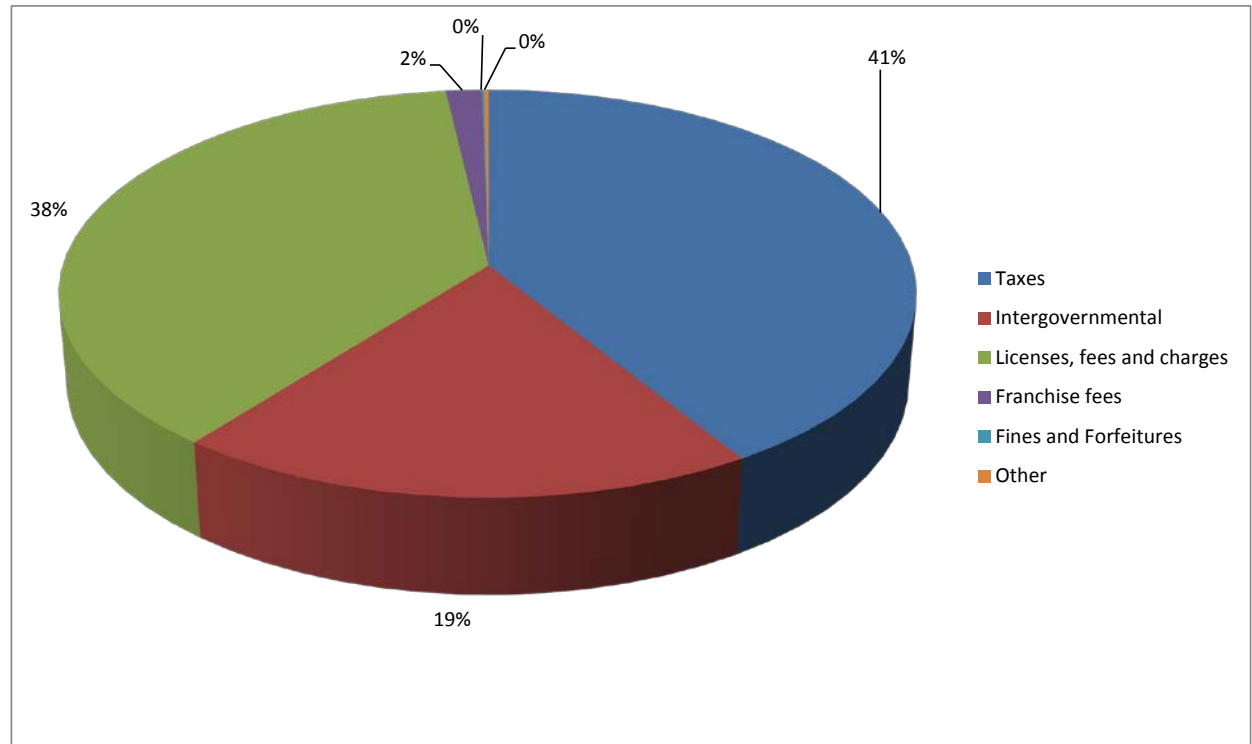
1/4 cent sales tax	355,457.48	Funds can be used for open space acquisition & preservation of public open space
Conservation trust fund	32,704.58	Funds can be used for acquisition, development & maintenance for park and recreation
Impact Fee - Police	107,450.93	Capital only related to Public Safety
Impact Fee - Parks	2,436,714.26	Capital only related to Parks
Impact Fee - Streets	46,359.00	Capital only related to Streets
Impact Fee -Storm	10,387.00	Capital only related to Storm
Impact - Schools	882,375.47	Capital only related to Schools
Off Site Storm	128,000.00	Off site storm work
Off Site Street	128,000.00	Off site street work
TDA - Capital Project Fund	8,372,598.14	Available to draw from Compass Bank for capital funding-to be used for Riverbend Project & Costco Site
TDA - TIF reimbursement	84,592.00	Pass through of property taxes to Compass Bank, County and Special Districts
TDA - Poudre Valley Fire	1,223,078.20	Pass through of property taxes for Fire District
TDA - Debt Service	3,753,500.10	Restricted revenues pledged to debt and reserve account

Total restricted and designated cash and investments as of June 19, 2014	17,561,217.16	
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<u>Unrestricted Fund Balance as of June 19, 2014</u>	<u>\$ 5,196,973.36</u>	
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**General Fund - Revenue Sources
April 30, 2014**

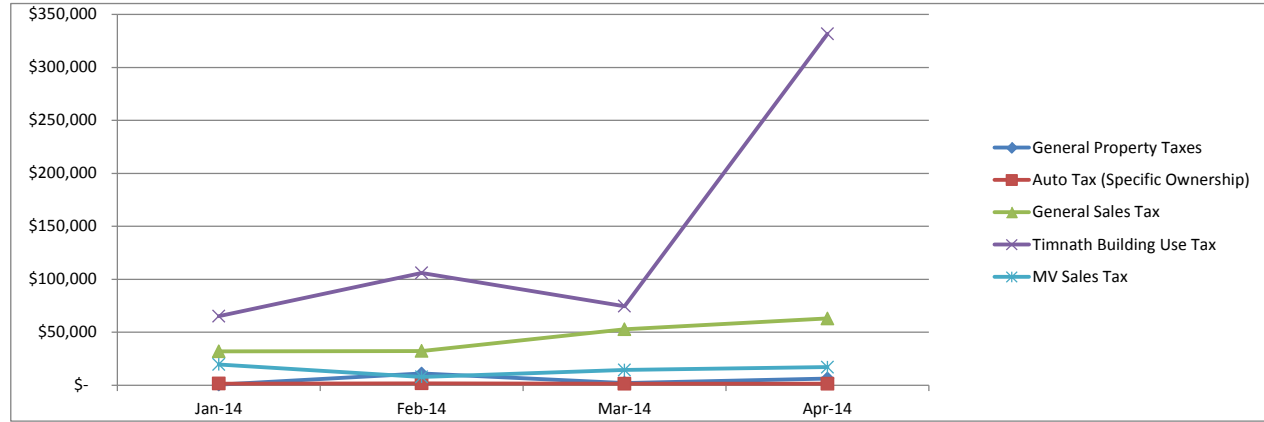
	<u>YTD Actual</u>
Taxes	\$ 843,200
Intergovernmental	395,823
Licenses, fees and charges	769,585
Franchise fees	31,436
Fines and Forfeitures	1,720
Other	4,297
	<u>\$ 2,046,061</u>



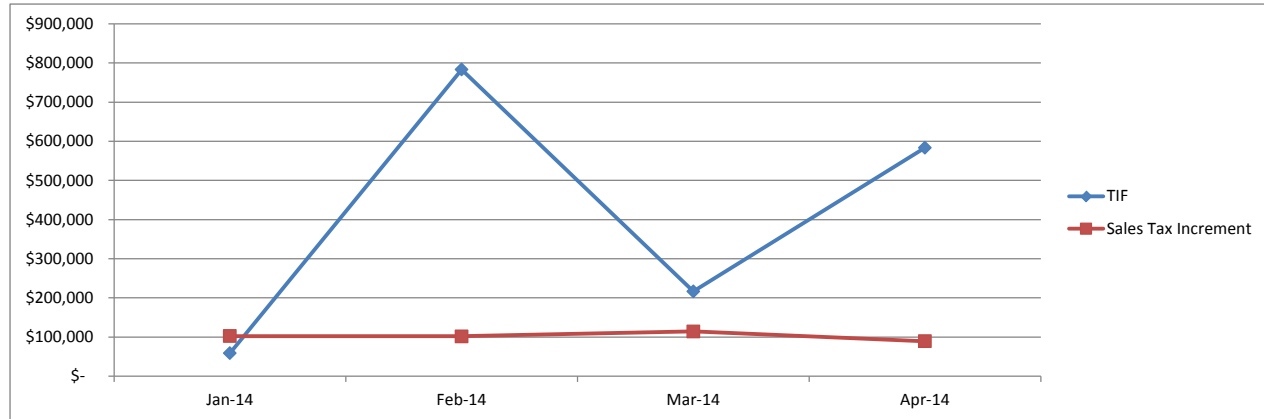
This financial information should be read only in connection with the accompanying accountant's compilation report.

**Tax Breakdown - General Fund and TDA
April 30, 2014**

<u>General Fund</u>	<u>YTD Actual</u>
General Property Taxes	\$ 20,018
Auto Tax (Specific Ownership)	\$ 6,228
General Sales Tax	\$ 180,206
Timnath Building Use Tax	\$ 577,673
MV Sales Tax	\$ 59,075
Total	\$ 843,200



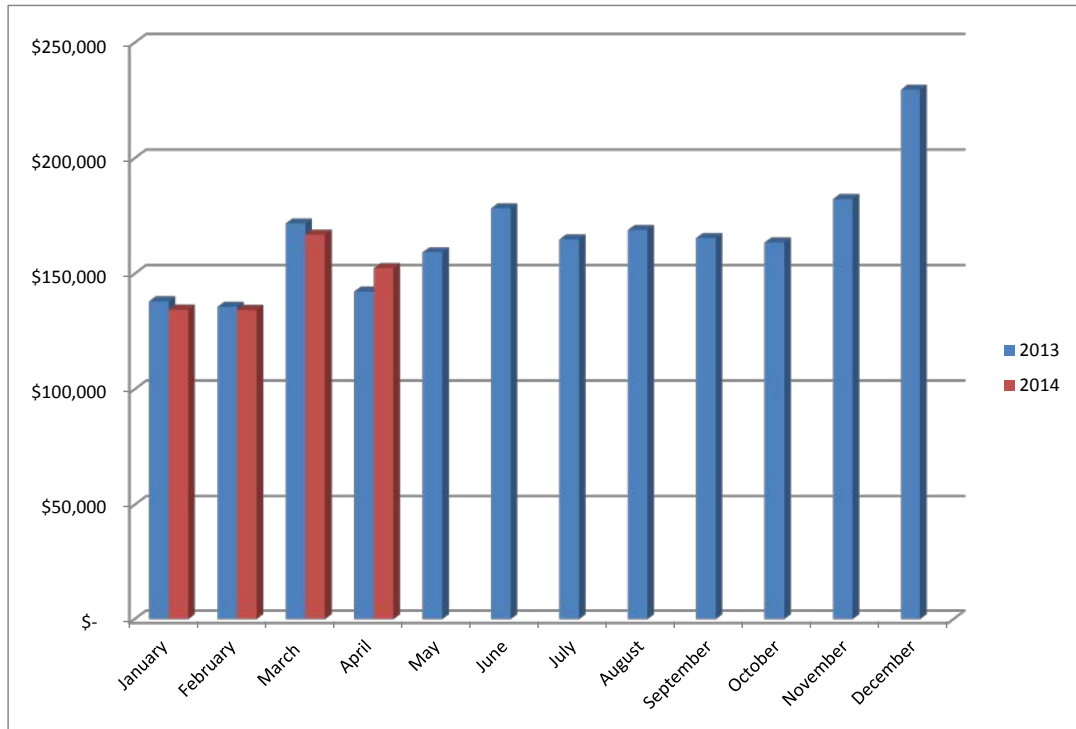
<u>TDA</u>	<u>YTD Actual</u>
TIF	\$ 1,642,713
Sales Tax Increment	\$ 408,087
Total	\$ 2,050,800



Tax Total	\$ 2,894,000
------------------	---------------------

	<u>YTD Actual</u>		
	<u>2013</u>	<u>2014</u>	<u>% change</u>
January	\$ 138,116	\$ 134,504	-2.62%
February	135,677	134,340	-0.99%
March	171,814	166,979	-2.81%
April	142,330	152,470	7.12%
May	159,309		
June	178,313		
July	164,905		
August	168,921		
September	165,508		
October	163,579		
November	182,363		
December	229,686		
Total	<u>\$ 2,000,521</u>	<u>\$ 588,292</u>	<u>0.06%</u>

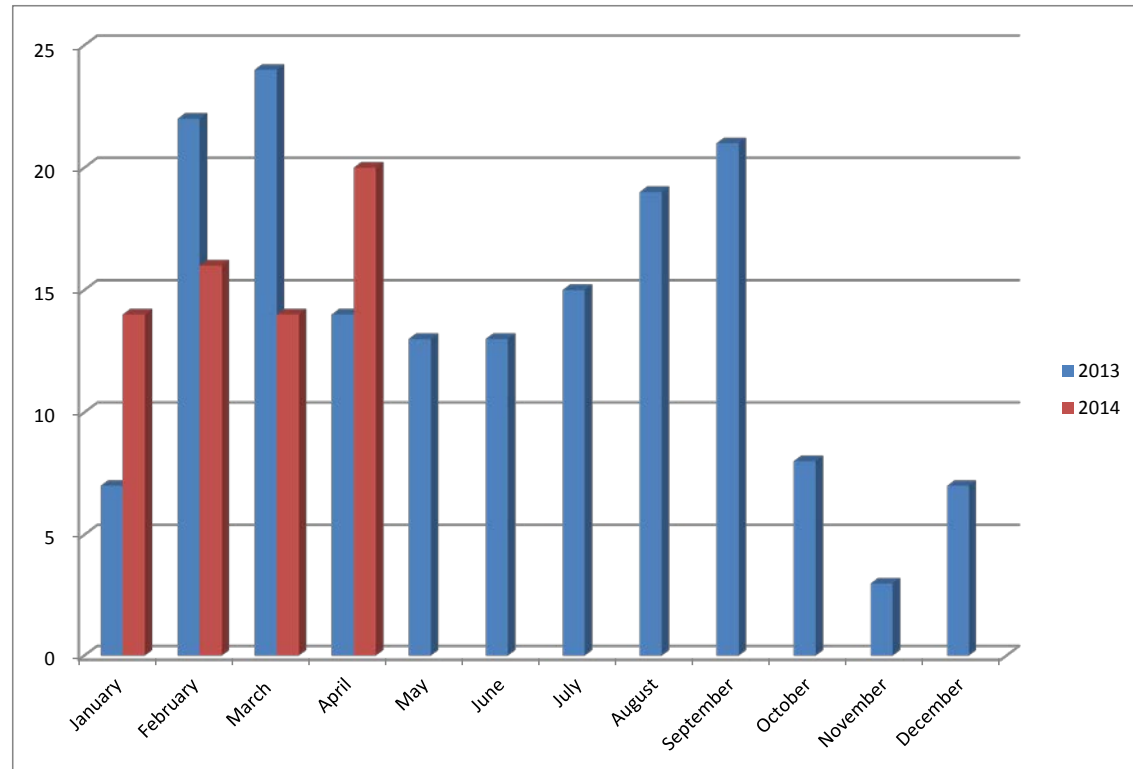
Sales Tax Comparison



This financial information should be read only in connection with the accompanying accountant's compilation report.

Single Family Residential Building Permits

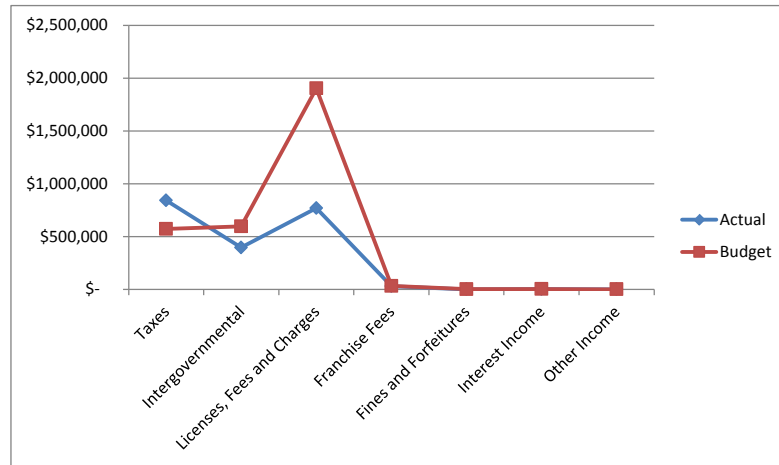
	YTD Actual		% change
	2013	2014	
January	7	14	100.00%
February	22	16	-27.27%
March	24	14	-41.67%
April	14	20	42.86%
May	13		
June	13		
July	15		
August	19		
September	21		
October	8		
November	3		
December	7		
Total	166	64	-4.48%



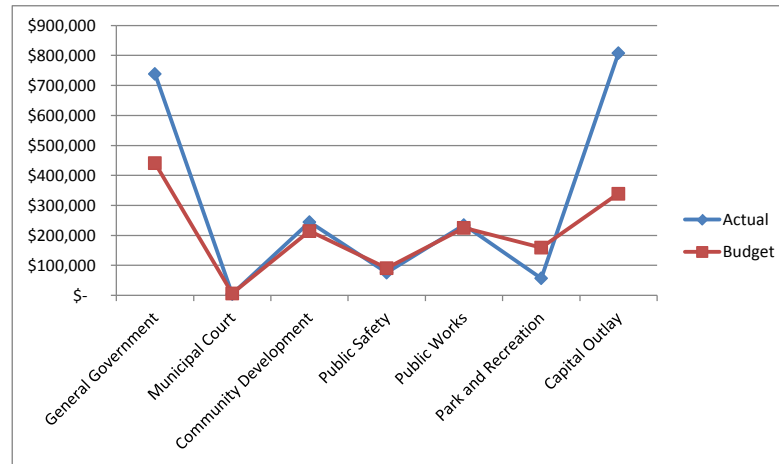
This financial information should be read only in connection with the accompanying accountant's compilation report.

General Fund - Revenue and Expenditures - Actual to Budget Comparison

	YTD	
	<u>Actual</u>	<u>Budget</u>
<u>Revenue</u>		
Taxes	\$ 843,200	\$ 572,563
Intergovernmental	395,823	597,993
Licenses, Fees and Charges	769,585	1,904,932
Franchise Fees	31,436	32,284
Fines and Forfeitures	1,720	2,832
Interest Income	2,816	3,364
Other Income	1,481	1,668
Total	\$ 2,046,061	\$ 3,115,636



	YTD	
	<u>Actual</u>	<u>Budget</u>
<u>Expenditures</u>		
General Government	\$ 738,510	\$ 440,670
Municipal Court	4,440	6,540
Community Development	244,175	214,179
Public Safety	75,594	90,384
Public Works	234,522	224,860
Park and Recreation	57,190	159,166
Capital Outlay	807,434	339,000
Total	\$ 2,161,865	\$ 1,474,799



This financial information should be read only in connection with the accompanying accountant's compilation report.



TOWN COUNCIL COMMUNICATION

Meeting Date: June 24, 2014	Item: Engineering & Public Works Report	Ordinance <input type="checkbox"/> Resolution <input type="checkbox"/> For Information X
Presented by: Don Taranto		

KEY POINTS/SUPPORTING INFORMATION:

1. ***Old Town Improvement Project / Offsite Sewer***
 - a. Sewer installation is approximately 60% complete as of 6/17.
 - b. Gerrard has shifted to install two sewer laterals for Brunner Farms in order to accelerate the completion of improvements on River Pass Rd.
 - c. Completion of waterline installation in CR 36 waiting for installation of sewer laterals.
 - d. Bore under Harmony Road was stopped approximately half way across due to being out of compliance with District criteria. Adjustments have been made and work was restarted the week of June 16.

2. ***Riverbend Infrastructure***
 - a. Project Manual & Contract have been delivered to the contractor for signature and acquisition of required bonds. Planning on issuing the Notice to Proceed the end of June.

3. ***Development Construction Activities***
 - a. Timnath South Phase 4 (remainder) –Substantial Completion was awarded. Initial Acceptance is forthcoming.
 - b. Timnath South Community Center –Building construction is underway.
 - c. Timnath Ranch 1st – **Initial Acceptance was granted 6/17/14 for Phases 1 & 4. Construction has begun on Phases 5 & 6.**
 - d. Harmony Club – **Site and buildings are under construction.**
 - e. Brunner Farm – Overlot grading continues.

4. ***2014 Road Repair Program (repairs/chip seal to Prospect Rd., CR 40, and CR 1, as well as crack sealing Three Bell Parkway)***
 - a. Prospect Road patching and Chip Seal complete.
 - b. Three Bell Pkwy Crack Seal complete.
 - c. CR 40 and CR 1 asphalt patching complete.

5. ***Weitzel Street/Costco Site***
 - a. Complete thru bottom lift of asphalt.

6. ***Costco Site***
 - a. Utilities complete with the exception of some storm sewer. Foundation work continues and on schedule.



TOWN COUNCIL COMMUNICATION

Meeting Date: June 24, 2014	Item: Community Development Report	Ordinance <input type="checkbox"/> Resolution <input type="checkbox"/> Discussion <input type="checkbox"/> For Information <input checked="" type="checkbox"/>
Presented by: Matt Blakely		

KEY POINTS/SUPPORTING INFORMATION:

1. Issued Building Permits:

- 2011 Single-Family Residential Total = 132
- 2012 Single-Family Residential Total = 141
- 2013 Single-Family Residential Total = 166
- 2014 Single-Family Residential May = 21**
- 2014 Single-Family Residential MTD = 9**
- 2014 Single-Family Residential YTD (1/1/14 to 06/17/14) = 93**

2. Current Development Actions:

- a. **Timnath Ranch 1st Filing, 3rd Amended Replat:** This application is for a Final Plat to revise a previously approved plat for the Timnath Ranch Subdivision. The purpose is to adjust rear and side lot lines to accommodate the approved Block Diversity Floor Plans. There is no proposed increase in the number of lots. This application is currently under review by staff and referral agencies.
- b. **Fisher Annexation and Sketch Plan:** This is an annexation application for a 239 acre parcel located west of CR 5 and north of CR 40. Staff received this application on 4/14/2014 and has reviewed and issued comments to the applicant. An Annexation Petition and Rezoning Application will be submitted in the upcoming weeks. A Sketch Plan Public Meeting was held on May 20, 2014 with the Planning Commission.
- c. **Connell Annexation:** This is an annexation application for a 115 acre parcel located north of Kechter Road and west of I-25. Staff received this application on 4/25/2014 and is currently under review by staff and referral agencies.
- d. **Wildwing Block 13 Sketch Plan:** This is a Sketch Plan Application for the replatting of Block 13 from 10 lots into 24 lots for patio homes. Staff and referral agencies are currently reviewing the proposal.
- e. **Wildwing PD Overlay:** This is a PD Overlay application for a PD Overlay for the entire subdivision excepting the 1st filing lots and lots located in Block 13. Typical R-2 zone requirements apply with the exception of LCUASS Criteria listed on the PD Overlay Map and Patio Homes located in Phase 3, which are requesting the same density and dimensional variations as those in Block 23. Staff and referral agencies are currently reviewing the proposal.

3. Projects:

- a. **Land Use Code Update:** Staff continues to review draft language and is holding meetings with the Orion Planning Group. Orion is making revisions based on the input from those meetings and both parties continue to work on the revisions of the draft language.
- b. **Timnath Community Park:** Staff held a Community Open House meeting on March 19, 2014. Staff has analyzed the input from the community and has created three (3) design alternatives for the park. An Open House will be held on June 25, 2014, from 5-7 PM, to



review the concepts and solicit additional input from the community.

- c. **Wildwing Park:** Staff is currently developing plans for phased improvements at the Wildwing Park. STORM Soccer is preparing for fall soccer, which is planned to start on August 1st.
- d. **Timnath Reservoir:** Staff has implemented boating policies and laid out parking areas for boating use. A seasonal employee has been hired to help regulate the boating and shore rules and regulations, and is keeping a record of the uses, types, and participants. Shore Use Permits have also been mailed to Town of Timnath residents. Additional improvements are being planned for the shore area this summer, to include picnic areas, tables, and grill areas in addition to the planned signage.
- e. **Harmony Median Landscape Improvements:** Staff is beginning to develop landscape concepts for the Harmony Road Medians.
- f. **Weitzel Median Landscape Improvements:** Staff is finalizing a design for the median along Weitzel south of Harmony Road.
- g. **Gateway Park:** Staff is beginning work on the design for the Gateway Park located next to Wal-Mart.

ADVANTAGES:

N/A

DISADVANTAGES:

N/A

FINANCIAL IMPACT:

N/A

RECOMMENDATIONS:

N/A

ATTACHMENTS:

- 1. Building Department Statistics



MEMORANDUM

TO: Timnath Town Council

FROM: Matt Blakely, Town Planner
Sherry Snyder, Building Permit Technician

RE: Timnath Single-Family Building Permits – YTD 06/17/14

DATE: June 24, 2014

2012	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	# Permits Issued in 2012 for Single Family Homes
Single Family Home	11	7	13	8	14	15	11	11	15	7	18	11	141

2013	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	# Permits Issued in 2013 for Single Family Homes
Single Family Home	7	22	24	14	13	13	15	19	21	8	3	7	166

Foundation Only Permit-3
Modular Home-1
Commercial-2

2014	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	# Permits Issued in 2014 for Single Family Homes
	14	15	14	20	21	9							93

Foundation Only Permit - 1

	2010	2011	2012	2013	2014
Fairview Village	1	1	8	7	1
Harmony	13	17	13	23	11
Serratoga Falls	1	2	1	8	1
Timnath Ranch-1st Filing	0	0	0	3	19
Timnath Ranch-3rd Filing	25	45	21	5	
Timnath South-1st Filing	27	58	83	92	49
Timnath South- 2nd Filing	1	9	7	8	1
Wild Wing	0	0	8	20	11
Total	68	132	141	166	93

Foundation Only Permit	3	1
Modular Home	1	
Commercial	2	



TOWN COUNCIL COMMUNICATION

Meeting Date: 06/24/2014	Item: May 2014 Law Enforcement Update	For Information
Presented by: Sherri Wagner		
<ol style="list-style-type: none">1) Chief's Meeting2) Police policy manual updates3) Bethke 5K run4) Police officer hiring process<ol style="list-style-type: none">a. Integrity interviewb. Panel interviews x2c. 16 candidates were screened over a four day period5) Substantial increase in Walmart theft calls, most requiring investigation after-the-fact6) Evidence disposition process for 2009-2011 cases, protocol developed and being tested7) NIBRS (Federal Crime Reporting) data from January-May is error free		

Law Enforcement Incidents 2014

Law Enforcement Incidents

Timnath Police Dept	Feb-14	Mar-14	Apr-14	May-14
Call Type				
Alarm	2	2	4	2
Animal	1	3	2	1
Assist Other	5	10	8	5
Burglary- cold	0	1	0	0
Criminal Mischief	0	0	0	1
DIrected Patrol/School/Extra	5	12	26	16
Follow-up	5	5	14	10
Hang up- 911	0	0	1	0
Harassment	0	0	0	1
Littering				1
Lost/found Property	1	0	1	1
Vehicle Accident/non-inj	2	1	1	3
Offender compliance ck	3	0	2	0
Recovered stolen vehicle				1
Suicide	0	1	0	0
Suspicious Circumstance	1	4	1	3
Suspicious Person	0	0	1	1
Theft	1	1	1	8
Traffic	8	8	2	9
Transient	0	1	0	1
Vehicle Trespass	0	1	0	0
VIN check	1	0	1	0
Welfare Check	1	1	2	0
Total Incidents	38	51	68	64
TPD CASES	7	7	11	18

Law Enforcement Incidents 2014

TPD MISCELLANEOUS	Feb-14	Mar-14	Apr-14	May-14
Citizen inquiries/Phone msgs	1	2	1	1
Code Enforcement/Animal	2	2	1	1
DA/Chief's Meeting		2	4	2
Daily Training Bulletin Review	5	2	1	4
Emergency Operation Plan	1	0	0	0
Extra Patrols	2	3	2	4
LCSO LE Contract/SRO	0	0	1	0
Motor Vehicle Accident Reports (each 2 hours)	1	2	2	6
Municipal Court	2.5	2	1	1
NIBRS/Numbers to CBI/FBI	2	2	0	2
Report Writing (Approx 2 hrs per case)	15	22	22	36
supplemental report				3
Manual/Policy update	0	0	1	5
FTO manual update	4	2	2	2
Training	50	5	20	0

Law Enforcement Incidents 2014

LCSO Response & Call Type	Feb-14	Mar-14	Apr-14	May-14
Call Type				
Alarm	0	2	2	3
Assist Other	2	4	1	7
Bike				1
Directed, Extra Patrol/School	19	25	16	19
DUI	0	1	1	0
Follow up	2	2	4	2
Harassment	0	0	1	0
Lost/found Property	0	2	0	1
Motor Vehicle Accident-Injury	0	0	0	2
Motor Vehicle Accident	2	2	2	2
Noise/Party	0	0	0	1
Private Tow	0	0		1
Reddi	0	0		1
Suspicious Circumstance	0	5	7	4
Theft	2	0	2	1
Traffic	19	18	17	27
Warrant	0	0	1	0
Welfare check	1	0	4	1
Total	50	61	59	73
LCSO ASSIGNED CASES	4	5	9	7



COUNCIL COMMUNICATION

Meeting Date: June 24, 2014	Item: An Ordinance Approving the Enacting of Chapter 11, Article II, Section 11.41, Joint Utility Trenches, of the Town's Municipal Code.	Ordinance <input checked="" type="checkbox"/>
Presented by: Don Taranto Town Engineer		Resolution <input type="checkbox"/> Discussion <input type="checkbox"/>
EXECUTIVE SUMMARY: This is a new ordinance section to require utility companies and contractors to discuss the feasibility of including trenching for Town facilities with their projects.		
STAFF RECOMMENDATION: Staff recommends approval of this ordinance.		
KEY POINTS/SUPPORTING INFORMATION: <ul style="list-style-type: none"> • Enacting as an ordinance places equal requirements on all utility companies, regardless of if they have a franchise agreement with the Town. • Provides for efficient use of public ROW and easements by combining utilities in one location where possible. • Provides for construction of town facilities at a reduced cost by using a common trench. 		
ADVANTAGES: As stated under Key Points above.		
DISADVANTAGES: Town projects may happen at a different time frame than anticipated to take advantage of joint trench opportunities.		
FINANCIAL IMPACT: No direct financial impact.		
RECOMMENDED MOTION: I move to approve Ordinance No. 11, Series 2014 approving the enacting of Chapter 11, Article II, Section 11.42, Joint Utility Trenches, of the Town's Municipal Code.		
ATTACHMENTS: 1. Proposed Ordinance		

**TOWN OF TIMNATH, COLORADO
ORDINANCE NO. 11, SERIES 2014**

**AN ORDINANCE OF THE TOWN OF TIMNATH ENACTING CHAPTER 11,
ARTICLE II, SECTION 11.42, JOINT UTILITY TRENCHES, OF THE TOWN'S
MUNICIPAL CODE.**

WHEREAS, The Town of Timnath (the "Town") is a home rule municipality operating under the Timnath Home Rule Charter (the "Charter") adopted on November 7, 2006 and the Town's Municipal Code (the "Code"). Pursuant to the Charter, the Code and the authority given home rule municipalities, the Town may adopt and amend ordinances; and

WHEREAS, the Legislature of the State of Colorado, has in Title 29, Article 20, C.R.S. delegated the responsibility of local governmental units to adopt regulations designed to minimize flood losses; and

WHEREAS, the State of Colorado has adopted higher standards for floodplain management and has required their adaptation by local governments; and

**NOW, THEREFORE, THE COUNCIL OF THE TOWN OF TIMNATH,
COLORADO, ORDAINS:**

ARTICLE 1 - ENACTING

The Town Council hereby approves the enacting of Chapter 11, Article II, Section 11.42, Joint Utility Trenches to read as follows:

When a utility company or contractor begins planning for, or opens, a trench in Town Streets, other town property, or public utility easement, the utility company or contractor shall meet with the Town at the Town's request, as soon as reasonably possible after the Town's request, to discuss the feasibility of the Town safely participating in joint trenching for Town facilities. In addition, joint trenching of multiple utilities within one common trench shall be considered whenever feasible to reduce the impact on public ROW and easements.

ARTICLE 2 – CAUSES OF ACTION RETAINED

Nothing in this Ordinance hereby adopted shall be construed to affect any suit or proceeding pending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed.

ARTICLE 3 – SEVERABILITY

If any part or provision of this Ordinance, or its application to any person or circumstance, is adjudged to be invalid or unenforceable, the invalidity or unenforceability of such part, provision, or application shall not affect any of the remaining parts, provisions or applications of this Ordinance that can be given effect without the invalid provision, part or application, and to this end the provisions and parts of this Ordinance are declared to be severable.

ARTICLE 4 – EFFECTIVE DATE

This Ordinance shall take effect upon adoption at second reading, as provided by Section 3.5.5 of the Charter.

INTRODUCED, MOVED, AND ADOPTED BY THE TOWN COUNCIL OF THE TOWN OF TIMNATH ON FIRST READING, ON JUNE 24, 2014, AND SET FOR PUBLIC HEARING AND SECOND READING AT 6:00 P.M. ON JULY 8, 2014 AT THE TIMNATH ADMINISTRATION BUILDING, 4800 GOODMAN STREET, TIMNATH COLORADO AND ORDERED PUBLISHED BY TITLE THIS 8TH DAY OF JULY, 2014.

MOVED, SECONDED AND FINALLY ADOPTED ON SECOND READING FOLLOWING PUBLIC HEARING BY THE TIMNATH TOWN COUNCIL ON JULY 8, 2014.

TOWN OF TIMNATH, COLORADO

Jill Grossman-Belisle, Mayor

ATTEST:

Milissa Peters, Town Clerk