

**TOWN OF TIMNATH, COLORADO  
RESOLUTION NO. 28, SERIES 2015**

**A RESOLUTION APPROVING THE PURCHASE OF SANITARY SEWER TAPS FOR  
OLD TOWN PROPERTIES**

**WHEREAS**, the Town Council of the Town of Timnath (“Town”) pursuant to C.R.S. § 31-15-103, has the power to pass resolutions; and

**WHEREAS**, Per Ordinance No. 28, 2008, the Town indicated the Town would assist owners in complying with the requirement to connect to the municipal sewer system by paying the tap fee for an Eligible Structure in the Old Town Area; and

**WHEREAS**, the sanitary sewer system has been accepted by the South Fort Collins Sanitation District for connections to begin; and

**WHEREAS**, the South Fort Collins Sanitation District requires payment of said tap fees prior to connections being started; and

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF TIMNATH, COLORADO as follows:**

**Section 1. Approval**

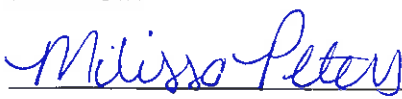
Payment of sanitary sewer tap fees is hereby approved, subject to appropriation by the Town Council of sums necessary, in substantially the form as attached hereto, subject to technical or otherwise non-substantive modifications, as deemed necessary by the Town Manager in consultation with the Town Planner, Engineer, Legal Counsel, and other applicable staff or consultants.

**INTRODUCED, MOVED, AND ADOPTED BY THE TOWN COUNCIL OF THE TOWN OF TIMNATH, ON APRIL 28, 2015.**

**TOWN OF TIMNATH, COLORADO**

  
\_\_\_\_\_  
Jill Grossman-Belisle, Mayor

**ATTEST:**

  
\_\_\_\_\_  
Milissa Peters, Town Clerk



**EXHIBIT A**

Sanitary Sewer Tap Purchase Memo



MEMO

TO: Mr. Michael D. DiTullio, Manager

FROM: Mr. Terry W. Farrill P.E., District Engineer *TF*  
 Mr. Jay East, Operations Supervisor *JE*  
 Ms. Kathy Hawkins, Controller/Business Office Manager *KH*

DATE: April 9, 2015

RE: Timnath Sanitary Sewer Tap Purchase Process Variance

We are recommending the following process to streamline the purchase of sanitary sewer taps by the Town of Timnath for eligible property owners in Timnath. The process varies from the District's standard protocol because the Town is purchasing the sewer taps, instead of the owner, for the owner and overseeing the installation. There are approximately 49 properties that will fall under this process.

Timnath will purchase a minimum of 5 sanitary sewer taps per transaction. The tap fee shall be the current fee plus the impact fee. Kathy Hawkins will credit Timnath with the number of prepaid taps purchased.

Timnath will advise Jay East when and where sanitary sewer taps will be installed at least 5 business days prior to construction.

Upon completion of the tap installation Timnath will submit a completed packet with the tap application, assignment form (signed by the property owner) and the construction installation form to Jay East.

Jay East will acknowledge, by initials, and forward the packet to Kathy Hawkins. Kathy will remove the tap fee amount from the credited amount. The packet will be forwarded to Debbie Way for account number assignment and initiate monthly billing.

Approved: *MDi* Date: 4-9-2015  
 Michael D. DiTullio, Manger