



**Town of Timnath  
 Planning Commission  
 Regular Meeting Minutes  
 Feb 22, 2011  
 7:00 p.m.**

**1. Call to Order**

Vice Chair Lindeberg called the meeting to order at 7:01 p.m.

**a. Roll Call**

|                        |                       |   |
|------------------------|-----------------------|---|
| Chair                  | Claudine Zachara..... | N   |
| Vice-Chair             | Jan Lindeberg .....   | Y   |
| Commissioner           | Carl Elliott.....     | Y   |
| Commissioner           | John Trenary .....    | Y   |
| Commissioner           | Dick Weiderspon.....  | Y   |
| Alternate Commissioner | John Stewart.....     | Y   |
| Alternate Commissioner | Philip Goldstein..... | Y is an active voting member<br>for this meeting. |

Community Development Coordinator Linda Griess, Town Planner T.J. Dlubac, Don Taranto

**2. Consent Agenda: Minutes**

**a. No Consent items to vote on**

**3. Business and Discussion items:**

**a. Planning Commission By-Laws**

Town Planner Dlubac reviewed with the Commissioners the discussion and dialogue from the Planning Commissioners Worksession on February 8<sup>th</sup>, amending the Bylaws:

A few of the key points were:

**1. Revamp the Purpose Statement**

a. Staff has attempted to create more of a mission statement that encompasses the goal of the Planning Commission.

**2. Add appropriate reference sections of the Home Rule Charter and Municipal Code.**

**3. Clarify the section pertaining to Quasi-Judicial Actions and Ex Parte Communication.**

#### 4. Clarify Section 5

- a. Upon review of this section, Staff reworded the Section to be "Chronic Absenteeism". The Section was divided up into two sub sections, the first of which defines chronic absenteeism and the second outlining the process to follow if a Commissioner meets the definition of Chronic Absenteeism.

After much discussion regarding the By-Laws, Vice Chair Lindeberg requested that a motion be made to postpone/ continue the approval of the Planning By-Laws. Commissioner Elliott made the motion, and Commissioner Weiderspon seconded the motion. Motion passes unanimously by voice vote to continue the discussion and approval of the Planning By-Laws at the next Planning meeting.

#### 4. Reports:

Town Planner Dlubac updated the Commissioner on Timnath Farms North site plan. There is going to be a public outreach meeting with the citizens regarding the fire station, this meeting is tentatively scheduled for March 24 at 6:00 pm for the Old Town residents.

#### Commissioners Reports:

Commissioner Elliott expressed his concern regarding the new pump station located down by the WalMart store. He is asking if someone could check on the lighting, the lights are very yellow and intense on the building. Planner Dlubac stated that he would go down and check this out and work with the company that installed the lighting and report back at the next Planning Commission meeting.

#### 5. Adjournment

- a. Vice Chair Lindeberg officially closed the meeting at 8:30 p.m. Commissioners unanimously voted to adjourn the meeting.

**TOWN OF TIMNATH  
PLANNING COMMISSION**

  
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Jan Lindeberg, Vice Chair

ATTEST:

  
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Linda Gress, Community Development Coordinator