

**Town of Timnath
Planning Commission
Regular Meeting Minutes
May 27, 2008
7:00 p.m.**

1. Call to Order

Chairman Wright called the meeting to order at **7:02 PM**

a. Roll Call			
Chairman	Raymond Wright	Y	
Commissioner	Carl Elliott	Y	
Commissioner	Vacant		
Commissioner	Dick Weiderspon	Y	
Commissioner	Cody Speaker	Y	
Alt. Commissioner	Susie Saunders	Y	7:04 PM
Alt. Commissioner	Vacant		

Community Development Director Linda Martin, Town Planner Karen Bryant,

2. Amendments to Agenda

- a. There are no amendments to the agenda.

3. Consent Agenda: Minutes

- a. Minutes: May 13, 2008

Commissioner Elliot made a motion to approve Minutes from the May 13, 2008, meeting. Commissioner Weiderspon seconded the motion. Minutes were approved unanimously by voice vote.

4. Business & Discussion Items

- a. **Presentation: Colorado Youth Outdoors – Swift Pond**

Town Planner Karen Bryant introduced the Colorado Youth Outdoor Executive Director to the Commissioners for his presentation.

Bob Hewson, Executive Director of Colorado Youth Outdoors gave a brief presentation of the proposal that CYO has for the Swift Ponds property through Larimer County.

Main points of the project are:

240 acres total (213 acres under a conservation easement)

3 phase development plan for the project

Educational Pavilion - 2008

Shooting Center - 2009

Education Facility - 2010

CYO would like to use the property as a component to their outdoor education programs with the goal of bringing parents and children together

Property will not be open to the public but will be available for reservations for other non-profit groups (ie: Boy Scouts, 4-H, boys and Girls Club)

Did move shooting center location farther south on the property due to public comments to reduce off-site impacts (noise). Shooting will not be an everyday event.

Shooting range will not be open to the public but is an educational facility only.

Eventually CYO main offices will be moved to the site

Schools will be allowed to use the property during the day

Property will be gated and fenced

Questions from the Planning Commission and answers included:

Could you please define the uses that would occur?

Boating, Fishing, Shooting, Archery, Fisheries Management, Orienteering, Birding, Camping etc.

Will there be more than one use on the property at a time ie: fishing and shooting?

If shooting is occurring than it will be the only use otherwise several uses may be occurring at once.

Is the Division of Wildlife involved in the project?

They tried to develop a partnership but they could not come to an agreement regarding public access

What is the number of employees that will access the property?

Up to 12

How many fish species are on the property?

Currently 12 used to be 25, ponds are currently stocked with warm water species

How many bird species are on the property?

Exact number is unknown but they do have both upland birds and waterfowl

Currently, shooting occurs, do you have any complaints?

Not officially, is aware that a couple of the neighboring property owners have a concern, and they have spoken to one of them.

How will the fire-arms be stored?

Vault and only during shooting seasons

Will ammunition be created on the property?

No

Is it possible to create/build barriers to prevent/reduce the sound impacts?

Yes, berming will be used.

Do you augment the water in the ponds?

No

Questions from staff and answers included:

What is the maximum occupancy for the property?

500 people, all their studies show that there will be approximately 80 at any one time based on the uses proposed.

Have you met with Windsor about the subdivision to the South?

Yes

Right of Way Issues were brought up and briefly discussed.

Questions from the public and answers included:

Cheryl Hesser of 4332 Dixon Street had the following questions/concerns.

Concern about the decibel level

Toxicity of shot?

Shot will be non-toxic

Clean up of clays?

Clays that are used are biodegradable and they will disc.

b. Discussion/Possible Motion: Sign Code

Town Planner Bryant addressed the Commissioners with the updated Sign Code. The Major Updates are:

- Addition of two sections regarding the general administration of signs:
 - 7.2 Applicability
 - 7.3 General Sign Regulations
- Clarification throughout the code to better define and understand the requirements and alleviate confusion and discrepancies
- Language regarding the site safety triangle has been added
- New sections have been added to clarify what types and amount of signage that is allowed throughout the Town based on zoning district, location and type of development.

These sections replace the section from the original code Sign Standards by Zoning District.

- 7.12 Retail, Commercial and Industrial Sign Requirements
- 7.13 Residential Sign Requirements
- 7.14 Downtown Core Sign Requirements (Will be written once the Downtown Core Visioning Project has been completed)*
- 7.15 I-25 Corridor Sign Requirements

There was a brief discussion on the rigidity and flexibility of the document and that it was a living document that could be changed/amended if necessary.

The Planning Commission requested that distance in Section 7.15 be reduced from within ¼ of a mile to 1/8 of a mile of I-25.

Recommended motion is to recommend Town Council approve the Sign Code Updates. Commissioner Speaker made the motion to approve updates with the distance change in Section 7.15. Commissioner Weiderspon seconded the motion. Motion passes unanimously by voice vote.

There was a brief discussion about the resignation of Russ Miller and the two (2) vacancies on Planning Commission and whether or not the Alternate Commissioner Saunders automatically moved up to full member. Town Code does not allow for Alternate Commissioner Saunders to be alleviated to full member and she must be appointed by the Town Council. The vacancies will be advertised and Alternate Commissioner Saunders has submitted a letter requesting to be made a full member. Commissioners Speaker and Elliot both expressed their preference for Alternate Commissioner Saunders to be made a full member.

5. Reports

- a. Community Development Director:
No updates

- c. Town Planner
No updates

- d. Current Projects:
 - 1. Timnath South/Ranch: Club House and Pool
 - 2. Serratoga Falls: 2nd Phase Filing
 - 3. Riverbend Project: Annexation, Initial Zoning and Sketch Plan
 - 4. Graves Annexation and Initial Zoning /Timnath South Rezoning and Sketch Plan

Adjournment

- a. Commissioner Weiderspon moved to adjourn the meeting. Commissioner Saunders seconded the motion. The motion passed unanimously by voice vote. Chairman Wright adjourned the meeting at **8:30 P.M.**

**TOWN OF TIMNATH
PLANNING COMMISSION**


Raymond Wright, Chairman

ATTEST:


Linda Griess, Community Development Coordinator